

CHIDEOCK PARISH COUNCIL

Minutes of the Parish Council Meeting held at the Village Hall, Chideock on Tuesday
29 January 2019 at 10 am.

The Parish Council meeting commenced at **10 am**.

Present: Cllr Roger Carey (Chair), Cllr George Dunn, Cllr Laurie Elliot (Vice Chair), Cllr Vanessa Glenn, Cllr Peter Hunt, Cllr Rob Murray, Cllr David Rogers.

In attendance: The Clerk, WDDC Cllr Simon Christopher, PCSO Alex Bishop and 10 members of the public.

The Clerk spoke briefly about the procedures for the Parish Council elections on 2 May 2019 and stressed that all arrangements are made by West Dorset District Council, not the Parish Council, but that she is willing to assist with supplying nomination forms and electoral role data for nominations.

2254 Apologies.

DCC Cllr Daryl Turner sent his apologies.

2255 Grants of Dispensations.

All councillors have an existing Grant of Dispensation to allow consideration of the Budget and Precept – Agenda Item 11 d.

2256 Declarations of Defined Pecuniary Interests. None.

2257 Minutes.

a) **RESOLVED** to accept and sign, as a true record, the minutes of the Parish Council meeting of 26 November 2019.

Proposed by Cllr Elliot, seconded by Cllr Grant, carried with abstentions from 2 councillors not present at that meeting.

2258 County and District Councillors' and Police Reports.

a) Dorset Councillor Daryl Turner had sent the following report: -

"All I have is the information available on the Shadow Site. We agreed the Constitution on the 24th January 2019 at Shadow Full Council. Only other update is that I am the Conservative Candidate for the Lyme Regis & Charmouth Ward Unitary & Simon Christopher is the candidate for the remaining part of the Vale I had. Sadly, that means I'll no longer have Chideock."

b) West Dorset Cllr Christopher gave the following report: -

"At the meeting on 24 January 2019 the Shadow Full Council proposed to limit how planning applications will be "called in" for the Planning Committee, such that only the Ward Member would be consulted if a Parish or Town Council objected to an application. This proposal by objected to by many councillors to and it was agreed to adhere to the current West Dorset Practice – if a Parish or Town objects then it is considered by the head of Planning, the Chair and Vice Chair of the Planning Committee and the Ward member."

Cllr Glenn asked how many meetings of the full Dorset Council will be held each year. Cllr Christopher said 6.

A member of the public said that it is very difficult to compare current and future council tax. Cllr Christopher said that 70% of council tax is spent on adult and child social care and that it is hoped that efficiencies under the new unitary structure will give savings to mitigate this.

Cllr Murray asked if there will be Scrutiny and Audit & Governance committees in the new structure. Cllr Christopher said this will stay as now and that the committees will include members from all political parties. He also said that members for all committees will be chosen according to their background and expertise.

c) PCSO Bishop gave the following report: -

- There is little crime to report.
- He urged people to be vigilant and to check their security.
- There have been opportunist thefts of power tools etc to the north of his area.
- Before Christmas there were several thefts from cars parked at beauty spots and isolated areas – most were cars belonging to visitors.
- He is happy to give crime prevention advice to anyone who asks.

Standing Orders were suspended for the following item.

2259 Democratic Period.

- A resident complained about being sent a second letter regarding their part of the river bank and river. The information was in part erroneous and work to deal with the other matter had been undertaken prior to the letter being sent. The Clerk apologised and said that she would take more care in future.
- A resident said that not all residents are able to undertake remedial work to their portion of the river bank. The Clerk said that in that case they should tell the Clerk of this and the Clerk will attempt to assist them in finding someone to undertake the work required.
- Mr David Everidge gave a report on the Sea Hill Lane works by Dorset Highways to provide passing places. All has been going to programme but the final part cannot be completed until British Telecom move one of their poles – they have not given a date for this. Cllr Glenn asked what is being done to retain the earth banks at the western side of the passing places. The Clerk said she will ask Dorset Highways about this. **CC**
- A member of the public asked the following questions regarding Seatown: -
 - There is no way down from the concrete apron to the beach. The Clerk said that there are supposed to be steps – she will ask WDDC Engineers about this apparent omission.
 - Residents would like concessionary parking in the Anchor Inn car park – they do not drive down there with parking costing £4. The Clerk said she will again ask Palmers about this. **CC**
 - When will new benches be installed? The Clerk said that this is a matter for the beach owner and that the Chideock Society is pursuing this with him.
 - Drainage of the new permissive path by the side of Mill Lane Bridleway 20 is poor leading to heavy mud where it exits onto Mill Lane. Mr Everidge, who leases the field from the National Trust, said that this is being investigated by the National Trust and a solution is sought, which may also involve West Dorset Leisure Holidays. A councillor asked that consideration be given to an all-weather surface for the whole permissive path.
- A member of the public said that many old plastic buckets and woven fabric are in the fields adjoining the permissive footpath. Mr Everidge said that he will investigate.
- A member of the Chideock Bypass Working Group asked in the Council would like a copy of their report, as mentioned by Cllr Christopher at the November meeting. It was agreed that the report be sent to the Clerk, for councillor's eyes only as it is not yet in the public domain. **CC**

Standing Orders were resumed.

2260 Reports / Updates by the Clerk and Councillors, and Updates to the Follow-Up List.

Items 1 to 7A on the Actions & Information List were **NOTED** with those detailed below discussed in more detail.

Item 4 – BLAP Parish Liaison Meeting. Cllr Murray asked for retrospective permission to share the Parish Council letter to Cllr Rebecca Know, Dorset Shadow Council, about public toilets and public health, with the other councils who attend the Liaison meetings. This was **AGREED** by all. **CC**

Follow-Up List updates: - None.

2261 A35 Matters, and Updates to the Follow-Up List.

Items 7 – 32A on the Actions & Information List were **NOTED** with those detailed below discussed in more detail.

Item 23 – Resident concern regarding air quality in the centre of the village. **AGREED** to ask WDDC to resume monitoring in this area and to include it in any future detailed monitoring. **NOTED** that the Chideock air quality data on Dorsetfor you now only covers the diffusion tubes to the west of the village centre and does not include the new diffusion tube on Chideock Hill. **AGREED** that this be queried with WDDC.

CC

CC

Item 11A – Final version of the Safety and Severance Report. **AGREED** that

- Cllr Murray checks that CPC's factual amendments + revised traffic flow data have been included. RM
- A precis be made available for residents, possibly as an insert in the Chideock News. ??
- Highways England be informed of the Parish Council's concerns regarding the lack of any action to improve the adverse camber of the footway on the northern side of the road, which is a danger for users of motorised wheelchairs CC
- That the Clerk informs the resident who used a motorised wheel chair of the conclusions of the Study and stresses that the Parish Council will continue to push for this to be rectified CC

Follow-Up List updates – the following updates were agreed: -

- Air Quality
 - Remove 1st query re DEFRA 2018 Report
 - Remove Platooning report
 - Remove DFT Directive
 - Remove Air Quality – Additional Monitoring
 - Add “Monitor progress re DEFRA grant for additional monitoring”
- DVSA
 - remove all
 - add latest e-mail sent 28 January 2019
- A35 Maintenance
 - Follow up on progress on the “Chideock Slip”
- A35 Safety and Severance
 - Remove all
 - Add checking and dissemination of report
- A35 – Speed
 - Combine the 2 entries

2262 Motions Received with Notice.

As per the recommendations of the Chideock A35 Working Group: -

a) **RESOLVED** that the Parish Council can invite experts to formal meetings with external bodies for them to contribute their expertise. Their tenure would be for up to twelve months, at which point it would be reviewed and could then be renewed on an annual basis if still required.

Proposed by Cllr Glenn, seconded by Cllr Elliot, carried unanimously

b) **RESOLVED** to invite ~~Mr Kerry Pitt-Kerby and Ms Coralie McGown~~, Environmental Health representatives from WDDC / Dorset Council to attend the Highways England Quarterly meetings in relation to discussion of and actions on Air Quality.

Proposed by Cllr Glenn, seconded by Cllr Hunt.

After discussion it was agreed to remove the words “Mr Kerry Pitt-Kerby and Ms Coralie McGown”. Proposed by Cllr Carey, seconded by Cllr Murray, carried unanimously.

The amended motion was then re-proposed by Cllr Glenn, seconded by Cllr Hunt, carried unanimously.

c) **RESOLVED** to invite Mr Tony Peacock to attend the Highways England Quarterly meetings in an advisory capacity in relation to Air Quality.

Proposed by Cllr Dunn, seconded by Cllr Elliot, carried unanimously.

Motions proposed by Cllr Murray: -

- a) Chideock Parish Council **REAFFIRMS** that its 3 principle policies for dealing with the problems of the A35 Trunk Road through the village, continue in 2019 to be strategies, through the Delivery Authorities, to
 - i. **REDUCE** the level of NO₂ pollution to below the legal limit by the introduction of a LEZ and other pollution reduction measures
 - ii. **REDUCE** speeds through the village using Average Speed Cameras and other speed reduction measures
 - iii. **IMPROVE** access and safety through measures including the provision of a 2nd pedestrian crossing at the eastern end of the village, and improved visibility at the junction of Bullen's Lane (Bridleway 20) with the A35.
- b) Chideock Parish Council **RECOGNISES** that the recommendation of our MP, Sir Oliver Letwin, regarding emission reduction is to support the (new) preferred strategy of Highways England to divert all vehicles over a certain size away from the A35 unless they need local access, and only go back to the emission zone question if this (diversion) option does not work out.
- c) Chideock Parish Council **RESOLVES** to add a request for diversion of long distance through-traffic HGVs to the 2019 strategy to deal with NO₂ exceedances, and to require WDDC (or the new Dorset Unitary Authority) to work together to produce actions for the inclusion in the 2019 Air Quality Action Plan, with the condition that, if no plan is implemented in the 2019 Financial Year, the request for consideration of the LEZ will be renewed with added urgency.
- d) Chideock Parish Council **ENDORSES** Highways England's recognition of the need, preparatory to submitting an informal bid for funding, to commission some advice on potential costs and timescales involved in
 - i. Extending the 30 mph Speed Limit west to Morecombelake
 - ii. introducing Average Speed Cameras
 - iii. Introducing Automatic Particulate Matter Monitors in the west of the village where there are NO₂ exceedances
 - iv. introducing CCTV cameras in conjunction with these monitors to determine traffic composition.

Proposed by Cllr Murray, seconded by Cllr Hunt.

After debate, Cllr Murray **WITHDREW** the motions to allow councillors time to consider them in more detail and to suggest possible amendments prior to the motions being proposed at a future meeting.

2263 Planning Matters.

a) Applications.

b) Determinations.

WD/D/18/001827 LUSHAYS, BRIGHTHAY LANE Replace window (Full)

WITHDRAWN.

WD/D/18/001828 LUSHAYS, BRIGHTHAY LANE Replace window (Listed Building Consent). **APPROVED**

WD/D/18/002304 FAR END, CHIDEOCK HILL Erection of garage. **APPROVED.**

c) Appeals.

None.

d) Other Planning Matters.

i. **AONB / Lighting & Dark Skies, Dorset National Park, Conservation Areas.**

No updates.

ii. **Enforcement and Retrospective Planning Applications.**

AGREED that the Clerk follows up the non-appearance of a planning application to cover the development and change of use at Hell Farm Bungalow, Hell Lane, following the withdrawal of application WD/D/18/002121 for change of use of barn to office and storage/garage.

iii. **Mill Lane Bridleway 18.** No updates.

Bullen's Lane / Bridleway 20 at Junction with A35.

Item 33 on the Actions & Information List was **NOTED.**

iv. **All Weather Footpath.**

Clerk will contact Sustrans for assistance.

CC

- v. **Seatown.** No update. CC
- vi. **Seatown Regeneration Project.**
Item 34 on the Actions & Information List was **NOTED.**
- vii. **Neighbourhood Planning.**
AGREED that a formal decision not to develop a Neighbourhood Plan, with reasons, be taken at a future meeting. CC
- viii. **Additional Matters.**
Item 35 on the Actions & Information List was **NOTED.**

2264 Finances.

a) Payments.

Item 35A on the Actions & Information List was **NOTED.**

RESOLVED to make the following payments: -

- i. Clerk's Salary & Expenses for January £260.50
- ii. Chideock Village Hall Hire – January £27.00
- iii. PNW Services – Bus Shelter Cleaning £20.00

Proposed by Cllr Murray, seconded by Cllr Rogers, carried unanimously.

b) Accounts and Budget Monitoring to 31 December 2018.

Items 37 and 37A on the Actions & Information List were **NOTED.**

The Statement of Accounts and Budget Monitoring Report were **NOTED.**

c) Budget and Precept 2019 - 2020.

Items 36, 39 and 39A on the Actions & Information List were **NOTED.**

Formal **RESOLUTION** of the Budget and Precept amount was proposed by Cllr Glenn, seconded by Cllr Rogers, carried unanimously.

Budget details are appended to these minutes.

d) Public Conveniences at Seatown.

Items 40 and 41 on the Actions & Information List were **NOTED.**

Agreed to ask Cllr Turner for an update regarding the current cleaning contract for the toilets. CC

Investigate on what the DCC Health and Wellbeing budget is being spent. CC

e) Foss Orchard Car Park.

The Foss Orchard Car Park accounts were noted.

2265 Clapps Mead Playing Field.

Items 42 to 47 on the Actions & Information List were **NOTED.**

New Play Equipment.

Cllr Carey recommended that the final option for fixings be chosen.

RESOLVED to place the order for the Agility Cube play apparatus from Caledonia Play at a total cost of £4360.00 including VAT, delivery and installation. VAT will be reclaimed. CC

Proposed by Cllr Glenn, seconded by Cllr Rogers, carried unanimously.

Footpath 20.

AGREED to thank Dorset Countryside for the 2 new bridges and the footpath improvement on Bridleway 20 leading from the A35 to Clapps Mead and the ask when the surfacing work for Footpath 20 crossing Clapps Mead will be carried out. CC

2266 Dorset Highways and Flood Management.

Items 38 and 49 on the Actions & Information List were **NOTED.**

NOTED that the SLOW signs on the road surface on North Road are peeling off – Cllr Carey to report to Dorset Highways.

AGREED to pursue the need for a 30 mph limit the entire length of North Road till after the new unitary Dorset Council is in place.

2267 Current Consultations. None.

2268 Correspondence.

There were no other items of correspondence to be brought to Councillors' notice.

2269 12. Dates for the Annual Village Meeting and the Annual Parish Council Meeting.

AGREED to hold the

- Annual Parish Council meeting on Tuesday 7 May at 10 am.

- Annual Village Meeting on Tuesday 21 May at 7:30 pm.
- May Parish Council meeting on Tuesday 28 May at 10 am.

2270 To confirm the date and time of the next meeting of Chideock Parish Council.
The next scheduled meeting is at 10 am on Tuesday 26 February 2019

The meeting closed at **12.12 pm.**

Budget and Precept 2019-2020

INCOME	Budget 2018/19	Budget 2019/20	% change		Increase	2018/19 Band D	2019/20 Band D
Precept	£16,019.91	£16,319.23	1.87%		<u>299.32</u>	<u>Tax Base = 339.7</u>	<u>Tax Base = 344.6</u>
Vat Refund	£179.43	£217.77	21.37%			£47.16	£47.36
Rent for Flow Meter	£137.00	£140.00	2.19%				
TOTAL PREDICTED INCOME	£16,336.34	£16,677.00	2.09%		340.66		Increase = 0.42%
EXPENDITURE							
Clerk's Salary (Gross)	£3,450.64	£3,622.00	4.97%	Hourly rate increases from 9.705 to 9.96 from 1/4/19 + 1% contingency for overtime			
Clerk's Travel	£150.00	£150.00	0.00%				
Councillor's Travel / Phone calls etc	£50.00	£50.00	0.00%				
Clerk's Office Allowance	£72.00	£72.00	0.00%				
Postage/Phone	£30.00	£30.00	0.00%				
Stationery (V)	£90.00	£120.00	33.33%	Printer paper price increase			
Stationery - print cartridges etc (V)	£120.00	£120.00	0.00%				
Training - Clerk & Councillors	£0.00	£200.00	N/A	Agreed 27/11/2018. Reserve = £235.00			
Internal Audit	£60.00	£60.00	0.00%				
Insurance	£480.00	£500.00	4.17%	See over			
Room Hire	£513.00	£513.00	0.00%				
Subscriptions	£260.00	£260.00	0.00%	See over			
ROSPA - Annual Playing Field Inspection (V)	£100.00	£100.00	0.00%	See over			
Playing Field Maintenance (V)	£50.00	£250.00	400.00%	Reserve = £48.09			
Hire of Mower for Clapps Mead Play Area	£300.00	£300.00	0.00%				
Playing Field Mowing (V)	£720.00	£720.00	0.00%	See over			
Playing Field Depreciation	£500.00	£600.00	20.00%	Fund = £3738.82 ¹			
Foss Orchard Car Park Resurfacing / Maintenance	£1,100.00	£1,100.00	0.00%	Fund = £7774.77 ¹			
Foss Orchard Car Park River Bank Maintenance	£1,000.00	£1,000.00	0.00%	Fund = £8033.63 ¹			
Community Fund Grant	£350.00	£500.00	42.86%	Fund = £2240.80 ¹			
Village Clock Servicing Grant 2020 - 2023	£210.00	£210.00	0.00%	Reserve = £229.20 ¹			
Cemetery Grass Cutting Grant / Maintenance	£650.00	£700.00	7.69%				
General Grants	£200.00	£300.00	50.00%				
All Weather Footpath	£0.00	£0.00	0.00%	Reserve = £200			
Adverts (V)	£0.00	£0.00	0.00%	Reserve = £80			
Bus Shelter Maintenance	£80.00	£100.00	25.00%	Increased charge from 1/1/19			
Bridleway (Mill Lane)	£0.00	£0.00	0.00%	Reserve = £120.70			
Salt/Grit for Winter	£0.00	£0.00	0.00%	Reserve = £330			
Highways contingency - lenthsmen etc	£500.00	£500.00	0.00%	Reserve = £500			
Village Hall Repair Grant	£700.00	£700.00	0.00%				
Parish Poll	£850.70	£0.00	N/A				
Recharge of Parish Council Election Costs	£1,000.00	£1,000.00	0.00%				
Devolution of Services - Contingency	£2,500.00	£2,500.00	0.00%				
Insurance Excess	£250.00	£0.00	N/A				
Fingerpost Renovation	£0.00	£400.00	N/A				
TOTAL PREDICTED EXPENDITURE	£16,336.34	£16,677.00	2.09%		340.66		
ALL EXPENDITURE MARKED V INCLUDES VAT WHICH CAN BE RECLAIMED AND IS SHOWN AS INCOME							
Treasurer's Reserve at 31/09/2018	£3,292.96	of which £600 is Cash Flow Reserve					
		£1460.11 is Restricted Reserve,					
		leaving £1232.85 as General Reserve					
Note 1 - Fund values as at 31/9/2018 before "grants" from 2018/9 precept applied							