

Neighbourhood Development Plan (NDP) Steering Group

MINUTES

Monday 27 July 2020

- 133. Attendance:** Karen Addison (KA), Ivan Royle, (IR), Claudia Peace (CP), Cllr Souter (ES), Karin Blandford (KB)
- 134. Public Attendance:** The Parish Clerk (Gail Foster) was in attendance and no members of the public.
- 135. Welcome and introduction:**
- 135.1. KA welcomed everyone to the meeting.
- 136. Apologies for absence:**
- 136.1. Janet Herring had sent her apologies.
- 137. Declarations of Interests:**
- 137.1. No changes were declared.
- 138. To approve the minutes of the last meeting:**
- 138.1. It was Unanimously agreed that the minutes of the meeting of 22nd June be approved.
- 139. To review the methodology for scoring Local Areas of Green Space (LAGS):**
- 139.1. A green spaces summary booklet had been received from the consultants which everyone agreed was well written and displayed the issues clearly. A small list of corrections had been drawn up by ES and CP. This would be forwarded to the consultants. **Action: Clerk.**
- 139.2. It was noted that the criteria to be assessed had been taken from the National Planning Policy Framework (NPPF) policy document. The document could not be progressed until after the next public consultation and it was possible that the site scores may change as a result.
- 139.3. It had been suggested that Visibility and Flooding may be added to the criteria for review, but this was unanimously rejected as those criteria were not specified in the NPPF document.
- 139.4. CP and IR believed that the scoring methodology for the sites had been previously approved by the Steering Group when the site matrix spreadsheet had been originally circulated. This would be checked. **Action: Clerk and All.**
- 139.5. A question had been raised by the consultant regarding the watercress beds near Middle Wallop asking for clarification of the Parish Boundary. A detailed map would be sent. **Action: Clerk.**
- 140. To receive reports from the Working Groups:**
- 140.1. **Open Spaces** – ES considered that the theme of the Blue Stream running through the village which had been referred to by the consultant covered a lot of issues which were closely associated with the Brook. Examples were the biodiversity and flooding impact on the immediate areas. The meadows soak up a huge amount of water and perhaps this had not been covered sufficiently in the consultant’s summary. Allowing areas to remain as open spaces alleviate flooding as springs rise. Comments would be sent to the consultant. **Action: ES and Clerk.**
- 140.2. **History** – The introduction paper had been submitted to the consultant and it was being worked on.
- 140.3. **Wilding Group** – JH would be asked to put HLOWWT in touch with the consultant. **Action: KA.**
- 141. To consider the arrangements for the public consultation in August and decide on Actions:**
- 141.1. The PC had discussed the proposal for a public consultation at their meeting on 13th August. Approval had been given subject to compliance with government guidelines relating to the pandemic. It was noted that

the Village Green Team were unable to erect the Parish Council marquee as close physical contact was necessary in order to put the marquee up. Two smaller tents had been suggested as pitching them could be done with fewer people whilst maintaining distancing.

- 141.2. A plan would be written for the event taking into account: information display, weather, social distancing, risk assessments and the method for collection of comments along with other Covid-19 requirements.
Action: Clerk and ES.
- 141.3. The plan would be added to the agenda of the next meeting for review by the Steering Group. **Action: Clerk.**
- 141.4. Posters and questionnaires would be provided by the consultants who would also draft an online presentation with questionnaire.
- 141.5. Publication of the event would be done on via the usual social media and a request for residents to bring their own masks would be made. **Action: Clerk.**
- 141.6. It was suggested that the Tennis Court be kept free for displaying the posters. The Booking Manager would be contacted. **Action: Clerk.**
- 141.7. Another Steering Group meeting would be held on 18th August at 7pm to finalise arrangements. **Action: All.**

142. To receive an update on grant applications:

- 142.1. Locality had been contacted and the final submission for the previous grant had been completed. A new application was underway. **Action: Clerk.**

143. Any other business for consideration at the next meeting:

- 143.1. KA asked if the Steering Group had been able to access the new dropbox which was positively confirmed.
- 143.2. A report from the consultants had been circulated which detailed the advantages and disadvantages of selecting sites for building. Test Valley Borough Council had answered some questions regarding site selection at another Parish's meeting recently. The written summary from TVBC would be forwarded to the Steering Group. **Action: Clerk.**
- 143.3. Both these documents would be reviewed prior to the next meeting. **Action: All.**
- 143.4. An agenda item would be added to the next meeting to consider if it was necessary to select sites for development. **Action: Clerk.**
- 143.5. The consultants had also sent a Frequently Asked Questions (FAQ) document regarding the LAGS. This would be made available for public viewing at the consultation event. **Action: FERIA Urbanism.**
- 143.6. It would also be displayed on the Parish Council website. **Action: Clerk.**

144. Points from the floor.

- 144.1. None

145. To confirm the date of the next meeting:

- 145.1. An extra meeting would be held on Tuesday 18th August to confirm the arrangements for the public consultation. This would be in addition to the meeting on Monday 24th August.

- 146. The meeting was closed at 7.51pm.

Date of next monthly meeting: Tuesday 18th August 2020 at 7.00pm via Zoom.

This a draft pending approval at the next Steering Group meeting.