



## Allhallows Parish Council

42 Quickrells Avenue, Cliffe, Rochester, Kent. ME3 7RB  
Tel: 01634 566256 e-mail: [clerk@allhallowskent-pc.gov.uk](mailto:clerk@allhallowskent-pc.gov.uk)  
[www.allhallowskent-pc.gov.uk](http://www.allhallowskent-pc.gov.uk)

### TO ALL MEMBERS OF THE COUNCIL,

You are hereby summoned to attend a MEETING OF ALLHALLOWS PARISH COUNCIL in the Cross Park Pavilion at 6:30pm Wednesday 11<sup>th</sup> August,

Councillors and members of the public are reminded that discussion of confidential information (i.e., personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).

### AGENDA

1. **To note apologies for absence**
2. **Declarations of Interest of any item on the agenda and notification of audio recording or filming**
3. **To receive and sign the minutes of the Parish Council meeting 5<sup>th</sup> May 2021**
4. **Matters arising from minutes (not on Agenda)**
5. **To note the updates on the action points from previous meetings**  
**SUSPENSION OF MEETING FOR PUBLIC SESSION**  
***15 minute session: To receive questions and comments from the public.***  
***Matters raised may be placed on the agenda for the next or subsequent meeting(s)***
6. **Clerk's Report (not elsewhere on the agenda)**  
Update on issues and actions since previous Council meeting.
  - a) **Update** on issues and actions since the last parish council meeting.
  - b) **Any other items** to report that do not appear elsewhere on the Agenda.
  - c) Hoo Parish Council have copied the PC on their 'Vote of No-Confidence in Medway Council'
  - d) [www.allhallowskent-pc.gov.uk](http://www.allhallowskent-pc.gov.uk) – Removal of free functionality – including Planning Tracker. Recommend upgrade to SILVER level (£19.99 + VAT per month)
7. **COVID-19 – Coming out of lockdown UPDATE**  
Official restrictions on holding meetings and related safety measures were lifted on July 19<sup>th</sup>, although caution was still recommended, there was no regulations behind them. Temporary regulations that allowed Parish Council decision making meetings online expired on the 7<sup>th</sup> May 2021, but regulations restricting face to face meetings were still in place. Non-decision making meetings were held in June and July.  
Activities have been held in the Brimp during July and the opportunity was taken to make improvements to Cross Park with the first formal event (a meeting of the trustees) due 4<sup>th</sup> August.
8. **Grass Cutting Contracts** - Countryside Contract (devolved by Medway NORSE) and Cross Park.  
There have been issues raised with this year's grass cutting. In previous years the growing season was (February/March/April), with challenges to the contractor to keep it managed (up to weekly cuts). This year colder spring weather delayed the peak growing to May/June/July and even August as wet and warm weather replaced it. There has been a wide area issue across Medway (and elsewhere). The Chair and Clerk have been chasing the contractor frequently for progress – the delay in the growing season has led to some clashes with his other contracts that include harvesting etc.  
The contracts are paid on an equal monthly share of the annual cost. Some extra cuts/work has been provided at no extra cost, and there is always expected to be low activity periods. **Councillor Comments welcome.**
9. **Grant Requests** for consideration – **Grant for Summer Activities** (paid under delegated powers, after discussion between councillors due to activities starting in late July). Strood Youth Centre - £800. Request to formally approve.
10. **Planning**
  - a) **Allhallows Planning Applications:**
    - MC/21/2240 29 Avery Way Allhallows Rochester Medway ME3 9PX**  
Neighbourhood consultation application for the construction of a single storey extension to the rear - demolition of existing conservatory The details submitted are as follows:  
The extension will extend beyond the rear wall of the original dwelling by 4m  
The maximum height of the proposed extension from the natural ground level is 2.85m  
The height at eaves level of the proposed extension measured from the natural ground level is 2.5m
    - MC/21/0921 British Pilot Avery Way Allhallows Rochester Medway ME3 9QW NOW APPROVED**
    - MC/21/1752 6 Queensway Allhallows Rochester Medway ME3 9QB**  
Construction of a two storey side, part two storey, part single storey extension to rear
    - MC/21/1638 Binney Farm Binney Road Allhallows Rochester Medway ME3 9PL**  
Demolition of existing buildings and construction of five pairs of 2 and 3-bedroom houses with associated parking
  - b) **Medway Local Plan** General Report.
  - c) **High Halstow Neighbourhood Plan** HHP have notified the parish of the publication of their Neighbourhood Plan for Regulation 14 (Draft Consultation).
11. **Highways and Footpaths**

- a) **Footpath Officers Report** – Cllr Bowley’s report Public Rights of Way will be circulated.  
b) **Verbal highways & footpath Issues** reports from Councillors
12. **Cross Park Issues**  
a) **Cross Park Association – Banking/Governance**  
After further ‘difficulties’ an appointment is due on 18/8 to set-up Charity Account and transfer funds from the Community Association account. To enable the account to be set-up the charity had to get charity commission annual filing up to date. (2018/2019/2020 reports now filed). Currently CPA bills being paid by Parish Council.  
b) **Wireless Broadband** – Installed and working (lent to Brimp). Some further work required to improve speed required.  
c) **Expansion of Facilities** – Verbal report on meeting with Turners/Trustees/Parish Chair/Clerk meeting 9/8 regarding their 81 additional chalets – building work likely to start in Autumn – implications on access road to Cross Park (2/3 parish land, 1/3 Turners land). Also approved plans for extension of pavilion funded by s106 agreement.  
d) **Building/Land Issues** – The hatch between the kitchen & the hall and hand washing facility are complete. A full internal decoration has been completed. Some problems with electronic shutters due to limited use and key problems.  
e) **Future Plans/Activities** – proposals for Café use alongside community facilities – proposals being developed.  
**Verbal report on Trustees meeting 4/8**
13. **Brimp Issues** (including Youth)  
a) **Youth Club Issues** – A lot of work carried out to enable use of the Brimp. Allhallows Primary/End of School Disco/Proms held over several days. Plans for Youth Club re-opening in September being developed. Several skips of redundant/broken equipment and general rubbish required. Internal re-organisation of rooms and cleaning/hygiene equipment purchased. Replacement Pool table acquired from HMRC in Maidstone. Further requirements being identified.  
b) **Floodlighting** – Awaiting quote  
c) **Brick Store Expansion** – Planning permission granted. Builder due to be on-site in August to start work.
14. **Contributions from Representatives on external bodies**  
a) PACT (Cllr Forrest/Cllr Morrice)  
b) KALC Medway Area (Cllr. Morrice/Cllr Forrest)  
c) Rural Liaison (Cllr. K. Draper, sub Cllr Forrest)  
d) Village Hall (Cllr Lovatt/sub. Cllr Forrest)  
*There has been a problem with the flooring in the Hall during the late lockdown and will prevent use. This has been reported to the Parish Council’s insurers (who cover the building) – awaiting feedback.*  
*It has been used for the storage of All Saints Church furniture etc. while building work continues on the church.*  
e) Cross Park Association (Cllr Wiggins)  
f) Allhallows Fete Committee (Cllr Forrest)  
g) Friends of All Saints Church (Cllr Forrest)
15. **Reports from other member responsibilities**  
a) Allotments (Cllr. Forrest)  
b) Recreation ground and playpark (Cllrs. Forrest)  
c) Bourne Leisure Liaison (Chair)  
d) Allhallows Primary School Liaison (Cllr Freeguard)  
e) Turners Group (Allhallows Park (Kingsmead)) (Clerk)
16. **Financial**  
a) **Finance Monitoring Reports** to 30/07/21 (Circulated for comment/note).  
b) **Receipts and Payments June and July 2021** (Noted at Finance Committee, payments made under delegated powers due to COVID Restrictions and not able to hold Face to Face meetings) **To note**  
c) **Receipts and Payments schedule** (circulated)  
Any additional payments will be circulated (there may be further changes before the meeting where an updated version will be circulated)
- Nb. If personal payments **need to be discussed** the Press and Public will need to be excluded  
**Exclusion of Press and Public – To discuss personal staff issues/Community Award Nomination.**
17. **Staffing Issues** Any Staff issues  
18. **Date of next meetings –**  
September Meeting of Parish Council 8th September 2021 (Cross Park Pavilion 6:30pm).  
19. **Future agenda items**