

# WEST ALVINGTON PARISH COUNCIL

## NOTICE OF THE NEXT MEETING

Venue:	Zoom Meeting
Date:	Tuesday 2 <sup>nd</sup> March 2021
Time:	7.00pm

Councillors, I hereby give you notice that the **Meeting of the Parish Council** will be held at the venue, date and time above. All Members of the Council are summoned to attend for the purposes of determining and resolving upon the business to be transacted as set out below.

Dated this 29<sup>th</sup> January 2021

To: All Members of the Council

cc: District Cllrs Judy Pearce & Mark Long, County Cllr Rufus Gilbert

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### BUSINESS TO BE TRANSACTED

1. **WELCOME, APOLOGIES & Election of Meeting Chairman**
2. **DECLARATIONS OF INTEREST**
3. **MINUTES OF PREVIOUS PARISH COUNCIL MEETING** (4<sup>th</sup> February 2021)
4. **CLERKS REPORT:** Longfields Potholes, Easton Hill Bench, Upkeep Works Around the Parish, Livewest Response, Town Park Double Yellows, Wood Lane Signage, Village Hall Coffee Mornings, Temporary Traffic Order Information, Tree Works.
5. **PARISHIONERS OPEN FORUM** (allocated time not longer than 15 minutes, a member of the public shall not speak for more than 2 minutes as per Standing Orders)
6. **COUNTY COUNCILLORS REPORT & HIGHWAYS:** Report from Cllr Gilbert.
7. **DISTRICT COUNCILLORS REPORT:** Report from Cllrs Pearce & Long
8. **PLANNING, ENFORCEMENT & NEIGHBOURHOOD DEVELOPMENT PLAN –**  
PLANNING ISSUES FOR DISCUSSION:
  - 0387/21/CLE, Gerston Point, Lawful Development Certificate.
  - 0401/21/VAR, Bachedona, Variation of Condition 2.
  - 0412/21/TPO, Porch House, Ash deadwood removal.Enforcement  
Neighbourhood Plan: Principal Residence Policy Query & Update
9. **BUSINESS TO BE DISCUSSED -**
  - Proposal to purchase a Vehicle Activated Sign.
  - Proposal to purchase a condolence book, paper, black tablecloth, photo & frame.
  - Town Park Car Park Review
  - Proposal to review Clerks hours.
  - Village Hall Update
  - Village Upkeep Tender
10. **FINANCE & GOVERNANCE Receipts & Payments –**  
Month 12  
**Governance –** Councillor Vacancies, Councillor Training Sessions.  
**Accounts to pay –** Clerk Salary & HMRC £529.12 (includes 10 hours additional),
11. **NEXT MEETING & CHAIRMAN** - The next Parish Council meeting is on 1<sup>st</sup> April 2021

Signed: *Katharine Harrod*  
Clerk to West Alvington Parish Council

## **Scheduled Zoom meeting CONNECTION INFORMATION:**

Topic: WAPC March 2021 Meeting  
Time: Mar 2, 2021 07:00 PM London

Join Zoom Meeting  
<https://us02web.zoom.us/j/82621740194>

Meeting ID: 826 2174 0194  
One tap mobile  
+442030512874,,82621740194# United Kingdom

Dial by your location  
+44 203 051 2874 United Kingdom  
Meeting ID: 826 2174 0194  
Find your local number: <https://us02web.zoom.us/u/kcecx6V9lf>

### **Notes and Tips**

1. You do not need to subscribe to Zoom in order to participate in the meeting, just follow the link provided. Ensure you note the meeting id. NO PASSWORD IS REQUIRED.
2. It works best if you can join via a computer or laptop with a camera, as it will enable you to make use of all features easily. You can also participate using your smartphone or tablet by downloading the Zoom app if a computer is not possible, but it may be a little trickier to participate.
3. You will be asked to provide a name when you join, please provide this information.
4. We suggest you attempt to join a couple of minutes before the meeting is due to start, you will be held in an online 'waiting area' until we start the meeting.
5. You should be prompted to test your audio when entering the meeting. Please do this to ensure you can hear and be heard.
6. You will find yourself muted when you enter the meeting. Parishioners will remain muted unless invited to speak.
7. Please, turn your video on, it really helps you to feel engaged and participate in the meeting easily.
8. If for any reason you think you may be late joining, or need to leave and come back, please contact the clerk via [westalvingtonpc@gmail.com](mailto:westalvingtonpc@gmail.com) or alert us via the chat feature.