

# MINSTER PARISH COUNCIL

## POLICY & FINANCE COMMITTEE

**Minutes of the Committee meeting held on Wednesday 8<sup>th</sup> January 2020  
in the Neighbourhood Centre, 4a Monkton Road, Minster at 10am.**

Present: Councillors Day, Dr. Jones, Crow-Brown.

In Attendance: Kyla Lamb (Clerk/RFO), Clare Wilsdon (Assistant Clerk), Cllr Gimes (Ex Officio), Cllr Owen.

**Cllr Day (Vice-Chairman), Chaired the meeting in the absence of Cllr Quittenden (Chairman)**

### **234. APOLOGIES**

Apologies were received from Cllr Quittenden due to holiday.

### **235. MEMBERS' INTERESTS**

There were no declaration of interests registered.

### **236. MINUTES**

**RESOLVED:** that the minutes of the meeting held on 21<sup>st</sup> May 2019 be approved and signed by the Chairman.

### **237. RESERVES HELD ON DEPOSIT**

The Clerk reported upon the reserves held on deposit with the Nationwide Building Society and sought Committee's views on where to deposit the funds when the current arrangements were terminated.

**RECOMMENDED:** That (A) the balances currently held in a business 1 year saver account with the Nationwide be placed back in a Nationwide business 95 Day Saver account for a period of 95 days at a rate of 1.10% to be reviewed in May 2020 as some of these funds may be required if works are carried out at the pavilion.

### **238. FEES & CHARGES 2020/21**

Members considered the proposed increase to fees. The Clerk reported that the cemetery fees had been set below those of fees at Thanet cemeteries.

**RECOMMENDED:** That the fees and charges be set at the levels contained within the report attached to the minutes (Appendix B).

### **239. BUDGET PROCESS 2020/21**

Members discussed the draft budget figures and precept for submission to Council for approval at its meeting on 14<sup>th</sup> January 2020. The Committee also gave consideration to the level of staff salaries for 2020/21.

**RECOMMENDED:** (A) That the staff's salaries be increased by 2% and the all weather pitch caretaker increase in hourly rate to £9 with effect from 1<sup>st</sup> April 2020; and the Clerk's salary be increased in line with NALC pay award for spinal scale point SCP 32 (expected to be

**3%) the Assistant Clerk's salary be increased to the new spinal point SCP23 on the SLCC salary scale; and (B) that Council approves the draft budget as submitted and to request from TDC a Precept sum of £82,748 for the year 2020/21, this would give an increase of £6.21 pence per annum which represents an annual charge of £64.98 pence or £1.25 pence per week on a Band D property or 10.56% increase per annum on a band D property;**

**Chairman of the Committee**

**Meeting closed at 10.32 am.**