

Minutes of the Parish Council Meeting held on Monday 6th April 2017 in the Village Hall

Present:

Charles Mathew	(CM)	Chairman
Matthew Judson	(MJ)	Councillor- Vice Chairman
Jose Eaton	(JE)	Councillor
Graham Dixon-Brown	(GDB)	Councillor
Joe Deane	(JD)	Councillor
Colin Wells	(CW)	Councillor
Trudi Gasser	(TG)	Parish Clerk

In Attendance: 19 Members of the public

MIN REF	ITEM	ACTION AGREED
17/047	APOLOGIES FOR ABSENCE	
	Steve Good (SG) WODC District Councillor Hilary Fenton (HF) WODC District Councillor	
17/048	DECLARATIONS OF INTEREST	
	<ul style="list-style-type: none"> CM owns property near the Leys, the Green and the School GDB lives on the B4449 	
17/049	APPROVAL OF MINUTES OF 6th MARCH 2017	
	<p>CM reported changes to the Appendix to the minutes as per a request from a member of the public.</p> <p>It was highlighted that permission from the individuals is required to name members of the public in the minutes, due to the Data Protection Act etc. (as the minutes are public documents).</p> <p>The minutes were approved for publication.</p>	
	<p>Matters Arising:</p> <p>17/039: Speedwatch – CM reported that the Speedwatch Group appear to be having an effect. GDB reported issues at the entrance to the village at Steadys Lane. Repeat offenders had been contacted by the Police.</p> <p>17/040: Litterpick – In excess of 25 bags were collected. Concern was raised again over bottles of urine at the top of Haul Road and the finding of Dog Poo bags being dropped, the possibility of an additional dog bin would be discussed at the May meeting.</p>	TG to add Dog Bin to May agenda.
17/050	REPORTS FROM DISTRICT/COUNTY COUNCILLORS	
	<p>DISTRICT:</p> <p>No District Councillors present at the meeting.</p>	
	<p>COUNTY:</p> <p>Nothing to report.</p>	

MIN REF	ITEM	ACTION AGREED
17/051	PLANNING	
	<p>Current Applications:</p> <p>APPLICATION NO: 17/00909/HHD PROPOSAL: Erection of single and two storey extensions. Town and Country Planning Act Re 16/04165/HHD PROPOSAL: Erection of side and rear two storey extension and single storey rear extension. LOCATION: University Farm House Eynsham Road Sutton</p> <p>The Parish Council had no objection to this application</p> <p>APPLICATION NO: 17/00635/S73 PROPOSAL: Variation of condition 2 of permission 15/03780/HHD to allow minor changes to the previously approved scheme Re 15/03780/HHD PROPOSAL: Proposed single storey rear extension Town and Country Planning Act LOCATION: 3 Beaumont Green Sutton Witney</p> <p>The Parish Council had no objection to this application</p>	
	GDB expressed concern regarding the current building works at 47 Sutton Lane – resulting in 6 vans being parked on Sutton Lane, blocking access for neighbours. It was suggested to contact Planning to see whether the proposed new drive for the property could be prioritised, to prevent the issue. TG to contact planning.	TG to contact WODC planning; JD to visit
17/052	QUESTIONS FROM MEMBERS OF THE PUBLIC	
	<ol style="list-style-type: none"> 1. It was resolved to close the meeting to take questions (see appendix). 2. It was resolved to reconvene the meeting. 	
17/053	CONCERN RE PC EXCEEDING IT'S POWER	
	<p>CM confirmed that Section 137 would be used as the vehicle for the expenditure to obtain an Environmental Report for the Airfield Planning Application. CM explained to all the limits for S137.(£7.42 per Electoral Roll (806) for 2016/7; £7.57 for 17/18)</p> <p>TG confirmed that advice had been sought from WODC and OALC – the PC had acted appropriately and were within their rights.</p> <p>CM confirmed that he strongly felt that it is the PC's duty to ensure the site is safe for habitation. Recent Lancet Articles had highlighted the danger of living in proximity of a landfill site.</p> <p>GDB pointed out that the PC were seeking a definitive opinion that the site is safe.</p>	

MIN REF	ITEM	ACTION AGREED
17/054	STANDING ORDERS	
	<p>CM proposed that the changes proposed to the Standing Orders were accepted. JD seconded.</p> <p>TG to incorporate changes and circulate to all for approval.</p>	TG to compile and circulate for approval.
17/055	REPORTS FROM PARISH COUNCILLORS	
JE	<p>JE Expressed concern regarding Children leaving the school along the busy Main Road, often small children run along the narrow path with no parent in sight.</p> <p>GDB mentioned that the PCSO would like to involve children in Speedwatch – all agreed this was a very good idea. It was agreed TG to write to the new Headmistress once started on 24th April to arrange a meeting accordingly.</p>	TG to write to Head Mistress
MJ	MJ confirmed that the maintenance schedule had been discussed with Robin. Thanks were expressed to John Holland and Adrian Power for very kindly digging weeds from the guttering around the green.	
CW	CW provided an update regarding the Village Hall Car Park Resurfacing, as it was proving very difficult to obtain grants for the thorough option; it was suggested that a basic fix solution be explored, CW to obtain 3 quotes, at which point funding would be discussed.	CW to obtain quotes
JD	The refurb of the noticeboard for the top of Steadys Lane still underway.	
CM	<p>Website: CM confirmed that the Clerk should have full access to the new website and only one website should be adopted asap.</p> <p>Matters concerning the PC: CM confirmed that all matters concerning management of the PC should be addressed to the Clerk, who will then forward to Councillors as appropriate. All correspondence sent on behalf of the Parish Council must be copied to the Clerk.</p> <p>Financial Regulations and Parish Council Risk Assessment: CM confirmed that these would be reviewed at the next meeting.</p>	
17/056	FINANCIAL MATTERS	
	<p>Budget: CM confirmed that the budget is presented in October and agreed in November – the Precept is set in December. CM confirmed that further discussions should take place earlier in the year. A 5-year plan could be developed in relation to the budget. It was agreed to discuss the principles which would dictate the SH budget in June.</p> <p>Insurance: TG confirmed that the Pc insurance had been renewed with Hiscox – a saving of over £500 a year. The cover is identical to previous, based on a similar schedule of events to that of previous years (including</p>	

MIN REF	ITEM	ACTION AGREED
	Festival). Cheques were circulated for signature.	
17/057	CORRESPONDENCE	
	No Correspondence to report.	
17/058	OTHER BUSINESS (for information only)	
	Nothing to report.	TG
	NEXT MEETING	
	The next Ordinary Meeting will be at 7.30pm on Monday 8 rd May 2017.	

Signed

Date

ITEMS/ACTIONS CARRIED OVER TO NEXT MEETING:

	COMMUNICATION WITH THE PARISH
	PARISH COUNCIL STANDING ORDERS

APPENDIX TO MINUTES: PUBLIC SESSION NOTES**SPEEDING:**

In light of the Speeding issue at Steadys Lane, it was questioned whether it would help by moving the 30mph signage to nearer the Cemetery?

CM confirmed it would be difficult, as there is no housing, which is normally a requirement for signage.

ENVIRONMENTAL REPORT FROM ERM:

Much discussion took place regarding the Environmental Report which the PC has sanctioned. The following points were raised:

- The data already exists, why is the PC asking for the same information?
CM confirmed that underground sampling had taken place, but no above ground.
- Should the PC approach WODC asking that an independent report be carried out at Gladman's cost?
CM confirmed that despite contacting WODC on numerous occasions requesting this, WODC had taken to action.
- Will the PC sanction the same expenditure for the Butt's Piece Planning Application?
CM confirmed that each planning application is judged in its own merit.