

Birling Parish Council

**All members of Birling Parish Council are summonsed to attend the
BIRLING PARISH COUNCIL MEETING to be held on**

Tuesday 14th March 2023 at 8pm

At All Saints Church, Snodland Road, Birling

www.birlingparishcouncil.gov.uk

Public and Press are welcome.

Public Participation – Item 5 only

- 1. Apologies for absence**
- 2. Declarations of Pecuniary and Non-Pecuniary Interest**
- 3. Approval and signing of minutes of meeting of 14th February 2023** *(Appendix A)*
- 4. Reports**
 - (a)** County Councillor Sarah Hohler
 - (b)** Borough Councillors Piers Montague & Ann Kemp
 - (c)** Kent Police
 - i. Report for February received – no crimes.
- 5. Open Forum – Public Participation Session**

The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed ten minutes unless directed by the chair of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than three minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.
- 6. (a) Matters arising and last month's circulation**
 - i. Ryarsh School**

To receive any updates
 - ii. Village Hall access**

To receive any updates on availability of hall

(a) Matters for Information circulated to councillors.

- 14/02 Changes to NuVenture buses
- 15/02 Parish and Local Elections
- 20/02 KALC Community Awards
- 20/02 NALC Chief Executive Bulletin
- 20/02 E Watch 2053
- 20/02 KALC training courses
- 20/02 KALC Armed Forces Awareness training
- 20/02 NALC Newsletter
- 20/02 E Watch 2052
- 20/02 KALC becoming a councillor workshop
- 20/02 E Watch 2051
- 20/02 Kent Police Crime Commissioner Newsletter
- 20/02 KCC Community Services Consultation
- 20/02 NALC Newsletter
- 25/02 E Watch 2054
- 25/02 Upcoming events for KALC

25/02 KALC Training
 25/02 Coronation Grant information
 25/02 E Watch 2055
 25/02 KALC Community Engagement
 25/02 Buffer budget for buses
 25/02 NALC Events
 25/02 Chief Executive Bulletin
 25/02 NALC Newsletter
 02/03 Funding Digest
 02/03 NALC events
 02/03 Rural Bulletin
02/03 Microsoft price increase – to note implications to budget
 02/03 TMBC £500,000 business boost
 02/03 NALC Newsletter
 02/03 NALC Chief Executive Bulletin
 02/03 Revised eligibility criteria for energy voucher scheme
 02/03 M20 moveable barrier update
 02/03 E Watch 2056
 02/03 KALC Climate Change Conference
 02/03 Briefing on Coronation
 02/03 Civility and Respect Newsletter
 02/03 KALC Event equality and inclusion

7. Meetings

(a) Meetings attended on behalf of the parish council.

There were none.

(b) Future meetings

- i. Snodland Asphalt Meeting 22/03/2023
- ii. KALC Tonbridge and Malling Committee 30/03/2023

8. Parish Business for Decisions

(a) Annual Parish Meeting

- i. To note meeting to be held on 11th April at 7pm prior to Full Council Kent Fire and Rescue Service pending decision on fire safety talk. To consider alternative subject if this is not agreed.

(b) Highways Improvement Plan

- i. To receive any updates from Cllr Hirst.

(c) Bank Infringement

- i. To note new director of Kent Highways invited to review the bank infringement – no response and further chase ups sent and Cllr Hohler included.
- ii. To legal guidance concerning unowned common land

(d) Local Plan

- i. To note update

(e) Community Transport Grant / Bus Services

- i. To receive update on KALC T&M parish council initiatives and funding request

(f) Jubilee and Coronation

- i. To receive update on visit to Gallaghers to choose stone.

- ii. To receive update from Cllr Nevill on tree planting.
- iii. Update on Community Coronation celebration and funding

(g) Local Charities

- i. To receive update from Cllr Yates on hardship fund proposal

(h) Waste and Litter

- i. To note litter picking equipment being delivered on 24th March for litter pick on 25th March. Bags to be collected from tree stump on Monday 27th March.

(i) Climate Action

- i. To note poster for forum and to receive updates on membership.
- ii. To consider communication methods with residents.
- iii. To consider the Draft Climate Change Action Plan

(j) Elections

9. Parish Business for Noting

(a) Website/Social Media platforms updates

To note the following added to online platforms:

- Road closures
- Litter Pick poster
- Green belt petition
- Bus Updates
- Climate Forum

(b) Parochial Church Council

- i. To receive regular update.

(c) WhatsApp Group Matters

- i. To note any issues raised on the Birling WhatsApp Group

10. Correspondence

20/02/2023 – Email from resident asking for nearest allotment sites.

11. Finance & Accounts

(a) To approve Bank Reconciliation February 2023

Net Bank Balances as at 31/01/2023 £17,293.01 *(Appendix C)*

(b) To note budget position year to date February 2023 *(Appendix C)*

(c) To approve PAYE record March 2023.

(d) BACS to be approved and signed:

| Payee | Budget | Amount Gross | Amount Net | VAT | Description |
|------------|----------------|--------------|------------|-------|---|
| Waveney IT | IT Costs | £57.53 | £57.53 | £9.59 | Monthly mailbox charges |
| Various | Staff Costs | £497.36 | | | March salary |
| Laser | Streetlighting | £29.92 | £28.42 | £1.50 | Streetlighting for February 5.06+10.88+13.98 |
| JA Miller | Clerk expenses | £46.80 | | | Expenses Oct - Mar 2023 |

12. Roads

(a) To report any road issues

(b) Road Closures – see website for details.

i. To note temporary road closures affecting Birling:
Castle Way; Ryarsh Road

13. Planning

(a) Applications to be considered

There are none.

(b) Decisions by Tonbridge and Malling Borough Council

There are none.

14. Matters for future meetings.

15. Date of next meeting:

11th April Annual Parish Meeting 7pm; Full Council meeting 8pm

Julie Miller **Julie Miller, Parish Clerk**

clerk@birlingparishcouncil.gov.uk 8th March 2023