



Mapledurwell & Up Nately Parish Council

Minutes of the Parish Council Meeting

Wednesday 16th January 2019, 8pm Village Hall Committee Room

Present: Parish Councillors Lorna Cuthill (Chairman), Robin Best, Tom Horsey.

Clerk Susan Turner; Guests Hugo Cubitt, Matt Heywood (candidates for co-option);
Martin Carfrae; PC Andy Reid.

1. WELCOME

2. PC REID'S REPORT

2.1 Reported incidents since last meeting

Mapledurwell

- 24.11 Damage road accident A30
- 01.12 Obstruction A30 Greywell Road
- 10.12 Burglar Alarm, Frog Lane
- Abandoned 999 call The Hollies

Up Nately

- 18.12 Sudden death Crossways
- 06.01 Domestic dispute.

2.2 Crime 2018 2017

<u>Maple</u>	16	18
<u>Up Nately</u>	6	4

Mapledurwell 2018 Theft 5; Theft farm vehicle 1; Drugs possession 1; Other crime 3; Assault 2; Criminal damage 3; Non dwelling burglary 1.

Up Nately 2018 Non dwelling burglary 6.

2.3 A30 Further fatality on A30, Ashmoor Lane junction, 27-year-old man riding motorcycle in collision with taxi.

Noted that Nately Scures residents – with the support of Newnham Parish Council and County Councillor Elaine Still – made a request in August 2018 directly to Rob Humby, Cabinet Member for Environment and Transport – for speed reduction measure on the A30 'Hatch to Hogget'. This is the subject of ongoing investigation and assessment.

AGREED Parish Council pledges its support re this action and speed reduction measures.

ACTION Clerk to supply letter to Newnham residents / Parish Council confirming.

PC Reid left the meeting with the thanks of the Parish Council.

3 MINUTES OF MEETINGS of 14th November agreed and signed.

4 DECLARATIONS OF INTEREST None.

5 NEW COUNCILLOR CO-OPTION

AGREED Unanimously to co-opt Hugo Cubitt and Matt Heywood as new Parish Councillors. Declarations of office made, signed and witnessed by Clerk. See **APPENDIX I**

ACTION New councillors to submit 'Declaration of Interest' forms to BDBC.

Mandate form for change of signatories next meeting.

5.1 Review of Councillor roles / areas of interest:

Lorna Cuthill: Chairman, planning (Mapledurwell), tennis, village hall liaison bonfire committee

Robin Best: Vice chair, finance & insurance, Friends liaison, Maple pond

Hugo Cubitt: Environment, highways and rights of way (Maple); Police liaison.

Matt Heywood: Recreation grounds, play area, allotments, maintenance

Tom Horsey: Planning (Up Nately); Chairman Up Nately Pond Committee
Environment, highways and rights of way (Up Nately).

6 FINANCE**6.1 Payments for discussion**i. 'Our Parish' Leaflet

AGREED Support for the *Our Parish* leaflet. Parish Council, Friends of St Mary's and Village Hall will all contribute one third to editor and printing costs. *Ref 6.2.iii below.*

ii. Allotment Rentcharge

Bates Solicitors has advised that the Parish Council needs to continue to pay £2 per year Rentcharge to Corpus Christi.

'Further to our correspondence I have now looked at the title and confirm that there is a yearly Rentcharge of £2 payable to Corpus Christi College Oxford which, unless it is agreed to be removed from the title with Corpus Christi College, remains in force.

'Rentcharges are historical rents which still exist to this day. Owning the land does not end the Rentcharge due.'

Reference <https://www.gov.uk/guidance/rentcharges>

'A rentcharge is an annual sum paid by a freehold homeowner to a third party who normally has no other interest in the property. A rentcharge can also be referred to as a "chief rent".

'Rentcharges are only redeemable for freehold properties.

'Once it's imposed, a rentcharge continues to bind all the land even if it's later divided and sold off in plots.'

Clerk advised setting up annual Standing Order.

AGREED To send cheque for year's rent outstanding up to September 2018. *Ref 6.2.iii below.* Matt Heywood will query further with Bidwells (as agents for Corpus Christi).

6.2 Paymentsi. Standing orders

SO 28th Nov	Martin Gosling Garden Services	£321.44
SO 28th Dec	Martin Gosling Garden Services	£321.44

ii. Cheques signed in between meetings

805	PKF Littlejohn – External audit	£240.00
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iii. Cheques signed at meeting

806	Clerk Salary Dec 2018 /Jan 2019	£520.00
807	David Bone for Up Nately Pond	£161.83
808	Lorna Cuthill for <i>Our Parish</i> leaflet	£320.10
809	Bidwells for Corpus Christi allotment rent	£2.00

6.3 Accounts to date See **APPENDIX II** Signed by Robin Best and Clerk**6.4 Budget and Precept 2018/19**

As discussed at November meeting – and ref agreed draft budget for 2019/19

AGREED Precept request of £9,269. Signed by counillors and clerk. See **APPENDIX III.**

i Precept calculation

Precept for 18/19 is £8,999.

£9,268.97 (£9,269) = increase of 3%.

ii Tax base

M&UN council tax base 2019/20 is 293.9 (295.7 for 2018/19).

A Precept of £9,269 divided by 293.9 = £31.54 per band D household.

ie an increase of £1.11 per band D household for 2019/20.

6.5 Claim against Village Hall insurance (2016)

Agreed and as advised by Internal Auditor, Parish Council unable to pay VAT incurred by Keoghs Solicitors on behalf of Village Hall.

7 WEBSITE

New website (Hugo Fox platform) now fully transferred from Moonfruit. Domain name continues registered with names.co.uk.

8 ALLOTMENTS

8.1 Parking – BDBC confirmed no planning requirement for a 'temporary' surface.

8.2 Charity commission

Trustees Commission requirement 'at least one trustee'. Current trustee Russell Price. Clerk listed as contact.

AGREED: Matt Heywood new trustee to replace David Ellison.

ACTION: Clerk to submit 2018/19 Annual Return. Matt Heywood to be added as trustee.

8.3 Maintenance, fencing etc Awaiting meeting with Russell Price and Premier Grounds and Garden maintenance (Parish Lengthsman).

8.4 Potential new allotment holders – No further news.

9 HIGHWAYS**9.1 Priority Cutting schedule**

AGREED Footpaths 17, 21, 27 for HCC Countryside Services Priority Cutting Schedule.

9.2 Frog Lane

As advised by Alan Hutton – Corpus Christi has confirmed that it owns the land adjacent to the road by the watercress beds in Frog Lane. The College is happy to allow the ditch to be dug out and a post and rail fence erected under the Lengthsman Scheme. This fence will replace the original post and single strand wire fence. To confirm this the College will issue a licence for works.

Previously agreed that the Parish Lengthsman will undertake the work (some ditching already been done). Lengthsman will have two banksmen but moving the digger for drivers to pass very disruptive. Request submitted to HCC Highways for road closure, or permission for Parish Council to place warning signs each end Frog Lane advising drives men working in road. (Road closure unlikely.)

ACTION: Clerk to follow up with Highways. Awaiting licence from Corpus Christi.

9.3 Acoustic fencing

Holes in acoustic fencing in vicinity Old Greywell Road - previously reported via HCC.

ACTION: Clerk to contact Highways England.

9.4 Lengthsman tasks

(Grips on Tunworth Road scheduled to be dug by Highways but dates not known.)
 - Style from FP 11 (leading from garden Old Chapel) requires repair.
 - Ditch St Mary's Church Road
 - Frog Lane as above.

9.5 Pond Clearing

Skanska Customer Liaison Manager, Hampshire Highways, has suggested one of their contractors may be able to estimate for the work. His comment noted that: 'Work such as this it turns into quite a significant exercise due to environmental considerations.'

Robin Best to discuss with Upton Grey who replaced their pond liner.

10 PLANNING

10.1 Planning Applications for consideration

T/00504/18/TCA (Validated 13 Dec 2018) Land At Os Ref 468719 150901 St Marys Church Road, Mapledurwell RG25 2LH. Tree works as per proposed tree work schedule to include felling and pruning works. *Comment from Tree Warden: 'It is absolutely essential work as the view these days is a lot of trees and not much church! The spread of some of the yew is via small branching runners next to the main trunk that can probably be removed immediately, but best to have it all approved as a "job lot"!'. Comment forwarded to BDBC Tree Officer on behalf of Parish Council. PC confirmed 'No objection'.*

18/02435/FUL (pending DC Wed 6th Feb, validated 22 August) Church Field, Land At OS Ref 468719 150901, St Marys Church Road, Mapledurwell. Change of use of land from agricultural to a dog exercise area, with associated parking and erection of a 1.8m high fence. *Scheduled for consideration by Development Control Committee. Await Case Officer's report.*

18/00765/FUL Dairy Complex, White Lane, Greywell. Noted that this application for conversion of agricultural buildings to a day health spa approved by Hart Planning Committee. Decision not yet confirmed.

10.2 CountryWatch

Ward Councillor Onnalee Cubitt has received a good response to her endeavours to recruit a new Executive membership for CountryWatch.

11 BUND UPDATE

Thanks to Robin Best for work in arranging and achieving the noise studies / modelling, and pursuing planning options. Given BDBC Planning's position indicating likely refusal, it is evident the Parish Council cannot usefully pursue this, at least not in current circumstances.

AGREED Special public meeting not required but topic for Parish Assembly.

12 FURTHER REPORTS

12.1 Defibrillator

Defibrillator pads – Up Nately phone box – need to be checked. Require checking (and replacing) periodically.

ACTION: Tom Horsey

12.2 Recreation Ground

Ref camping on Recreation Ground discussed at November meeting:

BDBC Byelaws for Open Spaces etc cover the Village Hall grounds.

'SCHEDULE 1: GROUNDS TO WHICH BYELAWS APPLY - GENERALLY... THE GROUNDS REFERRED TO IN BYELAW 2 ARE ... 167 Recreation Ground, Mapledurwell & Up Nately.'

13 NEXT MEETING

Wednesdays 13th March, 15th May AGM / Parish Assembly, 10th July, 11th Sept, 13th November.

Meeting closed 9.50pm with thanks to all present.

APPENDIX I.I: NEW COUNCILLOR DECLARATIONS OF OFFICE



**Mapledurwell & Up Nately
Parish Council**

**DECLARATION OF OFFICE
PARISH COUNCILLOR**

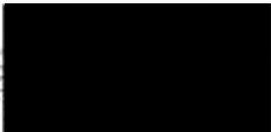
I MATT HEYWOOD..... having been co-opted to the Office of Councillor of Mapledurwell & Up Nately Parish Council, declare that I take that Office upon myself, and that I will duly and faithfully fulfil the duties of Councillor according to the best of my judgement and ability.

I undertake to observe the Code of Conduct (Basingstoke & Deane Borough Council Model Code) as adopted by Mapledurwell & Up Nately Parish Council.

Signed 

Date 16/1/19.....

This declaration was made and signed before me

Signed 

Date 16th January 2019

Clerk to Mapledurwell & Up Nately Parish Council

APPENDIX I.II: NEW COUNCILLOR DECLARATIONS OF OFFICE



**DECLARATION OF OFFICE
PARISH COUNCILLOR**

I *Hugo Cebitt* having been co-opted to the office of Councillor of Mapledurwell & Up Nately Parish Council, declare that I take that Office upon myself, and that I will duly and faithfully fulfil the duties of Councillor according to the best of my judgement and ability.

I undertake to observe the Code of Conduct (BDBC) as adopted by Mapledurwell & Up Nately Parish Council.

Signed  Date *16 Jan 2019*

This declaration was made and signed before me

Signed  Date *16th January 2019*

Clerk to Mapledurwell & Up Nately Parish Council

APPENDIX II.II ACCOUNTS TO DATE

EXPENDITURE Year Ending 31st March 2019 - 16th JANUARY											£8,773.50		
Balance brought forward from April 1st 2017											£8,773.50		
Date	Description	Salary	Finance Admin	Insurance	publish info	Maintenance Grounds	General	Allotments	UN pond	Defib capital	VAT	TOTAL	
01/04/2018	David Bone for Up Nately Pond	786c							£137.94			£137.94	
30/04/2018	Martin Gosling April 18	SO				£267.87					£53.57	£321.44	
16/05/2018	Came & Co Ltd - Inspire	787c		£1,053.52								£1,053.52	
16/05/2018	HALC (+NALC) subscription	788c	£247.00									£247.00	
16/05/2018	Clerk - salary Apr-May 2018	789c	£520.00									£520.00	
16/05/2018	Harvey Simpson (replace) tennis courts	790c					£75.00					£75.00	
05/06/2018	The Villager	791c			£871.49							£871.49	
29/05/2018	Martin Gosling May 2018	SO				£267.87					£53.57	£321.44	
29/06/2018	Martin Gosling June 2018	SO				£267.87					£53.57	£321.44	
18/07/2018	JK Murray - Internal auditor	792c	£95.00									£95.00	
18/07/2018	RB for Electrician - ref Defib	793c					£20.00					£20.00	
18/07/2018	Dick Randall - GatePosts VH	794c					£389.50				£77.90	£467.40	
18/07/2018	Clerk - salary June / July 2018	795c	£520.00									£520.00	
18/07/2018	Wel Medical Ltd	796c								£1,951.25	£390.25	£2,341.50	
23/07/2018	InvictaWater 302-391-74 - allot	DD						£14.47				£14.47	
30/07/2018	Martin Gosling July 2018	SO				£267.87					£53.57	£321.44	
28/08/2018	Martin Gosling Aug 2018	SO				£267.87					£53.57	£321.44	
12/09/2018	David Bone (Expenditure 7) £86.51	797c										£86.51	
	B&Q - wooden hand rail -green (28)								£9.17		£1.83	£11.00	
	B&Q - wooden hand rail -green (29)								£7.48		£1.49	£8.97	
	Moles - path edging and stakes (30)								£10.45		£2.09	£12.54	
	Premier signs - Parking sign (31)								£45.00		£9.00	£54.00	
12/09/2018	Clerk - salaryAug /Sept 2018	798c	£520.00									£520.00	
27/09/2018	CastleWater SE00 302 391 74 Allot	DD						£25.96				£25.96	
28/09/2018	Martin Gosling Sept 2018	SO				£267.87					£53.57	£321.44	
29/10/2018	Martin Gosling Oct 2018	SO				£267.87					£53.57	£321.44	
14/11/2018	Gardner deposit return	799				CANCELLED							
14/11/2018	Clerk - salaryOct/Nov 2018	800c	£520.00									£520.00	
14/11/2018	ST for Names - domain name 20Sept	801c		£11.99							£2.40	£14.39	
14/11/2018	PGGM - digger hire - pond silt traps	802c					£80.00				£16.00	£96.00	
14/11/2018	Dick Randall - playground repairs	803c					£235.00				£47.00	£282.00	
14/11/2018	Allotment-Gdner-deposit return-waterbill	804c						£78.64				£78.64	
16/11/2018	PKF LittleJohn - External Audit	805c	£200.00								£40.00	£240.00	
29/11/2018	Martin Gosling Nov 2018	SO				£267.87					£53.57	£321.44	
28/12/2018	Martin Gosling Dec 2018	SO				£267.87					£53.57	£321.44	
16/01/2019	Clerk - salaryDec18, Jan19	806	£520.00									£520.00	
16/01/2019	David Bone (Pond Expend 8) £161.83	807							£95.60		£19.12	£114.72	
	Moles - stakes etc - creosote (32)								£29.70		£5.94	£35.64	
	Moles - timber ?(33)								£6.15		£1.23	£7.38	
	Screw Fix - Halophospher tube (34)								£3.41		£0.68	£4.09	
	Screw Fix - Coach screws (35)												
16/01/2019	LC for 'Our Parish' Leaflet £320.10	808										£320.10	
	LC for Cara Treadwell - 'OurParish leaflet'	"			£142.50							£142.50	
	LC for Impact Design and Print Ltd	"			£148.00						£29.60	£177.60	
2017/18	Village Hall meeting room hire (contra)		£5.00									£5.00	
TOTAL			£2,600.00	£558.99	£1,053.52	£1,161.99	£2,410.83	£799.50	£119.07	£344.90	£1,951.25	£1,126.66	£12,126.71

£12,126.71

APPENDIX III: PRECEPT REQUEST

APPENDIX 2

2019/20 PRECEPT REQUEST**PARISH OF** MAPLEDURWELL & UP NATELY

To Basingstoke & Deane Borough Council

You are hereby directed to pay the sum of: (in whole pounds only)

£

		9	2	6	9	.	0	0
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NINE THOUSAND TWO HUNDRED AND SIXTY NINE POUNDS

(amount in words)

In two equal instalments by 30th April 2019 (50%) and 30th September 2019 (50%) to meet expenses of the Parish.
This being the precept amount determined in accordance with the Local Government Finance Act 1992.Authorised at a meeting of the Parish Council held on 16th JANUARY 2019

Signatures:

	Presiding Chairman
	Member of the Council
	Member of the Council
	Clerk

Payment DetailsName of Bank:

LLOYDS

Name on Account:

PARISH COUNCIL OF MAPLEDURWELL & UP NATELY
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Bank Account No:

0	0	3	2	0	4	7	4
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Sort Code:

3	0	-	9	0	-	5	3
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email address for payment advice: clerk.mapledurwellupnately@parish.hants.gov.uk**FOR OFFICE USE ONLY**

Supplier Code	1	-							
APTOS Number									

Aptos GL Code	£								p
1-YBSF2204-D040									

Invoice Date							
Due Date							

Invoice Group	RES
Invoice Number	Parish Precept
Description	50% 2019/20 Precept

Input By	
Checked By	

Certified By	
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APPENDIX IV – PLANNING APPLICATIONS RELATING TO THE PARISH

Parish Planning applications

T/00504/18/TCA (Validated 13 Dec 2018) Land At Os Ref 468719 150901 St Marys Church Road, Mapledurwell RG25 2LH. Tree works as per proposed tree work schedule to include felling and pruning works. *Comment from Tree Warden: 'It is absolutely essential work as the view these days is a lot of trees and not much church! The spread of some of the yew is via small branching runners next to the main trunk that can probably be removed immediately, but best to have it all approved as a "job lot"!'. Comment forwarded to BDBC Tree Officer on behalf of Parish Council. PC confirmed 'No objection'.*

18/02435/FUL (**pending** DC Wed 6th Feb, validated 22 August) Church Field, Land At OS Ref 468719 150901, St Marys Church Road, Mapledurwell. Change of use of land from agricultural to a dog exercise area, with associated parking and erection of a 1.8m high fence. Scheduled for consideration by Development Control Committee. Await Case Officer's report. *Parish Council Objection*

Greywell application

18/00765/FUL (**pending** registered 30 April) Dairy Complex, White Lane, Greywell. Partial demolition and conversion of agricultural buildings to provide a day health spa facility. Creation of secondary access road, provision of car parking, landscaping and planting. *Approved by Hart Planning Committee, decision to be confirmed.*

Old Basing application – Moto Motorway Service Area M3 J6

17/03487/FUL (registered 2nd November 2017) Land Adjacent To Junction 6 M3. Construction of a new Motorway Service Area. Agreed expiry date 31st January.