



## Allhallows Parish Council

42 Quickrells Avenue, Cliffe, Rochester, Kent. ME3 7RB  
Tel: 01634 566256 e-mail: [clerk@allhallowskent-pc.gov.uk](mailto:clerk@allhallowskent-pc.gov.uk)  
[www.allhallowskent-pc.gov.uk](http://www.allhallowskent-pc.gov.uk)

### TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to attend a MEETING OF ALLHALLOWS PARISH COUNCIL at the Cross Park Pavilion, Avery Way, Allhallows, on Wednesday 11<sup>th</sup> March 2020 at 6:30pm

Councillors and members of the public are reminded that discussion of confidential information (i.e. personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).

### AGENDA

1. **To note apologies for absence**
2. **Declarations of Interest of any item on the agenda and notification of audio recording or filming**
3. **To receive and sign the minutes of the Parish Council meeting 12<sup>th</sup> February 2020**
4. **Matters arising from minutes (not on Agenda or in Action Points)**
5. **To note the updates on the action points from previous meetings**  
**SUSPENSION OF MEETING FOR PUBLIC SESSION**  
***15 minute session: To receive questions and comments from the public.***  
***Matters raised may be placed on the agenda for the next or subsequent meeting(s)***
6. **Clerk's Report (not elsewhere on the agenda)**  
Update on issues and actions since Council meeting 12<sup>th</sup> February 2020.
  - **Any other items** to report that do not appear elsewhere on the Agenda
  - **Damage to Recreation Ground/Cross Park** paths and football pitches by horses and motor bikes
  - **Christmas Tree at Bourne Leisure**
7. **Brimp Developments**
  - a) Progress of football arena
  - b) To receive a verbal report on the Brick Store and developments.
  - c) Suggestion of extending Brick Store to accommodate additional facilities (single toilet, kitchenette and music).
  - d) Electrical inspection of the Brimp has identified a number of faults with the electrical supply at the Brick Store. These have been raised with the builder who carried out the fitting out.
8. **Grant Requests** for consideration – Air Ambulance Kent/Surrey/Sussex- requesting funds, suggested £250 to support their operations.
9. **Internet Broadband access at Cross Park/The Brimp** – suggested wireless as no phone lines
10. **Planning**
  - a) **Allhallows Planning Applications - None**
  - b) **Medway Local Plan** –No further update.
11. **Highways and Footpaths**
  - a) **Potential Parking Restrictions** – No feedback currently from Medway Council
  - b) **Footpath Officers Report** – Cllr Bowley's report will be circulated.
  - c) **Verbal contributions** from Councillors
12. **Cross Park Issues**
  - a) **Expansion of Facilities** – Awaiting further update from Turners. Currently building would not start until Autumn 2020 (to limit disruption to wildlife)
  - b) **Building/Land Issues** - The monthly report from Trevor Bowley will be circulated by email. A leak in the roof has been found – Colyn Property Services dealing with problem.
  - c) **Electrical Inspection** has now been carried out report awaited.
13. **Youth Club/Youth**
  - a) **Youth Club.** General Report.
  - b) **Future Planning**
14. **The Brimp Issues**
  - a) Some electrical inspection failures to be rectified.
15. **Contributions from Representatives (2019/2020) on external bodies**
  - PACT (Chair/Cllr Morrice)
  - KALC Medway Area (Cllrs Cook and Morrice)
  - Rural Liaison (Cllr. K. Draper, sub Cllr Forrest)
  - Village Hall (Cllr Lovatt/sub. Cllr Forrest)
  - Cross Park Association (Cllr Huntley-Chipper)
  - Allhallows Fete Committee (Cllr Forrest)
  - Friends of All Saints Church (Cllr Forrest)

16. **Reports from other member responsibilities (subject to changes at the Annual Meeting)**
- Allotments (Cllr. Forrest)
  - Recreation ground and playpark (Cllrs. Forrest and Huntley-Chipper)
  - Bourne Leisure Liaison (Chair)- Contact received about doing work in village after peak season
  - Allhallows Primary School Liaison (Chair)
  - Turners Group (Allhallows Park (Kingsmead) (Clerk)
17. **Shelduck Land Update**
18. **Asset List/Asset Monitoring /Risk Assessment**  
To note asset list and agree monitoring policy and suggested improvements for 2020/21.
19. **Financial**
- a) **Finance Monitoring Reports** (Circulated for comment/note).
- b) **Receipts and Payments schedule** circulated for approval (initial version distributed/there may be further changes before the meeting where an updated version will be circulated)
- Nb. **If personal payments need to be discussed** the Press and Public will need to be excluded  
**Exclusion of Press and Public - To discuss personal staff issues.**
20. **Staffing Issues** nb. **If personal issues** need to be discussed the Press and Public will need to be excluded.
- Any Staff issues
21. **Date of next meetings -**  
The April Meeting of the Parish Council is on Wednesday 8<sup>th</sup> April 2020 @ Cross Park Pavilion (6:30pm). The Annual Parish Meeting is Wednesday 15<sup>th</sup> April 2020 @ Cross Park Pavilion 7:30pm
22. **Future agenda items**

*Chris Fribbins*, Clerk to the Council 5<sup>th</sup> March 2020