



## ALLHALLOWS PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 10<sup>th</sup> JANUARY 2024

**Cross Park Pavilion @6:30pm**

**PRESENT:**

Cllr Chris Draper	Chair
Cllr Yvonne Forrest	Vice Chair
Cllr Karen Draper	
Cllr Trevor Bowley	
Cllr Linda Henderson	
Cllr Sue Morrice	
Cllr Rachelle Freeguard	
Mr Chris Fribbins	Parish Clerk
Cllr Jean Sheaves	

**Apologies:**

In attendance        2

- 146        1    **APOLOGIES FOR ABSENCE** Cllr Sheaves Holiday
- 147        2    **DECLARATIONS OF PECUNIARY INTEREST (DPI) AND OTHER SIGNIFICANT INTERESTS (OSI)**  
**Declarations of Interest**  
**Audio Recording** – Cllr Morrice – Audio recording for personal use
- 148        3    **TO RECEIVE AND SIGN THE MINUTES OF THE FULL PARISH COUNCIL MEETING 13<sup>th</sup> DECEMBER 2023** Proposed Cllr Forrest, Seconded Cllr Morrice as a correct record - All Agreed.
- 149        4    **MATTERS ARISING FROM THE ABOVE MINUTES (NOT OTHERWISE ON THE AGENDA)** – None  
**SUSPENSION OF MEETING FOR PUBLIC SESSION (30 minutes, up to 10 minutes per speaker):**  
PC Richard Jones in attendance, currently on restricted duties due to an accident. He reported stolen with Jet Skis/Motor Bikes/Quads. The Chair had more information about this and was concerned about the delayed response. Investigations continue.  
Speeding vehicles on Avery Way reported.  
Needles being found around Shopping Parade, Avery Way  
Parking on pavements and grass verges in St Davids reported (Medway Council matter)  
Medway Cllr Chris Spalding sent his apologies for not being able to attend this evening.
- 150        5    **CLERK'S REPORT** – The resignation of Cllr Freeguard has been received. It has been reported to Medway Council and vacancy advertised on the website and on Parish Noticeboards. Her involvement in the Parish Council and Local Community will be missed.
- 151        6    **2024 Precept and Budget**  
**a) Allotment Rents** – no change proposed.  
**b) Budget 2024/25** – Proposed Cllr Mrs Draper, Seconded Chair, All Agreed as Circulated Final Draft.  
**c) Precept 2024/25** - £85k Proposed Cllr Forrest, Seconded Cllr Mrs Draper All Agreed a balanced budget with income = expenditure.
- 152        7    **GRANT REQUESTS** – None
- 153        8    **PLANNING**

- a) **Planning Applications –**  
No new Planning Applications, other than the Brimp and details pursuant at Haven Site, Cross Park application awaited.
- b) **Medway Local Plan –** Awaiting feedback on consultation (Regulation 18). None of the sites in Allhallows have been assessed yet. Draft Plan (with proposed sites expected in Spring 2024).
- c) **Rural Housing –** A recent on-line session has been held about the potential of local affordable housing, attended by the Clerk and Cllr Sheaves.

154      **9 HIGHWAYS AND FOOTPATHS**

- a) **Footpath Officers Report –** Cllr Henderson reported problems with footpaths in Cross Park being unusable due to wet weather conditions. Cllr Henderson Proposed, Cllr Forrest Seconded that a quote/quotes be sought for upgrading a path or paths to all weather paths. All Agreed.  
Issues with RS4 reported with farmer's gate being locked, also potential problems with clashes with cattle on sea wall/fields.
- b) **Verbal contributions –** Trees from the Woodland Trust have been delivered for Cross Park. Cllrs Bowley to collect from Cllr Freeguard and organising storage until they grow on and can be planted.

155      **10 LOCAL REPORT/ISSUES**

- a) **Countryside Contract –** The contractor has been asked to itemise work carried out in the next financial year (from 1/4/24) rather than annual budget / 12 regular payments. The contractor has requested fresh maps for the areas to be cut.
- b) **Street Cleaning –** Confidential items to be discussed.
- c) **Active Cemetery –** Nothing to report, maintenance continues.
- d) **General Issues –** None.

156      **11 CROSS PARK IMPROVEMENTS (including s106)**

- a) **Update on works completed and outstanding.**  
Community Payback (Young Offenders) have been painting the inside of Cross Park.  
Landscaping carried out around the Pavilion and Cold Store (type 1 aggregate installed on muddy grassed areas).
- b) **Extension/New Build.** The Planning Application had been submitted but had not been registered until the planning fee was received. The Clerk reported that, although the Parish Council receive a 50% reduction in the Planning Fee at £867 this exceeded the delegated authority of the Chair/Clerk and needed the approval of the council and was more expensive than expected due to the size of the proposal. Proposed Cllr Morrice, Seconded Cllr Henderson that the Planning Fee be approved for payment – All Agreed

157      **12 YOUTH CLUB REPORT**

- a) **Youth Club Issues –** Community Payback activities continue (material cost only).  
Youth Club returned after Christmas Holiday.
- b) **Extending Brick Store Expansion –** Planning permission application now live.
- c) **Brimp Site Usage –** Karate not paying rent due to initial low take-up, no further response from Boxing, potential use by a reformed Allhallows Scouts being investigated. Film production continuing to use the Brick Store.

158      **13 CONTRIBUTIONS FROM REPRESENTATIVES ON EXTERNAL BODIES**

- a) **ALLHALLOWS PACT –** Cllr Morrice/vacancy– PACT to be contacted about the future for meetings/activity.
- b) **KALC (Medway) –** Cllr Morrice/vacancy – Nothing to report.
- c) **Medway Council Rural Liaison –** Cllr Mrs Draper – Next Meeting scheduled 5/3/24.
- d) **Village Hall –** Cllr Forrest – Nothing to report.

- e) **Cross Park** – Cllr Freeguard – Rosy’s Tea Room now operating the Community Café (extended days/hours). Agreed that Cllr Bowley /Forrest will take on role of Parish Council Liaisons.
- f) **Village Fete** – Cllr Forrest – Nothing further to report. Likely that 2024 activities will change from the fete.
- g) **Friends of All Saint’s Church** – Cllr Forrest – Nothing additional to report. A café runs Wednesday/Thursday.

159      14      **REPORTS FROM OTHER MEMBER RESPONSIBILITIES**

- a) **Allotments** Cllr Forrest Nothing to report.
- b) **Recreation Ground and Playpark** Cllr Morrice/Forrest – Nothing to report, no issues. Cllr Bowley to take-on role from Cllr Forrest.  
**Recreation Ground lease.** Still awaiting updated lease from Medway Council reflecting agreement by the Parish Council in November.
- c) **Bourne Leisure Liaison** Cllr C Draper – the Chair continues to consult with the site manager when available. Cllr Henderson taking on the joint role. A telephone mast will be installed on the boundary of Haven/Brimp Youth Centre, no objection to the Planning Application raised.
- d) **Peninsula East Primary Academy School Liaison** Chair – (Cllr Freeguard) No meeting. Cllr Henderson has indicated that she will try and make contact. Cllr Henderson will take on role.
- e) **Turners Group** – (Cllr C Draper, Forrest, Clerk) Liaison regarding implications of their development and works at Cross Park continue. Some issues have been reported with boundary of Cross Park and their development have been reported, this will need to be monitored as the development proceeds and actions taken as required.

160      15      **FINANCIAL**

- a) **Finance Monitoring Reports (to 31/12/23)** – Reports Noted. Bank Reconciliations signed.

- b) **Income**

Receipts December/January

**December**

Youth Club Tuck/Subs	£40.33
Bank Interest	£297.97
Transfer BRT to Current	£20,000.00

**January (to date)**

Youth Club Tuck/Subs	£55.00
Transfer Current to CASHPLUS	£150.00

- c) **To make/Note payments for January 2024.**

There had been a further bank issue this month with access to online banking blocked.

**Proposed Cllr Forrest, Seconded Cllr Morrice – All Agreed**

C Fribbins Clerk Salary/Home Allowance/Mileage/less PAYE and pension contribution	240101		
John Price Salary/less PAYE	240102		
Mick Smith Salary/less PAYE	240103		
Colin Davis Salary/Less PAYE	240104		
Colin Davis Cross Park Handles	240104a	21.98	
MMRC PAYE	240105	562.20	
NEST Employee/Employer Pension	240106	76.32	
EDF Energy Brimp Electricity DD	240107	153.00	7.29
M&L Contracting Countryside Contract	1,591.66		

M& Contracting Cross Park		316.66		
M&L Total payment	240108		2,289.98	381.66
National Broadband Cross Park Broadband	240109		54.00	9.00
Karen Draper Cross Park Payback	67.72			
YC Brimp Payback Materials	69.25	240110	136.97	
Community Sports Academy YC Activities		240111	60.00	
ASDA Stores CASHPLUS YC Tuck/Equip		231121	52.38	
Poundland CASHPLUS YC Tuck/Equip		231122	13.50	
Medway Council Cross Park Planning		230112	867.00	
Chris Fribbins Black Toner		240113	31.85	5.31
Karen Draper Cross Park Payback		240114	73.80	
Fasthosts Email Upgrade for Chair		240115	55.92	9.32
C Fribbins CASHPLUS Transfer		240116	150.00	
TJF Properties Active Cemetery Grass C187		240117	160.00	
D/D Debit Card/Already Paid ** Corrected after meeting				

**The exclusion of press and public to discuss personal staff and contract issues**

Proposed Cllr Draper (Chair) Seconded Cllr Mrs Draper– **ALL AGREED.**

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**STAFFING ISSUES**

The one Street Cleaner had been off sick from the 8<sup>th</sup> to the 20<sup>th</sup> of December, with the other days to 6<sup>th</sup> January being taken as Holiday (and cover arranged).

Situation with current street cleaners being monitored.

Debris on field side of Avery Way reported and to be cleared.

162 17

**KALC Community Award 2024** – A resident was nominated by Cllr Mrs Draper, Seconded by Cllr Henderson – **ALL AGREED**

163 18

**DATE AND TIME OF NEXT MEETING**

The next meeting will be the February Meeting of the Council Wednesday 14<sup>th</sup> February 2024 (Cross Park Pavilion 6:30pm).

164 19

**FUTURE AGENDA ITEMS**

At 21:15 The Chair closed the meeting.

Signed as a correct record of the proceedings.  
Chair of Allhallows Parish Council