

TICHBORNE PARISH COUNCIL

15 The Heath Denmead Waterlooville PO7 6JT

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Clerk to the Council: Mr Brendan Gibbs

The Annual Council Meeting of the Tichborne Parish Council is at 6.30pm on Thursday 9th May 2024 at The Alresford Golf Club, Cheriton Road, Tichborne Down, Alresford SO24 0PN.

AGENDA

Cllrs Foot, French-Brooks, Kinder, McWhirter and Stewart are summoned to attend this meeting.

1) Election of Chairman

- a) To elect a chairman for the municipal year 2024-25
- b) To receive the declaration of acceptance of office by the Chairman.

2) Apologies. To receive any apologies for absence.

3) To receive any Declarations of Interest arising from this agenda.

4) Parish Councillor vacancies for Co-option. To receive a report from the Clerk.

5) To approve the minutes of the last Ordinary Meeting of the Parish Council of Tichborne held on 7th February 2024 (Previously circulated).

6) Public Session. The meeting will recess for a period not exceeding 10 minutes so as to allow members of the public to address the meeting.

7) Reports by the County and District Councillors.

8) Finance.

- a) To receive and approve any outstanding Orders for Payment.
- b) Grant applications 2024-25. To receive a report from the Clerk
- c) Financial Risk Assessment 2024-25 To receive a report from the Clerk

9) Internal Audit - Financial and non-financial risk assessment. To complete the annual review of existing systems and controls.

10) Councillor Responsibilities.

- a) To allocate individual councillor's responsibilities including Planning, Licensing, Environment, Highways & Transport.

11) Employee Responsibilities.

- a) To consider delegating limited powers to the Clerk to the Council when co-ordinating and responding to planning or licensing applications between meetings.

12) Parish Councillor approved duties.

- a) To consider any approved duties for Parish Councillors for the forthcoming municipal year in order for them to be covered by the Parish Council's insurance schedule.

13) Planning & Licensing.

- a) Planning applications and decisions received from The South Downs NPA.

No applications to receive.

- b) Planning applications and decisions received from Winchester City Council.

No applications to receive.

14) Environment, Highways & Transport.

- a) Parish Lengthsman Scheme. To receive a report from the Clerk.

15) Correspondence

- a) To receive any correspondence not already dealt with at this meeting.

16) Any other report which the Chairman deems urgent – NO DECISIONS to be made.

Brendan Gibbs

Clerk to the Parish Council of Tichborne. April 29th 2024

Members of the Press and Public are welcome to attend any meeting of the Parish Council. These rights are enshrined in the Public Bodies (Admission to Meetings) Act 1960 and the Openness of Local Government Bodies Regulations 2014.

All in attendance should be aware that filming, photographing, recording, broadcasting or transmitting the proceedings of the Council may occur during the meeting.