

Tetcott and Luffincott Parish Council Meeting
5th June 2023
7:30pm
The Arscott Hall, Tetcott

Chair: Cllr. Tina BARRIBALL
Present: Cllr. Jonathan BRITTON, Cllr. Sylvia DART, Cllr. Mike GREENAWAY,
 Cllr. Lynn PETT, Cllr. Terry ROOKE, Cllr. Nick WONNACOTT
 Gareth MITCHELL

Two members of the public

Clerk: Kay NAPIER
Apologies: None.

1. Declarations of Interest

None.

2. Questions from Public

It has been brought to our attention that there is a noise complaint from several residents of Tetcott towards a resident of Cox's Meadow, and the members of the public in attendance have asked what can be done. They are experiencing loud levels of music in their own home nearby on several occasions.

They stated that the police have been notified, and they think the local council, however nothing has been done to stop the noise so far.

The noise is coming from an external sound system in the garden playing loud volumes of music.

The members of the public asked what they should do, and whether the council could write to the person.

Cllr. Pett suggested speaking to environmental health, Cllr. Britton suggested recording the noise on their phone for proof, and several councillors suggested speaking to the housing association which covers the property in Cox's Meadow.

The members of the public seemed most amenable and only wished for us to intervene to encourage a more neighbourly and considerate atmosphere as they did not want the music imposed upon them.

Following a short discussion, it was agreed that the Clerk should contact the housing association regarding the behaviour of their tenant, and Sir William Molesworth-St.Aubyn due to the noise affecting tenants of his property.

Clerk to contact Sir William Molesworth-St.Aubyn and LiveWest housing.

4. Co-Option of Cllr. Gareth Mitchell

Cllr. Mitchell completed paperwork, and was welcomed to the Council

Clerk to send paperwork to TDC.

3. Minutes of last meeting - 23rd March 2023

Clerk pointed out that she had found an omission in minutes whilst collating the financial information for the end of year accounts.

At both the January and February meetings, alongside discussion RE: VAT return, it was agreed that unused money from the Play Equipment project be returned to the Tetcott Fund as we stipulated in our form at the time of application to the Fund. This amounted to £850 and it was agreed by the majority of those at the meeting that the Clerk should arrange the transfer of funds. For some reason, this was not minuted at the time, so Clerk confirmed the intention to be minuted here. There was agreement from those present that this was a true reflection of the discussions.

Following on from this, Cllr. Pett suggested that the amount reclaimed in VAT on the project be kept in the reserve account for expenses. Following discussion, this money would be ring fenced in principal, however could act as council reserves if there was a significant need.

£2,500 would be kept in the Reserve account - less the imminent amount for annual playground inspection which is thought to be less than £100 (exact amount to be confirmed)

[EDIT: 15 June 2023 Invoice amount £90 to Alvian].

Transfer proposal

Proposed: Cllr. Pett

Seconded: Cllr. Dart.

Clerk to transfer balance to Reserve account to make up £2,500 (less inspection amount)

4. Financial Update

Since the last meeting:

£233.97 paid to BHIB Insurance

£798 paid to Clerk for wages

£261.64 paid to Tetcott Village Hall (remnant of Jubilee money - NOTE: this will be shown in financial year 2022-23)

£2 paid in banking fees

£1,858.50 received for precept

£2,585.07 received in VAT Reclaim.

The balances are

Current Account	£5,616.01
Reserve	£886.50

5. Hall CCTV

Cllr. Barriball and Cllr. Rooke both presented quotes for four CCTV cameras on the Village Hall plus installation. Cllr Barriball's suggestion was of Tavistock Computer and Network Solutions - we had discussed this previously.

Cllr. Dart had looked into providing an additional quote however this was a dead end.

Cllr Rooke's proposal from Paul Drowne was the cheaper and most practical of the two so all in agreement to proceed with that option.

QUOTE 1: Tavistock Computer & Network Solutions £1980 excluding electrician

QUOTE 2: Paul Drowne £1750 + VAT (£2100)

(inc labour and materials)

A proposal will now be made to the next Tetcott Fund meeting to secure funds for this project.

Any Other Business

7. Internal Auditor

Clerk requested a change to our annual auditor going forward to someone with a background in accountancy for added financial surety in our annual returns. She suggested Ms. Terina Ellacott who has offered for a cost of £25 for the annual return. Councillors happy to use Ms. Ellacott's services going forward. Many thanks to Mrs Maralyn Bailey for the hard work and audits conducted for us previously.

8. Notice Board

At a previous meeting, the idea of a central noticeboard/village blackboard was raised. Cllr. Barriball asked whether it should be the same size as St Giles' Cllr. Pett suggested perhaps smaller. Cllr Greenaway suggested 6'x4'. Cllr Rooke 1mx2m. Cllr Dart queried where it would be located, and whether it would be too large. It was confirmed it would be where the Christmas Tree is located in the village. Clerk suggested fact finding before the next meeting to ascertain what size would be big enough without obstructing. Cllr. Pett nominated to fact find.

Cllr. Pett to work out ideal size of noticeboard/blackboard and report back.

7. Phone Box wall

Cllr. Rooke pointed out that during hedge cutting, the stone wall by the phone box has been knocked down. Cllr. Wonnacott volunteered to put it back up.

Cllr. Wonnacott to rebuild wall

7. Risk Assessment and Standing Orders

Having identified that the Risk Assessment needs attention during the AGM, a subgroup has been created to look at this, consisting of Cllrs. Tina Barriball, Gareth Mitchell, Lynn Pett and Terry Rooke, with Cllr. Mike Greenaway offering to step in if Gareth Mitchell is unable to attend through work commitments.

Cllr. Mitchell to email subgroup with availability for dates

9. Date of Next Meeting

Meeting arranged for Tuesday 8th August 2023. This will also be a Tetcott Fund meeting if any submissions are received.

Meeting closed 21:40.

Chairman:

Date:

Minutes prepared by K. Napier 23.06.2023