



Bramshaw Parish Council New Forest Hampshire

**Minutes of the Meeting held on
Monday 24th October 2023 at 7:30pm
Bramshaw Village Hall (Community Room)**

Present:-

Councillors: Martin Vann - Vice-Chair (MV), Adam Coutts (AC), Kay Harrison (KH), Sue Bennison (SB) and Carl Seabourne (CS), Vaughan Thomas, Cllr Joe Riley (Hampshire County Councillor).

Plus: Gemma Hinchliffe (Parish Clerk) and 2 members of the public.

92/23 Apologies for Absence: Cllr Mark Medley – Chair.

93/23 Declarations of interest: None

94/23 Consideration of approval of the minutes for the Parish Council meeting held on 4th September 2023. Amends requested.

Action: Amended minutes to be sent to Councillors and approved at the next Parish meeting on 28th November 2023.

95/23 Public Forum

Correspondence received regarding parking license and parking charges for local residents. Two residents attended and addressed the meeting, discussing a letter that they received from the Forestry Commission, regarding the land in front of their property and a request to pay a licence fee.

A printed copy of the parking charges was received by the Clerk and available during the meeting.

The Council discussed the situation.

Action: A letter to be drafted to Forestry Commission regarding the policy around parking licences for local residents, together with an invitation for a representative of the Forestry Commission to attend a Parish Council meeting to clarify the policy moving forward.

96/23 Report from NFDC

Cllr Riley addressed the Council, highlighting Grants that were available to the local Parishes which would benefit the Community.

Cllr Riley spoke briefly about the introduction of wheelie bins, with green bags being phased out by April 2024.

97/23 Planning

23/00917PATC

Brook Hill to Junction with Stocks Cross, Furzley Common Road, Bramshaw, Lyndhurst, SO43 7JH

PROPOSAL: Application under part 16 of the Town & Country Planning (General Permitted Development) Order in respect of subterranean development, PA - Telecommunication

Observation date: 10/10/2023

23/01074LBC

FRITHAM LODGE, FRITHAM, LYNDHURST, SO43 7HH

PROPSAL: To convert the remaining ground floor area of the old Coach House for living accommodation (Application for Listed Building Consent) - Listed Building Consent

Observation date: 04/10/2023

23/01161CONS

1 MORGANS VALE, BRAMSHAW, LYNDHURST, SO43 7JG

PROPOSAL: Fell 1 x Ash tree - Trees - Conservation Area

Observation date: 04/10/2023

23/01244CONS

SHADE POND, PENN COMMON ROAD, FURZLEY, BRAMSHAW, LYNDHURST, SO43 7JL

PROPOSAL: Fell 1 x Ash tree - Trees - Conservation Area

Observation date: 22/10/2023

Due to the nature of the planning application, the Councillors agreed to take the advice of the Tree Officer in charge of the application.

Resolved: no further action.

98/23 Finance

Current Account (as at 28th September 2023): £14,161.90

Payments

Payee	Detail	Amount £	Method
G Hinchliffe	Room hire	£22.00	Cheque 000915
HALC	Clerk training on 26.09.23	£117.60	Cheque 000916
NFDC	Election Expenses	£75.00	Cheque 000917
G Hinchliffe	Salary from 24 th July – 01 October 2023	£1234.90	Cheque 000918
Hugo Fox	Annual website cost – Bronze package	£122.28	Cheque 000919
ICO Z3351970	Information Commissioners Office - renewal	£35.00	Direct Debit
	Total:	£1606.78	

Receipts

Payee	Detail	Amount £	Method
NFDC	Precept - half	£5000.00	Automated Credit
	Total:	£5000.00	

Cheques were signed by MV and SB both of whom are signatories on the Parish Account.

Bank mandates were discussed.
Request for a new cheque book.

Action: SB as a named signatory is to visit the Branch to request a cheque book and discuss the requested mandates.

Resolved: Correspondence address has been changed and the Clerk has received the first bank statement.

99/23 Parking permits at Fritham.

This was discussed as part of the Public Forum – 95/23.

100/23 Commemorative Trees

Action: Intention of Council to move the tree on 7th January 2024. Cllr Coutts has volunteered to support and has suggested a temporary fencing be put around the tree once moved. The OC can put the new fencing around the tree.

Action: Clerk to contact OC giving the date of the intended tree move and ask about his availability. Update Council at next meeting on 28th November 2023.

101/23 Update regarding feedback received from Cllr Tipp from NFDC on fly tipping.

Clerk read out email communication from Cllr Tipp.

102/23 Parish laptop and other equipment.

Action: For Clerk to look into the possibility of applying for a grant for a laptop. Clerk to update Council at the next meeting.

103/23 Archiving of Parish Files

Action: Clerk to look into this and report to Council at the next meeting.

104/23 Royal British Legion – Poppy appeal.

Action: Council agreed for the Clerk to purchase a new wreath up to the amount of £40.00 and organise for it to be delivered to CS for Remembrance Sunday.

105/23 Councillors Reports

SB: Informed the Council of a resident who has reported another incident of fly tipping on Kewlake Lane. SB has been informed that the landowner has declined to remove the rubbish, but the resident is worried that hazardous waste has been dumped. SB asked if we could write to Environmental Health.

The Council voted for no further action by the Parish Council.

Action: Clerk to write to the resident. SB to provide Clerk with residents contact details.

MV: Discussed the Parishes response to the Cost of Living and how we are supporting residents at this time.

Action: To explore the creation of a list of support available to residents locally. This could be uploaded to the website and included in the Bramshaw Telegraph.

AC: Enquired about planning applications at Warrens Estate, particularly agricultural buildings. MV and SB clarified that the application had been discussed and approved at a Parish meeting.

Resolved: no further action required.

AC, KH: Discussed the footpaths and stile near Bramshaw Church / Upper Barford Farm.

Action: Clerk to contact the Footpaths Officer at hannah.johns@hants.gov.uk

SB: Informed the Clerk that the contact details for the Council / Clerk were incorrect in Horizon Magazine.

Action: Clerk to contact the magazine and notify them of the change of Clerk and details.

106/23 Correspondence, AOB, urgent matters

Clerk asked to discuss the website as it is currently down as we have not paid for its use. A decision was made at the previous Council meeting to wait to see if Hugo Fox begin charging. The Clerk provided the Council with the various packages and the associated costs. It was decided that the Bronze package would be sufficient.

Action: Clerk to confirm decision with Hugo Fox and pay the annual charge. A cheque was prepared and signed during the meeting and detailed in 98/23 Finance / Payments.

Clerk highlighted that the normal meeting room may not be available for the Parish Council meeting in February.

Action: Clerk will clarify the details at the next meeting.

107/23 Date of next meeting

The date of the next Meeting for **Bramshaw Parish Council** will be held on **Tuesday 28th November 2023** at **7:30pm** in the **Bramshaw Village Hall (Community Room)**.

Meeting was closed by Cllr Vann at 22:01pm.