



Allhallows Parish Council

42 Quickrells Avenue, Cliffe, Rochester, Kent. ME3 7RB
Tel: 01634 566256 e-mail: allhallowspc@gmail.com
www.allhallowskent-pc.gov.uk

TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to attend a **MEETING OF ALLHALLOWS PARISH COUNCIL** at the **Cross Park Pavilion, Avery Way, Allhallows, on Wednesday 13th November 2019 at 6:30pm**

Councillors and members of the public are reminded that discussion of confidential information (i.e. personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).

AGENDA

1. **To note apologies for absence**
2. **Declarations of Interest of any item on the agenda and notification of audio recording or filming**
3. **To receive and sign the minutes of the Parish Council meeting 9th October 2019**
4. **Matters arising from minutes (not on Agenda or in Action Points)**
5. **To note the updates on the action points from previous meetings**
SUSPENSION OF MEETING FOR PUBLIC SESSION
15 minute session: To receive questions and comments from the public.
Matters raised may be placed on the agenda for the next or subsequent meeting(s)
6. **Clerk's Report (not elsewhere on the agenda)**
Update on issues and actions since Council meeting 9th October 2019.
 - Any other items to report that do not appear elsewhere on the Agenda
 - Fun Fair Request Friday 11 October to Sunday 13 October Recreation Ground did not take place due to inclement weather
7. **Grant Requests** for consideration – Allhallows School PTA – Provision of a 2 day circus at the school in 2020.
8. **Planning**
 - a) **Allhallows Planning Applications**
MC/19/1820 Allhallows Holiday Park Allhallows Caravan Park Allhallows Rochester Medway ME3 9QD
Upgrading of existing central facilities complex including the provision of a new marina stage bar building, activity hub and outdoor activity centre, creation of a replacement car park and associated access, hard and soft landscaping and associated works/infrastructure
Plan has been updated to include a Large Commercial Vehicle Parking Zone (as requested in the parish council's original response).
 - b) **Medway Local Plan** – Next stage will be Draft Local Plan for consultation is now further delayed to December/January when specific sites for development will be announced. Medway are waiting for a response to the HIF bid and are looking to spend £86m on alternative road access, £67m on a railway station and rail service and the remaining £17m on general community infrastructure – **Approval has now been received and this will unlock the Local Plan with consultation December/January/February (which will include specific housing site allocation). Clerk will update – community involvement in the development of the transport hub/rail service should be requested.**
9. **Highways and Footpaths**
 - a) **Potential Parking Restrictions** – Implemented majority of recommendations
 - b) **Footpath Officers Report** – Cllr Bowley will be circulated.
 - c) **Verbal contributions** from Councillors
10. **Cross Park Issues**
 - a) **Expansion of Facilities** – Nothing further to report
 - b) **Building/Land Issues** - The monthly report from Trevor Bowley will be circulated by email.
 - c) **Pavilion** Contact details for access to electricity supplied to Electrician. The CCTV recording unit has been fixed. The faulty light to the west wall has been replaced with a lower wattage LED bulb as the previous one had ingress of water and was switching on when not required during day and night.
 - d) **Electrical Inspection**
The previous inspection was 2017, so a re-inspection is recommended. (Electrician has been on holiday and certificate for new installation in Brick Store is awaited)
11. **Youth Club/Youth**
 - a) **Youth Club.** General Report.
12. **The Brimp Issues**
 - a) **Football Arena** – Chair/Cllr Forrest –still being progressed.
 - b) **Additional Usage** – To be considered (Slough Fort have scheduled use of the Brick Store/Building for first aid and governance training sessions 9th and 16th November)
 - c) **Brick Store** – Work completed – inside painting being carried out by Youth Offending Team.
 - d) The previous inspection was 2017, so a re-inspection is recommended. The Brick Store will be included.

13. **Recreation Ground** –Play area equipment
14. **Contributions from Representatives (2019/2020) on external bodies**
- PACT (Chair/Cllr Morrice)
 - KALC Medway Area (Cllrs Cook and Morrice)
 - Rural Liaison (Cllr. K. Draper, sub Cllr Forrest)
 - Police Liaison (Cllr Bowley)
 - Village Hall (Cllr Lovatt/sub. Cllr Forrest)
 - Cross Park Association (Cllr Huntley-Chipper)
 - Allhallows Fete Committee (Cllr Forrest)
 - Friends of All Saints Church (Cllr Forrest)
15. **Reports from other member responsibilities (subject to changes at the Annual Meeting)**
- Allotments (Cllr. Forrest)
 - Recreation ground and playpark (Cllrs. Forrest and Huntley-Chipper)
 - Bourne Leisure Liaison (Chair)- Contact received about doing work in village after peak season
 - Allhallows Primary School Liaison (Chair)
 - Turners Group (Allhallows Park (Kingsmead) (Clerk)
16. **Shellduck Land**
- There have been a number of issues with the Shellduck amenity space (north and south of the junction with Avery Way):
- a) The planning application for the waste storage compound has been re-submitted by J Liddiard – This has been refused again. Concern that it does not reflect the submission and subsequent comments/answers provided. A commercial appeal could be submitted – **advice of John Liddiard to be sought**
 - b) A full cosmetic exercise would exceed the allocation in the Countryside Maintenance contract operated by the parish council (but paid for by Medway Council (via NORSE)). Further work on the trees is likely to be required in the Autumn/Winter where trees and/or branches breach the boundary for some gardens. Perhaps a crown lift of other trees might also be useful, but cost needs to be considered. A site meeting with Norse has been proposed.
 - c) Fencing repairs have been carried out by Colyn Property Services and a quote received for the installation of three lockable gates (over £1,000). Suggest that a meeting is arranged via Norse/Medway Council to review the site and discuss the gates before they are implemented (Medway Council are the land owners).
17. **Financial**
- a) **Finance Monitoring Reports** (Circulated for comment/note).
 - b) **Receipts and Payments schedule** circulated for approval (initial version distributed/there may be further changes before the meeting where an updated version will be circulated)
 - c) **2020/21 Budget** – Ideas required so a draft can be prepared for the December meeting. Finance Committee (no delegated power) to be arranged to review.
- Nb. **If personal payments need to be discussed** the Press and Public will need to be excluded
Exclusion of Press and Public – To discuss personal staff issues.
18. **Staffing Issues** nb. **If personal issues need to be discussed** the Press and Public will need to be excluded.
- Resignation of Youth Worker
 - Report of meeting held with street cleaners 24/10
 - Other Staff issues
19. **Date of next meetings** –
The December Meeting of the Parish Council Wednesday 11th December 2019 @ Cross Park Pavilion (6:30pm)
20. **Future agenda items**

Chris Fribbins, Clerk to the Council 2nd October 2019