

# **Bourton-on-the-Water Parish Council**

Minutes of an Extraordinary Meeting of the Finance & General Purposes Committee  
held at 6pm on Wednesday 29<sup>th</sup> September 2021  
in the Salmonsbury Room, The George Moore Community Centre

**Those Present:** Cllr B Hadley (Chairman), Cllrs S Coventry, L Hicks, P Millett and A Roberts

**In Attendance:** Sharon Henley, Clerk

**Members of Public:** None

1. **Resolution under the Public Bodies (Admission to Meetings) Act 1960 Section 1, extended by the Local Government Act 1972, Section 100, that the following items are confidential as they relate to Staffing Matters. As such, the press and public are excluded from the meeting.**  
Proposed by Cllr Hadley, seconded by Cllr Hicks and unanimously APPROVED.
2. **Apologies for absence.** Cllr B Sumner. Cllr A Davis was absent.
3. **Declarations of Interest.** There were none.
4. **To review recommendations from the Personnel Sub-Committee on the End of Probationary Period review for the Clerk.** The draft minutes of the meeting of the Staffing Sub-Committee on Friday 24<sup>th</sup> September 2021 were reviewed and, in addition, Cllr Hadley outlined what had been discussed and agreed.
5. **To agree recommendations to be passed to full Council for final approval.** Two items were recommended:
  - 5.1 The Clerk should pass her probationary period and be confirmed in post. Proposed by Cllr Hadley, seconded by Cllr Coventry and unanimously APPROVED.
  - 5.2 As per the terms and conditions of her offer of employment, a salary increase of one point to SCP33(LC3) to be applied as from 1<sup>st</sup> October. Proposed by Cllr Hadley, seconded by Cllr Hicks and unanimously APPROVED.

There being no further business the meeting closed at 18.05 hours.