

TOWN ESTATE CHARITY (Charity No: 259585)

(Formerly the Embankment Enclosure Trust)

**Minutes of the Annual General Meeting held at Misson Community Centre on
Wednesday 12th July 2023**

Present:

Amanda Walker (Chair), Keith Andrews, Spencer Robey, Sue Scott, Jamie Sutherton, Julie Watkins,

Seven residents attended

1. Amanda Walker was elected as Chairman
2. Mark Watson was elected as Vice-Chairman
3. To receive apologies for absence. Manager Mark Watson
4. To approve the minutes of the meeting held on 1st February 2023. Approved and signed as a true record.
5. To consider matters arising from the minutes not on the agenda. The Chairman explained that the Town Estate Charity (TEC) Secretary/Treasurer, Sue Scott, had resigned from the position in March in order to stand as a candidate for the Misson Parish Council elections in May 2023. The Chairman, on behalf of the Managers, offered her thanks for the years of service of the Secretary and thanks for the ongoing administration of the charity on a volunteer basis. The position of TEC Secretary/Treasurer will be advertised shortly.
6. To receive, review and approve applications for grant funding. No applications have been received.
7. Managers reviewed and approved:
 - The annual accounts for the year ending 31st March 2023. The accounts were signed and dated by the Chairman and volunteer Secretary/Treasurer. A loss of £4,112.64 over the year resulted in a year-end balance of £36,033.57
 - The loss principally reflects the awarding of four grants over the financial year:
 - i. £140.48 to Misson Line Bank SSSI works from Tunnel Tech North grant
 - ii. £490.00 for a beacon to MPC from the Solar Farm Grant Fund
 - iii. £3,850.00 for the Pinfold Wild flowers to MPC from the Solar Grant Fund
 - iv. £104.95 for Jubilee Flags to MCA from the Solar Grant Fund
 - The balance of funds in the TEC funds at the year-end are:
 - i. The Solar Farm Grant Fund - £29,298.70
 - ii. The Tunnel Tech North Grant Fund - £1,171.92 with a restricted reserve of £1,000 for the Misson Park and Playground Project

iii. TEC core funds - £5,562.95

- Managers **approved** the following cheques for payment:

Cheque Number	Recipient	Amount
000114	MPC – refund for Policy Bee Ltd TEC insurance	£189.00
000115	Isle of Axholme WLMB (land drainage)	£ 14.23

8. Correspondence. None

9. The annual report for the year ending 31st March 2023 was made as a visual presentation which included TEC supported projects such as the Jubilee celebrations and the Pinfold wildflower planting, and Misson Line Bank access and conservation improvements, together with financial information. The presentation will form the charity's Annual Report, which together with the approved AGM minutes will be published on the MPC website.

10. Questions from the public.

- Residents asked whether Misson school children had engaged with the conservation and heritage work supported by the charity as suggested at the last AGM. The Chairman reported that the former TEC Manager who is a school governor, and the Secretary, had offered to present the opportunities to the school staff on more than one occasion. A resident thought that the school may have access to a free minibuss and that the supported curriculum work could be designed specifically for the local community/environment. Managers felt that the offer has been made to the school and it is for the school to engage with TEC when/if they are able.
- The question of surveying wildlife in Misson Line Bank SSSI was suggested, in particularly moths which, it was believed, the habitat had been important to supporting a number of species in the past. The former Secretary indicated that citizen science surveys had been raised with Nottinghamshire Wildlife Trust before and can be discussed again.
- A number of residents expressed disappointment that there was still no published information describing the objectives and application process for accessing TEC grants for parish initiatives. The former Secretary explained that she had drafted a Grant Making Policy and Procedure proposal which was with Managers for their consideration. The Chairman indicated that this topic required more deliberation before approval and publication but committed the charity to achieving this over the year ahead.
- A resident expressed her delight in discovering more about the joys of Line Bank SSSI from the presentation, and what the SSSI had to offer Misson residents for their enjoyment and well-being which should be communicated and celebrated.

The Chairman thanked all those attending the meeting for their contributions and closed the meeting.