

MINUTES OF THE MEETING OF BORDEN GATE PARISH COUNCIL

**MEETING 52 HELD ON 27.09.2023 AT HUNTSHAM VILLAGE HALL AT 7.30PM**

Attendees: Councillors H Bainbridge, T Bainbridge, M Coates, H Corcoran (Chairman), L Delafield Cook, J Gabb,  
I Hall, A Hoskins, R Maltby (Vice Chair), D Southward P Bainbridge (Clerk)

Also in attendance: MDDC Councillors J Lock & G Westcott

**Members of the Public: 0 Questions: None: 0**

1. **Apologies accepted:** A Brown, E Northam & M Williams  
**Apologies received:** Devon County Councillor Ray Radford
2. **Declarations of interest** – none
3. **Minutes** of the meeting held 26/07/2023 were unanimously approved and were signed as a true and correct record by the Chairman H Corcoran.
4. **Matters Outstanding**
  - a. Chimney Down S106 – There was a reminder of the public meeting taking place the following week on 4<sup>th</sup> October 7pm at Hockworthy Village Hall.
  - b. Parish Paths Partnership (PROW) – details of Mid Devon’s Walking Festival planned for September 2024 had been circulated. Walks need to be collated and submitted to MDDC. They can also eventually be on the Parish Council’s website. Help from Councillors and any interested individuals welcome.
  - c. Huntsham Noticeboard & Benches – The new noticeboard had been installed in Huntsham’s bus shelter by a volunteer. The Clerk will write a thank you letter on behalf of the Council. The location of roadside benches in Huntsham and Clayhanger still to be determined.
5. **Planning Applications for comment:** no comments
  - a. **23/01404/FULL** Erection of an agricultural storage building Land and Buildings at NGR 302870 120944 Stallenge Thorne Farm, Hockworthy
  - b. **23/01377/FULL** Widening of existing access Land and Buildings at NGR 303043 1209490 Stallenge Thorne, Hockworthy
  - c. **23/01107/LBC** Listed Building Consent for single storey extension to the rear elevation of the converted barn Land and Buildings at NGR 303055 120994 (Stallenge Thorne) Hockworthy
  - d. **23/01105/FULL** Single storey extension to the rear elevation of the converted barn | Land and Buildings at NGR 303055 120994 (Stallenge Thorne) Hockworthy

**Planning permissions granted:** For full conditions please refer to Mid Devon District Council’s planning portal

  - e. **23/00726** Erection of an agricultural livestock building (836 sq. m.) Location: Land at NGR 302545 122610 (Luckleigh Farm) West of South Hele Cross Clayhanger Grid Ref: 302573 : 122640
  - f. **23/00832/FULL** Erection of dwelling and associated works Location: Land and Building at NGR 302448 124210 (North West of Helecombe Farm) Clayhanger Site Vicinity Grid Ref: 302448 / 124210
  - g. **23/01051/PNAG** Prior Notification for the erection of an agricultural storage building Land at NGR 303562 119956 (Plantation Farm) Hockworthy Devon TA21 0NH
6. **Finance**
  - a. Income Received
    - i. Bank Interest July & August - £10.47
    - ii. HMRC VAT Refund - £447.51
    - iii. Coronation Mug - £10
  - b. Expenditure Approved and Paid
    - i. Bampton Town Council Councillor Training in June – £89.30
    - ii. Banking Monthly Service Charge – August £5 & September £5
    - iii. Huntsham Noticeboard - £228.00 (+VAT)

- c. Expenditure for Approval – H Bainbridge proposed and R Maltby seconded and the following payments were unanimously approved.
  - i. Clerk's wages for September and October x £200 (includes PAYE)
  - ii. Huntsham Village Hall Meeting Hire September 27th - £15
  - iii. Scribe Accounts - £185.76 (includes VAT)
  - iv. Mid Devon District Council Uncontested Elections Fees - £322.05  
 Clayhanger £107.35 Hockworthy £107.35 Huntsham £107.35
- d. Bank reconciliations to 31st July and 31<sup>st</sup> August 2023 were checked against the bank statements and signed by Cllr D Southward. The total balance held on 31<sup>st</sup> August was £12,874.74
- e. Hugo Fox Website– Introduction of a monthly charge by Hugo Fox (£9.99/per month + VAT) from October was discussed. H Bainbridge proposed and seconded by L Delafield Cook and unanimously agreed to continue with Hugo Fox and set up a direct debit.
- f. Budget 2024/25 – A pre-budget discussion was held. There was interest in having leaflets printed for the walking routes which could be made available at locations around the parishes. This idea will be added to the proposed budget to be drawn up by the Clerk.
- g. Financial Regulations – With the removal of references to petty cash R Maltby proposed and A Hoskins seconded and it was unanimously agreed to adopt the Financial Regulations.
7. **District and County Councillors' Reports** – Devon County Cllr Ray Radford had sent his report which was circulated prior to the meeting (see Reports tab on Parish Council Website). MDDC Cllrs present reported at the meeting about planning and updates from Mid Devon District Council. Cllr J Lock submitted a written report available on the Parish Councils website.
8. **Training** – Cllr M Coates attended a new councillor training event provided free by Tiverton Town Council. Planning training on Class Q is being given free by MDDC in October. Details had already circulated to Councillors.
9. **Councillor Vacancies** – There are still two Councillor vacancies for Huntsham following the May 2022 election. Expressions of interest can be made to the Clerk.
10. **Police Report** – The Rural Crime Constable for Mid Devon was unable to attend and it is hoped that this can be rescheduled and that members of the public will be interested in attending. Cllr Gabb had been on patrol as an observer at the invitation of the police allowing an insight into the work of the police. Email alerts from Devon & Cornwall Police shared to the Parish Council's Facebook page.
11. **Clerk's Report including Correspondence** - An email received that the signpost which had been broken at Dog Down Cross is currently being stored safely. Email from the Clayhanger defibrillator group on how the money donated is being used to replace batteries etc. Requests for defibrillator training had been received which the Clerk will organise. The Clerk reminded Councillors of the need to keep members' interest forms up to date.
12. **Councillors' reports and items for future agenda** - H Corcoran informed the meeting that Hockworthy Village Hall had applied for funding for a defibrillator. Concerns were expressed about the water run-off and the state of the road below Fleeds in Clayhanger and the uncut hedge.
13. **The Date of the Next Parish Council Meeting** will be on Wednesday 29<sup>th</sup> November at 7.30pm at Clayhanger WI Hall.

Chair Cllr H Corcoran declared the meeting closed at 9.05pm.

Chair:

Signed as a true and correct record

Date: