

## MINUTES OF A MEETING OF BISHOPS CAUNDLE PARISH COUNCIL

HELD ON TUESDAY, SEPTEMBER 17th, 2019 AT 7.30 P.M. IN THE VILLAGE HALL

<b>1.</b>	<p><b>Present:</b> Chairman A. Jones, A. Tuffin, D. Gardner, P. Blundell, C. Mitchell, S. Meads Clerk J. Walsh-Quantick. Cllr Legg (left 8.30pm).</p> <p><b>Apologies for Absence:</b></p> <p><b>In attendance:</b></p> <p><b>Public – K. Gurd</b></p>	<u><b>Action</b></u>
<b>2.</b>	<p><b>To Approve Minutes of the Meeting held on Tuesday, 16<sup>th</sup> July 2019.</b></p> <p>The minutes of the meeting were unanimously agreed and signed by the Chairman. Proposed A Tuffin, seconded D. Gardner.</p>	
<b>3.</b>	<p><b>Matters Arising Therefrom:</b></p> <p><b>Parish Council Vacancy</b></p> <p>K. Gurd has expressed interest in filling the Parish Councillor vacancy, no other interest was received. Proposed C. Mitchell, Seconded P. Blundell. All councillors in agreement. All paperwork to be completed and returned to clerk.</p>	<b>Clk</b>
	<p><b>Litter Picking</b></p> <p>S. Meads discussed that active litter picks were being completed in the village on a small scale and will continue periodically.</p> <p>Fly tipping continues to be an issue, all occurrences are being reported on the Dorset for You webpage. Clerk to be notified of any contact made so a village record can be maintained.</p>	<b>SM</b> <b>ALL</b>
	<p><b>Holt Lane Sign</b></p> <p>The replacement sign has been ordered by WDDC and will be sited once it has been delivered. Follow up email sent and no response. R. Legg will follow up on behalf of the Parish Council</p>	<b>RL</b>
	<p><b>Speeding Update (Community Team)</b></p> <p>Revised equipment quotes were not received, clerk to follow up. BCPC has set aside funding for speed watch equipment.</p>	<b>Clk</b>
	<p>A small team of interested volunteers is now in place and in contact with Di Gibbs from Holwell CSW who is kindly assisting with some introductory sessions to show how the scheme is working in their village. A team of 6 will be needed in Bishop Caundle and contact with the CSW team will be needed for formal training and induction. The last speed camera figures obtained showed 3 visits to date in 2019 and 6 people had been caught over the 30mph limit. Speeding at 7.30-9am is considered to be of high concern.</p>	<b>Clk</b>
	<p>30mph amended location was discussed and the proposal to include outlying lanes was sent to the relevant department, awaiting response.</p>	<b>Clk</b>
	<p>Cats Eyes – the new style cats eyes were installed approximately 3 years ago and the reflective strip is missing for most of the 30 mph zone. Concern has been raised since the 3 accidents on the Main Road with parked vehicles that this may be a contributing factor. Clerk to find previous correspondence regarding this issue and contact highways.</p>	<b>Clk</b>

	<b>Village Plan</b> C. Mitchell has offered to take on the project over the next few months with assistance from the clerk and other Parish Councillors.	CM/ Clk
<b>4.</b>	<b>Planning Applications</b>  <b>WD/D/19/001800 – 15 Hill View (NEW)</b> Comments were required by 13/09/19, clerk has followed up on why comments are not visible on the planning portal.  <b>WD/D/19/001562 – All Saints School (FOLLOW UP)</b> No objections raised by the Parish Council. Plans to be discussed at the planning committee on 17/09/19.  <b>WD/D/19/000675 – Caundle Court (REVISED)</b> A number of amendments to the approved plan were made by the applicant and approved by the planning committee. Parish Council shown the changes.	
<b>5.</b>	<b>S106 Feedback</b> S. Meads confirmed that a grant of £9062.22 has been obtained to be paid retrospectively for projects listed in the application. A second application has been made for the allotment grant to pay for raised beds and plants. As previously agreed, a further £4800 has been set aside from the savings account for projects.	SM
<b>6.</b>	<b>Playarea</b> <b>Maintenance/Repairs/Work Completed to Date</b> C Thompson has still not completed the weeding and the second invoice payment remains on hold. No contact has been received.  <b>H&amp;S Inspection</b> Any work carried out needs detailed before and after photographs as a record to submit to Alvian prior to the playground sign off.  D. Gardner as completed a significant amount of work in the play area following the H&S report. All invoices for equipment and labour are to be forwarded to the clerk for payment – authorised unanimously by the Parish Council. Proposed S. Meads, Seconded A. Tuffin <ul style="list-style-type: none"> <li>• Swings painted – it is noted that a new seat and bearings are required,</li> <li>• Bike is in the process of being renovated, very damaged through corrosion.</li> <li>• Some equipment has needed to be purchased to complete repairs.</li> <li>• Multi-unit with the tyres – sanded.</li> </ul> Next steps: <ul style="list-style-type: none"> <li>• Complete the above where needed.</li> <li>• Seesaw to be refurbished</li> <li>• Multiplay to be fenced off, it is likely that the repair costs will be similar to replacement costs. Unanimous agreement that this unit should be removed. To date quotes for 2 replacements have been sourced, awaiting a further quote.</li> </ul> The recently purchased locks have been cut off and destroyed, D. Gardner to purchase replacements.	DG AT

<b>7.</b>	<b>Football Club and Grounds</b> D Gardner will clear the weeds at the entrance when the play area is worked on. The football social club are continuing to maintain the grass within the grounds.	<b>DG</b>																																																												
<b>8.</b>	<b>Training</b> Once K. Gurd has completed and returned all paperwork, a Councillor Induction course is to be booked at a mutually agreeable time.	<b>KG / Clk</b>																																																												
<b>9.</b>	<b>Finance</b> <p style="text-align: center;"><b>STATE OF FINANCES AS AT 17/09/2019</b></p> <table border="1"> <tr> <td><b>CURRENT ACCOUNT</b></td><td>£5782.87</td><td></td></tr> <tr> <td><b>DEPOSIT ACCOUNT</b></td><td>£15833.84</td><td></td></tr> <tr> <td><b>TOTAL</b></td><td></td><td><b>£21616.71</b></td></tr> <tr> <td><b>TENNIS MONIES</b></td><td>£734.33</td><td></td></tr> <tr> <td><b>TOTAL</b></td><td></td><td><b>£734.33</b></td></tr> </table> <p style="text-align: center;"><b>PAYMENTS IN</b></p> <table border="1"> <tr> <td>03/09/19</td><td>Tennis Monies Account Interest</td><td>£0.37</td></tr> <tr> <td>31/07/19</td><td>Natwest Deposit Account Interest</td><td>£2.86</td></tr> <tr> <td>30/08/19</td><td>Natwest Deposit Account Interest</td><td>£2.60</td></tr> </table> <p style="text-align: center;"><b>CHEQUES APPROVED AND SIGNED BY THE CHAIRMAN SINCE THE LAST MEETING</b></p> <table border="1"> <tr> <td>001382</td><td>DAPTC Training (C. Mitchell)</td><td>£40.00</td></tr> </table> <p style="text-align: center;"><b>OTHER PAYMENTS SINCE PREVIOUS MEETING</b></p> <table border="1"> <tr> <td>Direct Debit</td><td>Talk Talk Account</td><td>£53.40</td></tr> <tr> <td>Direct Debit</td><td>DCC Waste Partnership</td><td>£26.40</td></tr> <tr> <td></td><td></td><td></td></tr> <tr> <td></td><td></td><td></td></tr> </table> <p style="text-align: center;"><b>CHEQUES TO APPROVE AT THE MEETING</b></p> <table border="1"> <tr> <td>001383</td><td>M Moore Grass Cutting September</td><td>£100.00</td></tr> <tr> <td>001384</td><td>M Moore Grass Cutting October</td><td>£100.00</td></tr> <tr> <td>001385</td><td>Village Hall Rent (July Meeting)</td><td>£18.00</td></tr> <tr> <td>001386</td><td>Mrs. J Walsh-Quantick Clerks Expenses Owing to 17/09/19 (2 months)</td><td>£12.10</td></tr> <tr> <td>001387</td><td>PAYE Clerk June – Sept</td><td>£110.00</td></tr> <tr> <td>001388</td><td>Mrs. J Walsh-Quantick Salary Jul-Sept 2019</td><td>£439.64</td></tr> <tr> <td></td><td></td><td></td></tr> </table> <p>Proposed: P. Blundell Seconded: D. Gardner</p> <ul style="list-style-type: none"> <li>The Barclays account requires that D. Lane, A. Jones and S. Harris attend the bank to close the account, paperwork issued and subsequently checked by Barclays to close the account was the wrong documentation. Following the award of the S106 monies it was proposed by the clerk that this account should be used specifically for this expenditure to allow for ease of budget control and accounting. Proposed P. Blundell, seconded D. Gardner.</li> </ul>	<b>CURRENT ACCOUNT</b>	£5782.87		<b>DEPOSIT ACCOUNT</b>	£15833.84		<b>TOTAL</b>		<b>£21616.71</b>	<b>TENNIS MONIES</b>	£734.33		<b>TOTAL</b>		<b>£734.33</b>	03/09/19	Tennis Monies Account Interest	£0.37	31/07/19	Natwest Deposit Account Interest	£2.86	30/08/19	Natwest Deposit Account Interest	£2.60	001382	DAPTC Training (C. Mitchell)	£40.00	Direct Debit	Talk Talk Account	£53.40	Direct Debit	DCC Waste Partnership	£26.40							001383	M Moore Grass Cutting September	£100.00	001384	M Moore Grass Cutting October	£100.00	001385	Village Hall Rent (July Meeting)	£18.00	001386	Mrs. J Walsh-Quantick Clerks Expenses Owing to 17/09/19 (2 months)	£12.10	001387	PAYE Clerk June – Sept	£110.00	001388	Mrs. J Walsh-Quantick Salary Jul-Sept 2019	£439.64				<b>Clk</b>
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17/11/2019



	<ul style="list-style-type: none"> <li>• A request has been made to M. Moore for a quote for grass cutting for the next financial year.</li> <li>• A spreadsheet showing current expenditure against budget was presented and agreed unanimously.</li> <li>• Draft budget (2020-2021) to be discussed at the next meeting due to time constraints.</li> <li>•</li> </ul>	
<b>10.</b>	<b>Routine Correspondence</b> All routine emails are forwarded to councillors for comment. Notification of the planning meeting for Bishops Caundle Primary School was sent to all councillors.	
<b>11.</b>	<b>Matters for Further Discussion/Next Agenda</b> <ul style="list-style-type: none"> <li>• Parish Council Lottery – it was decided that a lottery would not be a viable option in the village at this time.</li> <li>• Laptop – quote received from Milborne Port Computers was unanimously agreed, Clerk to arrange a replacement.</li> <li>• Play Area Hedge Cutting – A. Tuffin will arrange for the hedge cutting to be completed.</li> </ul>	
<b>12.</b>	<b>Time of Closure:</b> The meeting closed at 9.00 p.m.	
<b>13.</b>	<b>Date of Next Meeting:</b> There is no meeting in October Tuesday, November 19th, 2019 at 7.30pm in the Village Hall.	<b>PB</b> <b>AJ</b>

**Future Meeting Dates 2020:**

Tuesday, January 21st, 2020  
Tuesday, March 17th, 2020  
Tuesday, May 19th, 2020  
Tuesday, July 21st, 2020  
Tuesday, September 15th, 2020  
Tuesday, November 17th, 2020

  
12/11/2019