

**Minutes of the Clipston Neighbourhood Plan Advisory Committee held on 21<sup>st</sup> November 2017 at 7.30pm**  
**CLIPSTON VILLAGE HALL, 7.30pm**

Minutes taken by Felicity Ryan, Clerk/RFO.

Contact: [clerk@clipstonparishcouncil.org](mailto:clerk@clipstonparishcouncil.org) c/o 3 Skippons Court, Naseby NN6 6DT/ 01604 740429

**Attendees:** R Burnham, D Wilford, A Price, J Oldershaw, D Wragg, J Tyson, P Hooper, M Gowling, G Kirk (Your Locale)

**63. Apologies for Absence** N Carr, S Woodgate

**64. Declarations of Interest** : None declared

**65. Approval of Minutes from the meeting held 24<sup>th</sup> October 2017** : It was **RESOLVED** to accept the minutes from the meeting as drawn, save for an addition to be inserted to reflect the comments made regarding the Housing Needs Survey circulated by DDC. **ACTION** : Clerk to amend and re-circulate.

**66. Clipston Parish Council's adoption of the Terms of Reference and approval of the Group's name.** The terms of reference and the group's name were approved at the Clipston Parish Council meeting held on the 4<sup>th</sup> October 2017.

**67. Latest Form of Questionnaire (previously circulated)** The form of the questionnaire was discussed and amendments were made to include an area for comments in the traffic section; D1 should mirror B1 to ask why the open spaces should be protected and should be amended to refer to current open spaces. Space is to be given on the final page for additional comments and will be 16 pages long. The final version will ask for it to be completed online but paper copies will be made available. To circulate at the beginning of January and ask for them to be returned by the 26<sup>th</sup> January. Members of the group volunteered to include their addresses for returned questionnaires. **ACTION** : A Price and Clerk to locate the original VDS in an attempt to improve the quality of the Views Plan which forms Appendix IV of the questionnaire, and which was lifted from the VDS.

**A Price to amend as agreed a fair-copy and recirculate to the Group including GK.**

**68. Amended Vision Statement** The wording of the Vision Statement had been amended to incorporate the correct tense and had been re-circulated. The new wording was approved and the Vision Statement adopted.

**69. Logo**

The Clerk read an e mail from S Woodgate who had contacted the school regarding a competition to design a logo for the Group. It was **RESOLVED** to offer a book token to the value of £20 for the competition winner to be decided at the Open Event. **ACTION** : JT to contact SW to confirm and to ask the school how best to co-ordinate entries e.g one per class or individual projects.

**70. Daventry District Council Housing Survey**

The results of the survey had been received from DDC. There was an 18% response rate. Three people mentioned affordable housing which was similar to the 2014 response.

### **71. Open Forum at the beginning of meetings**

It was **RESOLVED** to include an open forum at the beginning of each meeting to allow members of the public a chance to comment.

### **72. Open Event :**

- GK to provide most of the resources. Maps have been received from DDC.
- Members of the Group are encouraged to attend, organise refreshments, and to begin to think about theme groups for environment, housing, heritage etc.
- Maps provided to identify potential area for protection, development and to begin to identify land ownership.
- People that have an interest in Clipston should also attend.
- Questionnaires should have been returned and considered in time for the event.
- **ACTION : JT to advertise questionnaires on posters to be circulated around the village after GK has printed.**
- **ACTION : JT to provide 40 photographs of Clipston for the event.**
- **Open Event to be held 25<sup>th</sup> February 10am-1pm at Clipston Village Hall.**

### **73. AOB :**

D Wragg enquired regarding the Finances of the Committee. **ACTION : Clerk to place on Agenda for next meeting.**

GK had completed the grant application for DDC Awards for All. **ACTION : Clerk and AP to review details and submit.**

**Date of next meeting : 20<sup>th</sup> February 2017, 7.30pm**

**Meeting closed 9.05pm**