

**ASH-CUM-RIDLEY PARISH COUNCIL**

The Parish Office, Ash Green Sports Centre, Ash Road, New Ash Green, Kent, DA3 8JZ

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10 January 2019

Dear Councillor

You are hereby summoned to attend the next meeting of the Ash-cum-Ridley parish Council which will be held at **7.45pm on Thursday 17 January 2019 at the New Ash Green Village Association meeting room, Centre Road, DA3 8HH.**

Yours faithfully

Alison de Jager  
Parish Clerk

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### **AGENDA**

#### **1. APOLOGIES FOR ABSENCE**

#### **2. DECLARATIONS OF INTEREST**

- a. Declarations of Interest – Notification of Disclosable Pecuniary Interests and of Interest Other Than Pecuniary declarations of interest which have not already been entered in the Members' register of interests.
- b. Changes to Register of Interest – a reminder that any alterations or new interests must be registered with the Monitoring Officer within 28 days.

#### **3. DISPENSATIONS**

To consider any requests received from Members to grant a dispensation in order to participate in discussion and voting, as appropriate, on matters to be considered at this meeting where a Member has an interest in Appendices A or B of the Council's adopted Code of Conduct.

#### **4. TO APPROVE THE MINUTES** of the Parish Council meeting held on Thursday 20 December 2018 (Attached).

#### **5. CASUAL VACANCY**

To note that following the death of Cllr John Crane, a casual vacancy has arisen. In accordance with Rule 5(6) Local Elections (Parishes and Communities) (England and Wales) Rules 2006, where the vacancy occurs within six months before the day on which the councillor whose office is vacant would regularly have retired, an election shall not be held and the vacancy may be filled either by co-option by the Parish, or at the next ordinary election of councillors to be held on 02 May 2019. Relevant notices have been displayed.

#### **6. POLICIES**

**(APPENDIX A LILAC)**

- a. To carry out a review of the Complaints Procedure
- b. To carry out a review of the Disciplinary and Grievance Procedures.

**(APPENDIX B GOLD)****7. PLANNING**

- a. Applications attached
- b. Decisions attached
- c. Appeals None at time of Agenda
- d. Enforcements None at time of Agenda
- e. To note minutes of the Planning Committee meeting held on 03 January 2019.
- f. To note that the address for one section of Ash House previously occupied by a single company has been redeveloped as office suites (13 units) and a new postcode has been issued as follows, Ash House Business Centre, Ash Road, New Ash Green, DA3 8JD
- g. Sevenoaks District Council Draft Local Plan Section 19 consultation – Information on relevant policies attached. Local house sites included in the Plan are: New Ash Green Village Centre (70 units), North Ash Manor (35 Units), The Forge (Orpins) (29 units), Oast House Nursery (20 units). MX61 Land South of Redhill Wood, New Ash Green – to note that the Planning Committee's submission as per the Planning Committee minutes of 03 January 2019.

**8. FINANCE****(APPENDIX C PINK)**

- a. To note the current financial position and accompanying reports.
- b. To authorise the cheques signed since the last meeting.
- c. To note that the next meeting of the Finance Committee will be held on 12 February 2019.
- d. To give consideration to the renewal of the Society of Local Council Clerks (SLCC) annual membership for the Clerk in the amount of £247.00.
- e. To give consideration to the appeal for funding from Victim Support as per the attached letter. (previous donation £250 November 2017)

**9. SPORTS CENTRE**

- a. To note the next meeting of the Sports Centre Management Committee will be held on 11 February 2019.

**10. BARNFIELD PARK**

- a. To note that the next minutes of the meeting of the Liaison Group held on 14 January 2019 will be distributed with the February 2019 Parish Council meeting.

**11. NORTHFIELD**

- a. To note that the next meeting of the Northfield Management Committee will be held on 28 January 2019.

**12. BURIAL GROUND**

- a. To note that the next meeting of the Burial Ground Committee will be held on 21 January 2019.
- b. To note that a letter has been received from Savills advising that the Diocese does not want to progress with the sale of the glebe field in Ridley.

**13. YOUTH**

- a. West Kent Communities –
- b. 8 – 12's Steering Group –

## **14. HIGHWAYS**

### **SUSPENSION OF MEETING TO ALLOW FOR THE COUNTY AND DISTRICT COUNCILLORS' REPORTS**

## **15. FOOTPATHS**

## **16. TRANSPORT**

- a. To note that the next meeting of Arriva and the Parish Councils will be held on 05 March 2019.

## **17. ASH, HODSOLL STREET AND RIDLEY**

- a. Ash –
- b. Hodsoll Street – to note that a copy of a letter sent to the Royal Mail requesting the replacement of the post box situated at the junction of Haven Hill and Fairseat Lane has been received.
- c. Ridley –

## **18. THE BULLETIN, PARISH WEBSITE**

- a. Bulletin:
- b. Website:

## **19. NEW ASH GREEN FOCUS GROUP AND POLICE**

- a. To note that the minutes of the meeting of the Focus Group held on 14 January 2019 will be distributed with the February Parish Council Agenda.

## **20. THURSDAY LUNCH PROVISION**

## **21. KENT ASSOCIATION OF LOCAL COUNCILS**

## **22. REPORTS, CIRCULARS AND CORRESPONDENCE. (All publications available from the Clerk)**

- a. Sevenoaks District Council Weekly Planning Lists 20/12/18 - -10/01/19
- b. Sevenoaks District Council Press releases to date
- c. ICCM – Winter 2018
- d. The Clerk – January 2019

**RISK ASSESSMENTS:** *Copies of the risk assessment visual check sheets for the Burial Ground and Hodsoll Street Playing field are available from the Parish Office.*