

Aston Clinton Parish Council
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You are summoned to attend a **Meeting of the Parish Council** on Wednesday 12th June 2019 at **7.00pm** at the Aston Clinton Parish Meeting Room, London Road, Aston Clinton, HP22 5HL

AGENDA

19.058 Apologies

19.059 Declarations of Interest: For councillors to declare any personal and/or prejudicial interest in items on the agenda

19.060 To approve the minutes of the Parish Council meeting held on 8th May 2019

19.061 Public Participation:

For members of the public to ask questions and raise any issues on items included on the agenda. Public Participation should be for a period of no longer than 15 minutes, each person shall not speak for more than 5 minutes. This section of the meeting is not required by law to be minuted.

19.062 Council:

- i. Website update
- ii. Reports from external bodies

19.063 Clerk's Report

19.064 Responsible Financial Officer (RFO)

MOTION: to approve the designation of the role of RFO to the newly appointed Clerk

19.065 Finance and Staff Committee

- i. Month-end report May 2019 and budget status
- ii. VAT situation
- iii. Risk Register
- iv. Any payments to be agreed

MOTION: To approve the payment of outstanding invoices

- v. Annual Return – Members Agreement to Annual Governance Statement 2018/19
- vi. Period of Elector's Rights
- vii. Staffing Sub-Committee – recruitment process & temporary support

MOTION: to agree budget as recommended by F&S for temporary support

MOTION: to agree budget/number of hours as recommended by F&S for remote support

19.066 Planning Committee:

- i. Planning Committee report

19.067 Facilities Committee

- i. Reports from the Committee:
 - Bus shelter
 - Pitch work
 - Cricket Club micro-grant application
- ii. Any Events:
 - Update on Colts event

19.068 Community Centre Committee

- i. Report
- ii. Tender Process

19.069 Date of next meeting

E Barry
Parish Clerk
06/06/19

THE PRESS AND PUBLIC ARE WELCOME TO ATTEND ANY MEETINGS