

**MARSH GIBBON PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING  
HELD ON TUESDAY 10 JANUARY 2017**

**PRESENT:** Cllrs I Metherell (Chairman), P Evershed (PE), D Leonard (DL), and J Smith (JS)

In attendance: County & District Councillor Angela Macpherson, C Jackman (Clerk) and 2 members of the public.

The meeting commenced at 8.04pm.

1. **APOLOGIES:** Cllrs R Cross (RC) and E Taylor (ET)

2. **DECLARATIONS OF INTEREST:** None.

3. **MINUTES OF MEETING HELD 13 DECEMBER 2016:**

Following three amendments the minutes of the Parish Council Meeting held on 13 December 2016 were agreed by those present and signed by the Chairman.

4. **MATTERS ARISING:** There were no matters arising

5. **PUBLIC PARTICIPATION:**

Chair welcomed the members of the public.

6. **GENERAL CORRESPONDENCE:** Items had been circulated via email. The following had been received and were covered where indicated.

	AVDC	From	Subject	Action
i.	20 Dec	Community Spaces	Street Cleaning	To Councillors
ii.	16 Dec	Sent on behalf of Councillor Neil Blake	Modernising Local Government in Bucks - update from the Districts [Official]	To Councillors
iii.	16 Dec	Community Spaces	Rubbish Bin - Marsh Gibbon	To Councillors
iv.	15 Dec	Communications & Marketing Officer	AVDC press release - Vale's housing growth reduction in jeopardy by BCC proposal	To Councillors
v.	15 Dec	Communities Team	Play around the Parishes 2017	Agenda item 8

	Bucks County Council	From	Subject	Action
i.	4 Jan	TfB	Parish bulletin from TfB - Winter Driving	To Councillors
ii.	4 Jan	Community Safety, Manager, Communities, Health & Adult Social Care (CHASC)	Safer Bucks Priorities Survey - Sent on Behalf of Catherine Marriott	To Councillors
iii.	22 Dec	Senior NHS Communications & Engagement Manager Customer and Communications Team, Strategy & Policy - HQ	Information on the Buckinghamshire, Oxfordshire and Berkshire West Sustainability and Transformation Plan	To Councillors
iv.	4 Jan		BCC News: Council's budget plans to be put under microscope by committee	To Councillors
v.	16 Dec	CC Angela Macpherson	Community Leader's Fund	To Councillors
vii.	16 Dec	CC Angela Macpherson	HS2 Construction Routes	To Councillors
viii.	9 Dec	Lead Project Officer HS2 Regeneration and Infrastructure Transport, Economy, Environment	HS2 E update	To Councillors

Association of Local Councils		From	Subject	Action
i.	21 Dec	BALC	Royal Garden Party - 16 May 2017 Nominations for past chairman and mayors	To Councillors
ii.	20 Dec	BALC	Buckinghamshire Freight Strategy - initial workshop – 13 Feb	To Councillors
	15 Dec	BALC	Council Tax Referendum principles have NOT been extended to Parish and Town Councils for 2017/18	To Councillors

**Sent**

		To	Subject	Action
i.	15 Dec	RTM	Contract Confirmation	Noted
ii.	15 Dec	George Hartgroves Strategy & Innovation Lead Strategy & Innovation Team Strategy and Policy – HQ	Response to Winter Preparedness questionnaire	Noted
iii.	15 Dec	Joe Houston, Senior Community Spaces Officer, Heritage & Parks	Proposed S106 options	Noted
iv.	20 Dec	AVDC	Precept Confirmation	Noted

**7. PLANNING CORRESPONDENCE:**

**Applications:**

**16/04465/APP**

Greyhound Gardens, Tompkins LNE  
Single Storey rear extension to dwelling  
Applicant: Chris Wilkins  
Deadline for comment: 12 January 2017  
Decision: No objection

**16/04482/APP**

Barnwell Farm, Station Road, Marsh Gibbon OX27 0HN  
Demolition of existing flexible use building, erection of new flexible use building  
Applicant: Andrew & Clare Barsby  
Deadline for comment: 18 January 2017  
Decision: No objection  
Action: Clerk to inform AVDC

**Land & Partners (L&P): Ewelme Trust Land**

Chair reported that he had received an update from L&P on the development of Ewelme Trust land. They again expressed their concern at the time it was taking AVDC Planners to deal with their applications.

**Action: DC Macpherson to chase AVDC**

**Sites A and C:** L&P are awaiting details of the expected time for receipt of outline planning permission.

**Site B:** L&P are awaiting feedback from AVDC but have decided to proceed with a reduced scheme of 9 dwellings, a new shop and parking. A potential shop operator is still interested.

**Site D:** L&P have taken into account Council's concerns for site D and have reduced the number of dwellings to 9.

**Action: Clerk to invite L&P to the next Council meeting to present and discuss their ideas**

**8. CLERK'S REPORT AND ADMINISTRATION MATTERS**

- a) **Financial Report:** Clerk presented the Financial Report for December 2016. Payments totalling £2095.30 were approved as detailed on page 1735. The bank statements for December month end were available for inspection and the Clerk reported that she had carried out the monthly bank reconciliation on all three bank accounts.

**Action: Clerk to make transfers between accounts:**

**£1000: from Business Premium to Community Account to ensure sufficient funds to meet the outstanding cheques**

**£875: half yearly transfer from Business Premium to Earmarked Reserve Account**

**£1415: from Earmarked Reserve Account to Business Premium to cover street light repairs**

**b) Communication:**

**Website:** Clerk had continued to build the website.

**Action:** Clerk to send link of new website to Councillors

**c) Play Around the Parishes:** It was agreed to request a 3-hour slot for Play Around the Parishes at a cost of £370.

**Action:** Clerk to follow up with AVDC and Village Hall

**9. Councillor Resignation**

AVDC had informed Clerk that they had not received any requests for an election. Council agreed unanimously to co-opt a new Councillor.

To ensure transparency, it was agreed again to advertise the vacancy in the Chairman's bulletin, the Parish Council website and the Parish Council and Mud Pond notice boards. It was further agreed to interview, separately, those who had put their names forward. A final decision on who to appoint will be made at the Parish Council meeting on 14 February.

**Action:** Chair and Clerk to draw up letters and notices.

**10. Play equipment, Teenage Recreation Area and Recreation Ground**

It was agreed to defer a discussion until the February meeting when Cllrs RC and ET will be present.

**Action:** Clerk to add to the February agenda

**11. Christmas Tree**

Cllr PE reported on the process of erecting and dismantling the Christmas tree and would be happy to brief her successor. She also reported that new lights may be required for 2017. The cost of health and safety (H&S) equipment was also discussed.

It was noted that the cost of the electricity for the lights was ~£90.

It was agreed to leave this on the agenda for the February meeting and to decide who should be responsible for the erection of the tree at the November meeting.

**Actions:** Cllr PE to ask Stratton Audley who had supplied their lights and to get a bulb from Steve Beebe so that possible replacements could be identified.

**Clerk to contact Waddesdon Manor to enquire what type of lights they used and to cost H&S equipment.**

**12. BCC / AVDC Proposals for Modernising Local Government**

Chair summarised the current position of the BCC / AVDC proposals for modernising local government.

BCC were still looking at a single county-wide authority.

The District Councils are drawing up a proposal to the Secretary of State for two new Councils - one North in the Vale of Aylesbury and one South in the Chiltern Hills.

The four districts agree that the north and south are two separate economies and geographies with distinctive characteristics. They believe that the relationships which need to be formed to serve the two communities are different.

BCC and the District Councils are due to meet the Sajid Javid, Secretary of State for Communities and Local Government, to discuss their proposals.

A decision is expected at the end of January.

**13. BCC Devolution of Services**

**a) Urban grass cutting:** Nothing to report.

**b) Hedging:** The work at the Pound had been completed without the need for planning permission.

- c) Siding out: It was noted that Cllr PE had swept some of the path along Bicester Road. The road\gutter would be swept by AVDC at the end of the month.  
**Action: At the February meeting, PC to discuss who might volunteer to clean footpaths etc**
- d) Rights of Way: It was noted that the Bicester Hunt will be replacing the gate on the right of way MG/1/6/3
- e) Weed killing: Nothing to report.
- f) Maintenance: nothing to report.
- g) Complaints: nothing to report.

#### 14. ROADS AND PATHWAYS (INCLUDING POTHoles)

- a) **Potholes:** It was noted that the roads are in a poor condition, but no specific pot holes were reported.
- b) **East West Rail (EWR):** Concerns continue to be expressed at the prospect of traffic using Marsh Gibbon as a route to a proposed compound in Charndon for the EWR development.  
Cllr AM reported that a meeting is planned for 13 January with representatives from HS2, EWR, BCC and AVDC; she had issued an outline agenda covering the following topics but was happy to add the following items:

Compound location(s) rationale  
 Access to compound - Construction traffic, construction routes, HGV, staff movements  
 Powers for delivery: Local authority inputs into 'consents' for HS2 and EWR  
 LA 'controls' post approval  
 Programme / timing of activities on site  
 Proposed community engagement

Cllr AM will circulate details of the meeting, following which she hopes there will be more clarity, to Chair and Clerk.

It was noted that Charndon Parish is planning an open meeting in mid January.

#### 15. STREET LIGHTING

- a) It was noted that the street light in Townsend had been repaired but that the street light in Whales Lane had not.  
**Action: Clerk to chase E.On**

#### 16. ENVIRONMENTAL MATTERS

- a) **Notice Board: Millfield Avenue:** A new notice board has been ordered and should be delivered within the 'next few weeks'.
- b) **Calvert Incinerator:** Cllr PE presented the report prepared by David Evershed which is attached to these minutes on page 1736.
- c) **Street name plates:** The name plates have now been painted.
- d) **Ware and Mud Pond Railings:** It was noted that the railings at Ware and Mud Ponds needed painting.  
**Action: Cllr DL to get a quote from Alan Guest**

#### 17. CEMETERY MATTERS

- a) **Burials:** There had been no burials in the month.  
Council gave approval for the interment of ashes in Grave B-6-6
- b) **Pre-Purchase:** There had been no pre-purchases in the month.  
**Action: Clerk to give list of pre-purchases to Cllr DL so that he can mark the graves accordingly**
- c) **General Maintenance:** The conifer hedge had been cut.

#### 18. ANY OTHER BUSINESS

**Thefts in Marsh Gibbon:** Cllr JS reported that there had been a number of thefts in Marsh Gibbon and that police would be patrolling the area overnight.

10pm – Cllr AM and 1 member of the public left the meeting

**Post Office:** Cllr JS had been approached about the possibility of buying the Post Office. The future of the Post Office was not known, but Cllr JS had asked the current owners to keep her informed of any changes.

**17. DATE AND VENUE OF NEXT MEETING**

The next Parish Council Meeting will be held at 8pm on Tuesday 14 February 2017 in the committee room of the Village Hall.

Chair closed the meeting at 10.10pm

**SIGNED:**

**DATE:**

**Clerk's Financial Report  
10-Jan-17**

**COMMUNITY ACCOUNT**

Notes

**Balance of Community Account at 30 December 2016 (sheet 407) £1,296.98**

**Payments to be approved at meeting 10 January 2017**

Cheque No	Payee	Amount	Authority
102624	SLCC - Annual Membership fee (3rd of total £121)	40.34	LGA 1972, 143
102625	E.on - Street light charges 1 Oct-31 Dec	689.75	PCA 1957s.3;HA 1980s.301
102626	RTM - Conifer Hedge (Cemetery): Inv 720	403.20	Highways Act 1980 s. 96
102627	AVDC - Repaint street main plates: Inv 254957	196.50	Highways Act 1980 s. 96
102628	Robert Barnard - Work at the Pound: Inv CTAGS351	350.00	Highways Act 1980 s. 96
102629	C Jackman - Clerk salary: Dec 2016	375.11	LGA 1972 s. 112(2)
102630	HMRC - Clerk Dec PAYE	40.40	LGA 1972 s. 112(2)

**Totals yet to be deducted from balance of Community Account**

Cheques for approval at meeting on the 10 January 2017	<b>£2,095.30</b>
Unpresented cheques (see reconciliation)	£74.34

**Receipts yet to be credited to the Community Account**

**Anticipated balance -£872.66**

It is recommended that £1000 is transferred from the Business Premium Account to cover the cheque payments

**BUSINESS PREMIUM ACCOUNT**

Balance at 28 Oct (Sheet 338)	<b>£10,389.89</b>
Interest	£1.16

**Balance of Business Premium A/C per Statement at 30 December 2016 (sheet 340) £10,391.05**

**EARMARKED RESERVE ACCOUNT**

Balance at 29 September 2016 (Sheet 144)	£32,499.01
Interest	£4.05

**Balance of Earmarked Reserve A/C per Statement 30 December 2016 (sheet 146) £32,503.06**

Clerk reported reconciliations had been carried out on all 3 bank accounts up to 30 December 2016

**Marsh Gibbon Parish Council  
Bank Reconciliation - 30 December 2016**

**COMMUNITY ACCOUNT**

Notes

**Balance of Community A/C as at 1 April 2016 (sheet 397) £1,638.48**

Less Total Payments to 30 December 2016	-£21,717.42 <sup>*</sup>
Less uncashed cheques at 30 December 2016	
Chq No: 102612: MG/VH	-13.44
102616: I Metherell	-£18.30
102617: MG/VH	-£42.60
Add total receipts to 30 December 2016	£21,375.92

**Net Balance at 30 December 2016 £1,222.64**

**Cashbook balance at 30 December 2016 £1,222.64**

**BUSINESS PREMIUM ACCOUNT**

**Balance of Business Premium A/C as at 1 April 2016 (sheet 325) £3,977.82**

Less Total Payments to 30 December 2016	-£16,975.00
Add Total Receipts to 30 December 2016	£23,388.23
<b>Balance at 30 December (sheet 340)</b>	<b>£10,391.05</b>

**EARMARKED RESERVE ACCOUNT**

**Balance of Earmarked Reserve A/C as at 1 April 2016 (Sheet 136) £31,619.94**

Less total payments to 30 December 2017	-£3.94
Add Total Receipts to 30 December 2017	£887.06
<b>Balance at 30 December 2016 (sheet 146)</b>	<b>£32,503.06</b>

**NB: the balance in the Earmarked Reserve Account is made up of:**

Replacement of the synthetic carpet at the 5-a-side	£21,920.00
Refurbishment of synthetic carpet at 5-a side	£1,632.00
Maintenance of play equipment	£110.00
Ware Pond cleaning	£500.00
New Street Lamps	£5,110.00
Village Seats Refurbishment	£514.00
Jubilee Plantation	£290.00
Election Expenses	£775.00
Fencing Repairs at 5-a-side	£1,640.00
Interest	£12.06
<b>TOTAL</b>	<b>£32,503.06</b>

## Calvert Incinerator Update

### Calvert Incinerator Update to Marsh Gibbon Parish Council, 10 Jan 2017

#### HEAVY GOODS VEHICLES ON THE A41

- The County Council has now agreed not to build a Waste Transfer facility in the Green Belt at Amersham despite having given themselves planning approval to do so. This means that all the residual non recycled waste to go to the incinerator from South Bucks, Chiltern and High Wycombe Districts will be bulked up in High Wycombe. It will then be transported by HGV via the M40 to Bicester and down the A41 past the Marsh Gibbon and Grendon junctions to the new roundabout for the road to the incinerator. This should be no more than 100 vehicles a day and is the same arrangement that has been operating since last summer.
- AVDC waste collection carts can take their waste directly to the Greatmoor incinerator site by the most direct local road route from their collection area. Some of these will also travel via the A41.
- Whilst the Calvert landfill is no longer needed for waste disposal, some HGV traffic is still generated in order to transport soil to the site to top over the old waste pits. HS2 are also having discussions about using the Calvert site for dumping their excavated soil. It is hoped that this would be brought by rail rather than road.
- A construction depot is proposed near Calvert for HS2. Another depot is proposed at Charndon for the East West Rail project. HGV and other traffic for both these depots is due to come via the A41 and then turn off at the Grendon Underwood junction and pass through Edgcott.
- The Grendon Underwood junction on the A41 is clearly going to be a lot busier in future and extra care will be needed.

DGE

9 Jan 2017