

Boughton Monchelsea Parish Council

Date: 30th April 2024

The next meeting of the Parish Council will be held in the **main hall of Boughton Monchelsea village hall on Tuesday 7th May 2024 at 7.00 pm** when the following business is to be transacted.

AGENDA

1. Apologies
2. Filming of meetings : Request for notification of whether any person intends to film, photograph or record any item
3. Elections :
 - 3.1 Chairman
 - 3.2 Vice Chairman
4. Appointments :
 - 4.1 Planning & Licensing Committee : Chair, Vice Chair and members
 - 4.2 KALC Representatives : 2 voting representatives
 - 4.3 Village Hall & Recreation Ground Committee Representative/s
 - 4.4 Allotment Representative
 - 4.5 Neighbourhood Watch Representative
 - 4.6 Communication co-ordinator/s
 - 4.7 Police Liaison Representative
 - 4.8 Bus group Representative
 - 4.9 Grants Co-ordinator
 - 4.10 Highways Representative
 - 4.11 Footpaths Co-ordinator
 - 4.12 Tree health and preservation Co-ordinator
 - 4.13 Litter group Co-ordinator
 - 4.14 Conservation Area Management Co-ordinator
 - 4.15 Speedwatch Co-ordinator
 - 4.16 Biodiversity and Environment Lead
 - 4.17 Reservoir Co-ordinator
5. Notification of late items for inclusion on the agenda.
6. Standing Order 61: To decide whether the public and press should be excluded from the meeting for any item.
7. Reports from Police / KCC Community Warden
8. County Councillor updates
9. Borough Councillor updates

**MEMBERS OF THE PUBLIC AND THE PRESS ARE WELCOME
TO ATTEND**

10. Open Quarter.
11. Declarations of Interest in Items on the Agenda / Declaration of Changes to the Register of Interests / Requests for Dispensations
12. Matters outstanding from minutes (5th March 2024) not included in agenda (**NONE**)
13. Minutes of the meeting held on 5th March 2024 : Agreement of and signature by Chairman of the Council
14. Clerk's Report.
15. Finance
 - 15.1 Finance report : Agreement of payments made and income received since last meeting
 - 15.2 Agreement of Parish Council accounts for 2023/24
 - 15.3 Agreement of appointment of internal auditor
 - 15.4 Final agreement of budget for 2024/25
16. Correspondence :
 - 16.1 KALC : Annual subscription
17. Planning Report.
18. Representatives Reports:
 - 18.1 KALC (Cllr Date)
 - 18.2 Allotments (Cllr Martin)
 - 18.3 Village Hall & Recreation Ground (Cllr Humphryes)
 - 18.4 Neighbourhood Watch (Cllr Oladimeji)
 - 18.5 Police Liaison (Cllr Date)
 - 18.6 Bus group
 - 18.7 Biodiversity and environment (Cllr Jessel)
19. Decision items :
 - 19.1 Grants for 24/25
 - 19.2 Annual Parish Meeting 21st May – final arrangements
 - 19.3 Parishioner of the Year
 - 19.4 Review of Parish Council policies and contracts for services
 - 19.5 Purchase of new Speedwatch equipment
20. Update / discussion items :
 - 20.1 Parkwood Farm reservoir - update
21. Health & Safety Issues
22. Deferred Items Schedule

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23. Any other Business. (Non decision items only)
24. Date of Next Meeting: Scheduled for Tuesday 2nd July 2024 at 7.00 pm in the main hall of the village hall.

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