

Birling Parish Council

**All members of Birling Parish Council are summonsed to attend the
FULL COUNCIL MEETING to be held on**

Tuesday 9th March 2021 at 8pm

**VIA Video Conferencing – please see website for Zoom log in
details**

www.birlingparishcouncil.gov.uk

Public and Press are welcome to attend via video conference

Public Participation – Item 4 only

- 1. Apologies for absence**
- 2. Declarations of Pecuniary and Non-Pecuniary Interest**
- 3. Reports - County, Borough and Police**
Police update circulated prior to the meeting.
- 4. Open Forum – Public Participation Session**
The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed ten minutes unless directed by the chairman of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than three minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.
- 5. Approval and signing of minutes of the following meetings:**
(a) February 9th 2021. *(Attachment 1)*
- 6. (a) Matters arising and last month's circulation**
 - i. Parking issues**
To receive update from Cllr Hirst regarding photographs of issues.
 - ii Meeting with Ryarsh School**
To receive update from Cllr Walker by head teacher.
 - iii. Culverts**
Deferred due to Corona Virus.
To note KCC cleared culvert at Birling Park Estate
 - iv. Box Tree**
To note update from Cllr Hirst on tree works.
- (b) Matters for Information circulated to councillors**
03/02/2021 KALC News January 2021
03/02/2021 Joint Standards Board cancelled
03/02/2021 Local Government Bulletin 2 Feb
03/02/2021 RSN Rural Funding Digest
03/02/2021 JPCTCG Minutes
03/02/2021 KALC introduction to planning
03/02/2021 Local Government Bulletin 01 Feb
03/02/2021 Rural Bulletin
03/02/2021 E Watch 1840
04/02/2021 Parish Partnership Panel
09/02/2021 Financial support for councils COVID19
09/02/2021 Vision Zero

09/02/2021 NALC chief executive bulletin
09/02/2021 Domestic abuse posters
09/02/2021 National CSSC Green Message
09/02/2021 E Watch 1842
09/02/2021 Fly tipping duty of care campaign
09/02/2021 Waste updates
11/02/2021 Current consultations KCC and TMBC
11/02/2021 JPCTCG next meeting
12/02/2021 Bin collection updates
22/02/2021 Information on Parish Partnership Panel
22/02/2021 KCC public health services
22/02/2021 Gatwick Airport updates
22/02/2021 KALC Planning conference 17th March
22/02/2021 E Watch 1843
22/02/2021 Local Government Bulletin 11 Feb
22/02/2021 Petition for rural bus services
22/02/2021 KALC Upcoming Events
22/02/2021 E Watch 1845
22/02/2021 Local Government Bulletin 15 Feb
22/02/2021 Remote meetings KALC
22/02/2021 NALC chief executive bulletin
22/02/2021 Kent Wildlife Trust newsletter
22/02/2021 KALC workshop Zoom for beginners
22/02/2021 KALC CEO bulletin
22/02/2021 Local Government Bulletin 16 Feb
22/02/2021 KCC adult social care
22/02/2021 Agenda for area 2 planning committee
22/02/2021 Local Government Bulletin 18 Feb
22/02/2021 The rural bulletin
22/02/2021 NALC Chief Executive Bulletin
22/02/2021 Local Government Bulletin 12 Feb
27/02/2021 Innovation Park Medway
27/02/2021 Agenda Joint Transportation Board
27/02/2021 Local Government Bulletin 25 Feb

7. Meetings

(a) Meetings attended on behalf of the parish council

25/02/2021 Tarmac Liaison Meeting – Cllr Westwood
08/02/2021 Standards Training TMBC – Clerk
03/03/2021 Vision Zero KCC – Cllr Hirst

(b) Future meetings

15/04/2021 JPCTCG – Cllr Hirst

8. Parish Business for Decisions

(a) Highways Improvement Plan

i. To note response from Ian Grigor

(b) Bank Infringement

To consider legal advice at a cost of £1000+ VAT

(c) Local Plan

i. To note update

- (d) **Coronavirus updates**
 - i. To note continued national lockdown restrictions
 - ii. To note community support efforts update from BART
 - iii. To note Village Hall update
- (e) **Fly Tipping / Litter**
 - i. To consider Spring Clean litter pick 28th May – 13th June.
 - ii. To note Cllr Hohlers action and response from Cllr Betts
- (f) **Model Design Code**
 - i. To consider response to NALC/MCHLG
- (g) **Streetlighting**
 - i. To consider contractors advice
- (h) **Strategic Plan**
 - i. To note survey delivered and advertised online
 - ii. To consider format of results analysis and presentation at Annual Parish Meeting

10. Parish Business for Noting

(a) Website update

- i. To note the following added to the website:-
 - Road Closures and M20 Updates
 - Corona Updates
 - Covid scams
 - Domestic Abuse help
 - Bin updates (snow)
 - Parish Survey

11. Correspondence

- (a) Email from resident asking about next litter pick.
- (b) Email from resident asking about plaque.

12. Finance & Accounts

(a) To approve Bank Reconciliation February 2021.

(Attachment 2)

Net Bank Balances as at 01/02/2021 £19,565.09

(b) To note budget position year to date February 2021.

(Attachment 2)

(c) To approve PAYE record March 2021.

(d) BACS to be approved and signed (in person at next face to face meeting):

J Miller	Staff Costs	£283.29	N/A	N/A	Salary March
HMRC Cumbernauld	Staff Costs	£176.00	N/A	N/A	PAYE March
Waveney IT	IT Costs	£45.60	£38.00	£7.60	monthly mailbox charge
J Miller	Clerk Expenses	£138.37	N/A	N/A	Ink, Paper, Mileage Clerk

13. Roads

(a) To report any road issues

(b) To report any updates on M20 Smart Motorway Works

i. To note tree planting imminent.

(c) Road Closures – see website for details

i. To note temporary road closures affecting Birling:

None

14. Planning

(a) Applications to be considered

There are none.

(b) Decisions by Tonbridge and Malling Borough Council

TM/19/02491/FL Former Manor House Walled Garden, The Birling Estate, Stangate Road, Birling

Redevelopment, restoration and change of use of former kitchen garden into a wellness centre with treatment rooms, yoga studio, café and ancillary accommodation.

15. Matters for future meetings

To discuss future meeting arrangements as lack of clarity about provision for holding these remotely.

16. Date of next meeting: Tuesday 13th April 2021 8pm

Julie Miller Julie Miller, Parish Clerk clerk@birlingparishcouncil.gov.uk

3rd March 2021