

**MINUTES OF THE MEETING
OF BOURTON ON-THE-WATER PARISH COUNCIL
held on Wednesday 2nd December 2020
at 7.00pm via Zoom**

Present: Cllrs. R. Hadley (Chair), B. Sumner, A. Davis, L. Hicks, B. Wragge, N. Randall, L. Wilkins, S. Coventry, K. Cronin and A. Roberts. District Cllr. N. Maunder, District Cllr. R. Keeling and County Cllr. P. Hodgkinson. The Parish Clerk and 8 members of the public.

Standing Orders were suspended for the Public Session

Police Report: In the absence of the police Cllr. Hadley read out a police report which updated the Parish Councillors on the police approach to Covid-19 related issues. Crime levels in the district were lower than average currently. The number of police officers in the district had increased and were now increasing the number of 24/7 officers based at Stow. The police team also spend a lot of time on long term community issues, including safeguarding, mental health, targeting offenders as well as crime prevention and re-assurance.

County Cllr. P. Hodgkinson updated the Councillors on Covid-19 figures in Gloucestershire which were getting much lower. The public rights of way officer, GCC would write to the land owner of the fenced off area at the end of Cemetery Lane requesting some of the fence to be moved to the location of the public footpath and the barb wire to be moved to the other side of the fence. The Cotswold Wardens were being asked to become involved with the public footpath due to it's slippery condition in the winter months.

GCC had raised the issue with the noise level and pollution from motorbikes in Lansdown with the police.

GCC, Highways and the Parish Council were in discussion on a proposed revised position for the bus stop adjacent to the public toilets in the High Street.

The Tourism Action Group had met four times and had now been split into four working groups. The group would report back to the Parish Council once they had summarised responses received from a resident's consultation and a business survey. GCC, Highways were obtaining a quote to install wooden bollards on the grass verge along Rissington Road. GCC had re-opened their libraries in the county.

District Cllr. N. Maunder reported that the leisure centre had been re-opened for business.

Information on business grants was available on the CDC website.

CDC were looking into applying a 50p levy on the car parking charges at the Rissington Road car park. The notice displayed at the Rissington Road car park for free parking after 3.00 pm would be removed and a minimum stay of two hours would be applied. The levy applied would be ring fenced for the Parish Council to use on items to help mitigate tourist expenditure such as money towards the Enforcement Officer, toilet provision. The public would be consulted upon how they would like to see the levy money spent, so a statutory notice period would be applied. If approved by CDC then the Parish Council would be consulted upon how they would like the money spent.

The litter collection will change over the Christmas period.

District Cllr. R. Keeling reported on the procedure of CDC's scheme of delegation for planning.

The planning appeal against the electric car charging station at the Gilders site on the Fosse Way had been held over three days last week. Two representatives from Lower Slaughters Parish Council had raised some very important points to the inspector. The Planning Inspector would make a decision within the next seven weeks. The proposal had been for 104 spaces on site but this had now been scaled back to Phase 1 for 19/20 spaces.

Members of the public raised the following issues: - A resident had been pleased to read the mental health initiative in the Bourton Browser as she offered a similar service. It was agreed that Cllr. A. Davis would contact the resident to have a further discussion.

20/146: Apologies for Absence: None as everyone was in attendance.

20/147: Members' Interests: None to declare at the meeting.

20/148: Minutes of the Meeting held on 4th November 2020: Cllr. A. Davis proposed to approve the Parish Council minutes of 4.11.2020. Cllr. L. Hicks seconded the proposal. A unanimous vote was taken of all in favour of approving the Parish Council minutes of 4.11.2020.

20/149: Matters Arising: Cllr Sumner again asked for an apology over the mis-handled Code of Conduct complaint. Cllr Hadley said he had removed the letter from the file but would not apologise.

20/150: Co-option of a Parish Councillor: A vote took place to co-opt to fill the vacancy on the Parish Council which was 3 votes for Timothy Botterill and 7 votes for Piers Millett. The Chairman thanked both applicants for applying for the position and then welcomed Piers Millett onto the Parish Council.

20/151: Planning Committee

The Council received the minutes of the Planning Committee meetings held on 11th November 2020 and 25th November 2020.

20/152: GMCC Committee

Some of the leases had expired or were coming up for renewal and needed attention before the next GMCC meeting. The Parish Councillors granted approval of Cllr. B. Sumner, Chair of the GMCC and the Clerk to progress with the work required. The original documents for the GMCC were now with Kendall & Davis solicitors. Paddy the Barber had requested permission for a sign to promote his business alongside the barber premises at the GMCC site. Guidance was being sought with the Listed Building Officer at CDC before a final decision could be made on this request. A point was raised whether electric charging points should be installed at the GMCC site.

20/153: Village Environment Committee

The Council received the minutes of the Village Environment Committee meeting held on 11th November 2020. It was noted that small working parties were to be formed to work on the burial fees and allotment issues raised. The Chairman of the VEC agreed to arrange another police meeting with Parish Councillors on Skype.

20/154: Highways Committee

The Council received the minutes of the Highways Committee meeting held on 16th November 2020. It was noted that the Parish Council had received full accreditation on their ANPR cameras. The Parish Council were in the process of purchasing another ANPR camera for the village. The TRO was still on course for installation. A site meeting had been arranged with the Daniel Tiffney, GCC to go through various items within the highways department. The Chairman reported that he had now got a final figure for the additional hours for the CEO and would take this information to the next Highways committee meeting.

20/155: Youth & Wellbeing Committee

The Council received and approved the minutes of the Youth & Wellbeing Committee meeting held on 25th November 2020. The YWB committee had put forward a recommendation for the Parish Council supporting the Gloucestershire Dementia Action Alliance. A vote was taken of the recommendation put forward of all in favour apart from Cllr. B. Sumner who abstained from the vote. A defibrillator audit was being undertaken in the village.

20/156: To consider quotations received for recreation equipment: - The Parish Councillors agreed that a specification was to be drawn up for the equipment required for both sites and then distribute to the four recreation equipment providers.

20/157: Budget Making Committee

The Council received the minutes of a Budget Making Committee meeting held on 19th November 2020. As the CEO quotation had come in lower than expected this was to be fed into the budget for 2021/22.

20/158: Meeting with Jacqueline Wright and Jenny Forde, CDC re Health & Wellbeing – It was reported that CDC lead in the health and wellbeing and supported other towns and parishes in this area. CDC were very supportive of Bourton-on-the-Water Parish Council in their Youth & Wellbeing activities in the village and also commended the Bourton Street Volunteer system which had been put in place within the village.

20/159: Village Green Hire Policy

A proposal had been put forward to amend the village green hire policy Item 16 to read: - Requests for filming permission for crews of over 5 people require full prior Council consideration and approval and will be subject to a separate charge at an agreed hourly rate payable in advance. All such requests must be made to the Council at least 5 weeks prior to the planned filming date. Any agreed filming will need the written agreement from the applicant that any filming material produced will not be used for advertising the village or any commercial products. An amendment to the proposal was put forward to include, 'with the exception being in case of a request by students undertaking formal studies.'

Cllr. B. Sumner proposed the amendment to the village green hire policy. Cllr. L. Hicks seconded the amendment. A vote was taken of all in favour of the proposal and amendment put forward.

20/160: Parish Council Insurance and Risks relating to New Activities

The Clerk had contacted the Council's insurance company to check whether the Parish Council were covered by paying for the Mental Health First Aid Training out of grant funds and paying for a qualified instructor.

20/161: Other Meetings Outside of Parish Council: None to report.

20/162: Village Green Bookings – None to report.

20/163: Finance

(a) The Council received and approved the schedule of payments up to 2nd December 2020 at £16,035.92.

Cllr. A. Davis proposed approval of the payments and Cllr. K. Cronin seconded the proposal.

A unanimous vote was taken of all in favour of the proposal.

(b) The Council authorised the cheques and BACS payments.

(c) The Council noted the bank reconciliation to 1st November 2020 and the summary report.

20/164: Correspondence

A letter had been received from the Monitoring Officer, CDC along with a signed petition requesting the Chairman to step down from his position given the overwhelming support of the residents in Bourton against pedestrianisation and the Parish Council's Chairman decision to vote against the majority of the parishioners. The Monitoring Officer had responded to the person stating that the petition had no legal effect and Councillor Hadley could not be compelled to resign.

20/165: Next Meeting

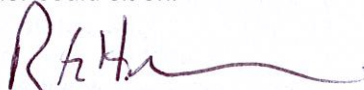
The next meeting of Bourton-on the-Water Parish Council would be held on Wednesday 6th January 2021 at 7.00pm via Zoom.

20/166: Any Other Business

A request was put forward by a Parish Councillor to look at committee sizes and whether to apply a limit to how many committees a Parish Councillor could sit on.

The meeting closed at 9.25 pm.

CHAIRMAN'S SIGNATURE.....



DATE:

01.02.2021