

Stansted Parish Council

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C05/19/1-25

TO THE MEMBERS OF THE COUNCIL

NOTICE is hereby given that the Annual Parish Council Meeting will be held in Stansted Village Hall, Malthouse Road, Stansted, on Monday 13 May 2019, which meeting Members are hereby summoned to attend.

All councillors will sign their Declarations of Acceptance of Office as councillor before the Proper Officer of the Council, prior to the start of the meeting.

AGENDA

- 1 Election of Chairman
- 2 To receive the Chairman's Declaration of Acceptance of Office or, if the Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council
- 3 Election of Vice-Chairman
- 4 To receive the Vice-Chairman's Declaration of Acceptance of Office or, if the Chairman is not present, to resolve that such Declaration be made at or before the next Ordinary Meeting of the Council
- 5 Apologies for absence
- 6 Declarations of Interest
- 7 To appoint representatives:
 - a Parish Partnership Panel
 - b KALC Tonbridge Area Committee (2)
 - c Police Liaison
- 8 Minutes of the Meeting held on 1st April 2019- attached
- 9 Matters arising from the Minutes not otherwise on the Agenda
- 10 Southbeats Music Festival –
 - a To ratify response
 - b To ratify contribution to Wrotham Parish Council
- 11 World Wars Commemorative Booklet and website – please take a look at www.stanstedhistory.org before the meeting – Sections People and Events
- 12 Stansted School project – Steering Group update – email update from Alan Bullock attached
- 13 Margaret McMillan Centre
- 14 Defibrillators

Suspension of meeting for County and Borough Councillors' Reports

- 15 Planning – Appendix A
 - a Applications
 - b Decisions
 - c Enforcement
 - d Appeals
 - e Other planning issues
- 16 Finance – Appendix B
 - a Bank Mandate
 - b Bank Balances
 - c Cheques signed since last meeting
 - d Subscriptions
 - i. KALC
 - ii. Action with Communities in Rural Kent
 - e Accounts for payment
 - f Accounts 2018/19
 - g Internal Auditor's report
 - h External Audit Annual Return Governance Statement 2018/19
 - i External Audit Statement of Accounts 2018/19
 - j Chairman's Allowance (budget £50)
- 17 Grant Applications
 - a Stansted Village Hall
 - b Fairseat Village Hall
 - c St Mary's PCC – for churchyard
- 18 Review of Risk Management 2018/19
- 19 Management of the Council's land and property
 - a Recreation Ground
 - i General maintenance
 - ii Hire of ground
 - b Play park
 - c War Memorial and garden
 - d Telephone Kiosk
 - e Church Bank
 - f Village green land, Hatham Green Lane and Parsons Lane
 - g Browne's Bequest
 - h Notice boards
 - i Registration of land
- 20 Highways & Transport
 - a Public Rights of Way
 - b Encroachment Working Party
 - c Any other Highways or Transport Issues
- 21 Village Halls
 - a Stansted
 - b Fairseat
- 22 Police Matters

- 23 Reports on Meetings attended by Councillors or Clerk
- 24 Consultation documents
- 25 Correspondence
- 26 Reports and Circulars
 - a Clerks and Councils Direct
- 27 Any other business at the Chairman's discretion. No proposals can be made nor decisions taken under this item. Any matters raised may be placed on the agenda for the next or a subsequent meeting.

Public Session. No proposals can be made nor decisions taken under this item. Any matters raised by members of the public may be placed on the agenda for the next or a subsequent meeting.

The next ordinary meeting of the Council will be held on Monday 3 June 2019 in Fairseat Village Hall.

Melita Gandolfo
Assistant Parish Clerk

7th May 2019