

WARBLETON PARISH COUNCIL

To the Members of Warbleton Parish Council

You are summoned to attend a meeting of **WARBLETON PARISH COUNCIL** to be held virtually via zoom on **Thursday 18th February 2021 at 7pm** when it is proposed to transact the following business:



Jackie Cottrell
Parish Clerk
10th February 2021

MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC
MEETING ID: 895 8103 3317 PASSWORD: 347419

- 1. APOLOGIES**
- 2. DECLARATIONS OF INTEREST**
 - 2.1. Councillors are reminded to declare any interests on any items on this agenda in accordance with Warbleton Parish Council's Code of Conduct
- 3. MINUTES – Resolution needed 3.1**
 - 3.1. To **resolve** that the minutes of the Council meeting held on 14th January 2021 be taken as read, confirmed as a correct record and signed by the Chairman
 - 3.2. Matters arising from the minutes not covered on the agenda
- 4. PUBLIC PARTICIPATION**
 - 4.1. Up to fifteen minutes will be available for the public to make representations, answer questions or give evidence in respect of any item of business included in the agenda, in accordance with Standing Orders.
- 5. REPORTS**
 - 5.1. To **receive** reports from District and County Councillors
 - 5.2. To **receive** reports from Parish Councillors
 - 5.3. To **receive** reports from Cllr Smythe – Wealden Planning and Focus group
 - 5.4. To **receive** reports from the Parish Clerk
- 6. COMMITTEE MINUTES**
 - 6.1. To **receive** the acts and proceedings of the following committee meetings:
 - (a) Finance & General Purposes – 5th January 2021
 - (b) Planning & Development – 12th January 2021
 - (c) CIL – 26th January 2021 (not yet distributed)
- 7. FINANCE – Resolutions needed: 7.2.**
 - 7.1. To **note** the Finance Reports, bank reconciliations and budget monitor for January 2021
 - 7.2. To authorise the bills for payment

7.3. To note the £50 cheque payment to Deane Wakefield resolved at the April 2020 Full Council meeting. The cheque has been destroyed and the payment to be made online in this month's payment run

8. WARBLETON & DISTRICT HORTICULTURAL & POULTRY SOCIETY – Resolution needed 8.1.

8.1. To agree the above society can use Rushlake Green Village Green on Saturday 9th October 2021 – see separate report

9. THE RUDES – Resolution needed 9.1.

9.1. To agree the Rudes can use Rushlake Green Village Green on Friday 6th August – see separate report

10. OSBORNE HOUSE CLOCK

11. INFRASTRUCTURE BUDGET – Resolution needed 11.1.

11.1. To agree which committee would take responsibility for the new infrastructure budget

11.2. To agree the Clerk can obtain a free quote for the cleaning and repair work to the Bodle Street Green war memorial – see separate photos

12. APA – Chairman update

13. AMEMDMENT TO RISK REGISTER – Members to note

13.1. Amendment to data storage – see Clerk report

14. STANDING ORDERS, FINANCIAL REGULATIONS AND CODE OF CONDUCT UPDATE – Members to note – see Clerk report

15. UPDATE ON THE USE OF ZOOM FOR PARISH COUNCIL MEETINGS

16. URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING and/or INCLUSION ON A FUTURE AGENDA

17. DATE OF NEXT MEETING

7.2. To authorise the bills for payment via BACS

Cheque No.	Payee	£	VAT	£ Total	Purpose
	Orchard Landscapes	1345.00	269.00	1614.00	Final 50% of contract 2020
	SSALC	60.00	12.00	72.00	2 x Being an Effective Councillor course
	Jackie Cottrell			14.39	Zoom subscription January Inv64003761
	Jackie Cottrell				February Salary
	SSALC			50.00	New Officers Finance Training
	Heathfield & Waldron Parish Council			25.00	1/3 of the cost of the Virtual Practitioners' Conference. Heathfield and Horam PC'S to pay remaining cost
	Jackie Cottrell			13.00	Printer ink
101383 destroyed Approved at FC April 2020	Dean Wakefield Online payment			50.00	150 copies of the Rushlake Green Covid 19 leaflet