

**Stoneleigh & Ashow Joint Parish Council**

**Minutes of the Ordinary Meeting held on Thursday 8<sup>th</sup> April 2021 at 7pm  
via Zoom (online meeting)**

**PRESENT:**

Chairman Cllr J Astle  
Cllr A Bianco  
Cllr D Jack  
Cllr L Rolli  
Cllr W Redford (joined at 19.13)  
Cllr T Wright

There were 4 members of the public present.

**153. Apologies**

Apologies were received and accepted from Cllr Hancox and Cllr P Redford.

**154. Declarations of Interest**

There were no declarations of interest.

**155. Minutes of the last meeting**

Minutes of the meeting of 11<sup>th</sup> March 2021 were approved.

**156. Public Session**

Standing Orders suspended at 19:07

The issue of the planning application for 9 Stoneleigh Close was raised by a neighbouring resident. There is concern that the rear extension of a large dormer window and patio door do not meet with the plans which received planning approval. The Planning Officer at Warwick District Council (WDC) has visited the property to view the visual intrusion of the dormer window, and the current planning application has now been revised to include retrospective planning permission for the works already completed. The resident asked that the Parish Council object to the current planning application.

Cllr Wright explained that he is aware of this application and has already had discussions with the Head of Planning and the Portfolio Holder for Planning about it. Cllr Wright's opinion is that the issue should be dealt with as two separate elements. The first is that of the dormer windows being installed differently to the agreed plans which should be dealt with under planning enforcement powers. The application for the balcony should be separate and in Cllr Wright's opinion, would fall into the classification of impacting on a neighbour's amenity and should require modifications to restrict the visual outlook into the neighbour's garden. Cllr Wright provided assurance that he would insist that this application is taken through the Planning Committee and not decided under delegated powers. He also requested a copy of the comments that the resident will be submitting as an objection to WDC.

- Clerk to send Cllr Wright's contact details to resident

Councillors agreed that this would be discussed under the Planning section of the meeting, and had sympathy for the position of the neighbour affected by this development.

A question was asked about the progress of the funded artwork for the village. It was confirmed that no further discussions had taken place, but this was on the agenda for later in the meeting.

Following on from last month's meeting, an enquiry was made about the progress of several issues relating to maintenance and parking in Stoneleigh. Cllr W Redford confirmed that the issue of road surfacing and parking in Vicarage Road has been raised as a priority, and the police have visited and issued warning letters for parked cars. The footpaths and road have been logged as a repair however, Cllr Redford was unable to say when this will be carried out.

It was noted that, near Stoneleigh crossroads, there were six cars parked this that morning and 4 in the afternoon. Cllr Redford confirmed that he has visited the area twice and taken photos of parked vehicles. Cllr Redford requested as many photos as possible demonstrating the problem of vehicles parking on the verge which he can then use to evidence the on-going problem and ask for the (incorrect) signage to be removed and replaced with bollards, as he initially requested

- It was agreed that the Parish Council (PC) ask that Cllr Redford request the incorrect signage be removed and replaced with bollards to stop cars parking.

Cllr Redford has raised the issue of the damaged signage on the opposite side of the road with officers in Warwickshire County Council (WCC). He has lodged a complaint about this not being dealt with and is awaiting action. It is the new Locality Officer at WCC, Ryan Machin, who will deal with damaged road signs, pavements, roadways etc. (but not parking). Complaints can be made known directly to Ryan Machin.

Standing orders reinstated at 19:45

## 157. Finance

### Income / Expenditure

<b>Balance brought forward from 28<sup>th</sup> February 2021</b>	£45,603.93
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#### **Payments to 31<sup>st</sup> March 2021**

H Watts salary & expenses (February)	£608.59
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Bank charges	£18.00
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<b>Balance</b>	<b><u>£44,977.34</u></b>
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#### **Funds at Unity Bank**

Current Account 1	£24,977.34
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Instant Access account	£20,000.00
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	<b><u>£44,977.34</u></b>
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#### **Online payments to be authorised**

H Watts salary & expenses (March)	£739.11
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(includes reimbursement of domain name purchase at £130.52)

D Malley HMRC and payroll admin	£472.20
WALC subscription renewal	£327.00

- a. Finance report was agreed
- b. Payments were agreed
- c. The end of year financial report was reviewed and an underspend was identified for 2020/21, much of which was due to restrictions on the PC due to coronavirus. A copy of the finance report is appended to the minutes.

## 158. Planning

### New Planning Applications

**Application No:** W/20/2116

**Description:** Erection of a carport, garage and home office outbuilding

**Address:** Pear Tree Cottage, 5 Vicarage Road, Stoneleigh, Coventry, CV8 3DH

**Applicant:** Mr and Mrs Beaumont

**Closing date:** 21<sup>st</sup> April 2021

**Planning Officer:** Emma Booker

The Parish Council take a neutral position on this application

**Application No:** W/20/2036

**Description:** Erection of proposed rear dormer extension and rear roof balcony (part retrospective) – Notice of amended plans

**Address:** 9 Stoneleigh Close, Stoneleigh, Coventry, CV8 3DE

**Applicant:** Mr Jim Brooks

**Closing date:** 21<sup>st</sup> April 2021

**Planning Officer:** Thomas Fojut

Discussed in public session (above).

It was agreed that the Parish Council will object to this planning application.

**Application No:** SCR/21/0003 (Pre-application request)

**Description:** Scoping Opinion under the Town and Country Planning (EIA) Regulations 2017, Regulation 15, regarding the proposed battery manufacturing development on land at Coventry Airport (extending north eastwards from Bubbenhall Road to the junction of Rowley Road and Siskin Drive at Tollbar Roundabout.

**Address:** Land at Coventry Airport, Rowley Road, Baginton, Coventry, CV3 4FR

**Applicant:** Wardell Armstrong

**Closing date:** 22<sup>nd</sup> April 2021

**Planning Officer:** Helena Obremski

**Application No:** W/20/2160

**Description:** Single Storey Side and Front Extensions with Alterations to Main Roof frontage

**Address:** 19 Stoneleigh Close, Stoneleigh, Coventry, CV8 3DE

**Applicant:** Mr B Heer

**Closing date:** 28<sup>th</sup> April 2021

**Planning Officer:** Lakeisha Peacock

The Parish Council take a neutral position on this application

### Progress of planning applications

**Application No:** W/21/0072 LB

**Description:** Renovation of old Store

**Address:** Church Meadow Cottages, Vicarage Road, Stoneleigh, Coventry, CV8 3DH

**Applicant:** Mr. Harrower

**Closing date:** 17<sup>th</sup> February 2021

**Planning Officer:** Zoe Herbert

**Listed building consent is granted**

**Application No:** W/20/1883

**Description:** New roof cover over existing garage and convert to annex.

**Address:** Tantara Lodge, Coventry Road, Stoneleigh, Coventry, CV8 3DR

**Applicant:** Mr. J. Reay

**Closing date:** 24<sup>th</sup> February 2021

**Planning Officer:** Emma Booker

**Planning permission has been granted**

Progress of planning applications (Not outcome yet)

**Application No:** W/20/1934 & 1935LB

**Description:** Proposed demolition of an existing garage in the garden and erection of a larger garden room/ home office on the plot.

**Address:** 10 Vicarage Road, Stoneleigh, Coventry, CV8 3DH

**Applicant:** Mr and Ms Storer and Lowe

**Closing date:** 18<sup>th</sup> March 2021

**Planning Officer:** Jonathan Gentry

**Application No:** W/20/2050

**Description:** Full planning application for the laying out of grass reinforcement mesh and the construction of a temporary link road

**Address:** National Agricultural Centre Showground, Stoneleigh Park, Kenilworth, CV8 2LZ

**Applicant:** MARS Pension Trustees

**Closing date:** 19<sup>th</sup> March 2021

**Planning Officer:** Debbie Prince

**Application No:** W/20/2013

**Description:** In conjunction with the scheduled Warwickshire County Council alignment of the A46 Link Road Scheme, this application proposal seeks highway improvement works along a section of Stoneleigh Road. The highway works proposed includes the construction of a 4-arm roundabout to provide two additional access roads. One to access the proposed relocation of the Rugby Farmers' Market; The other to a HS2 46/Ashow Road Main Works Civils Contractors compound.

**Address:** Stoneleigh Road, Stoneleigh

**Applicant:** High Speed Two (HS2) Limited

**Closing date:** 24<sup>th</sup> March 2021

**Planning Officer:** Debbie Prince

**Application No:** W/20/2020

**Description:** Hybrid planning application comprising: Full planning application for 98 dwellings (Class C3) served via two new vehicular / pedestrian / cycle access connections from Leamington Road, pedestrian and cycle access to Thickthorn Close; strategic landscaping and earthworks, surface water drainage and all other ancillary infrastructure and enabling works Outline planning application for

demolition of existing buildings and structures; residential development of up to 452 dwellings (Class C3); primary school (Class F.1); employment (Class B2); Class E development; hot food takeaway (sui generis), community centre (Class F.2); strategic landscaping and earthworks, surface water drainage and all other ancillary infrastructure and enabling works with means of site access (excluding internal roads) from the new junction into the detailed parcel of development and access junction off Glasshouse Lane; all other matters (internal access, layout, appearance, scale and landscaping) reserved for subsequent approval.

**Address:** Land at Thickthorn, Kenilworth

**Applicant:** Barwood Development Securities Ltd

**Closing date:** 15<sup>th</sup> January 2021

**Planning Officer:** Dan Charles

**Application No:** W/20/1829 HS2

**Description:** Realignment of B4115 Ashow Road and construction of associated overbridge and underpass. (HS2 - WDC - SCH17PS - B4115 Ashow Road Overbridge and underpass)

**Address:** B4115 Ashow Road, Stoneleigh

**Applicant:** Nominated Undertaker High Speed Two (HS2) Ltd

**Closing date:** 1<sup>st</sup> December 2020

**Planning Officer:** Debbie Prince

**Application No:** W/20/1483

**Description:** Application for the approval of reserved matters (details of access, appearance, landscaping, layout and scale) pursuant to condition 1 of planning permission ref: W/16/0239 for the construction of a new office building with associated parking arrangements at Whitley South (within Development Zone 3 on the parameters plan).

**Address:** Land to the north and south of the A45 (between Festival and Tollbar junctions) and land at the A45/Festival Roundabout, the A46/Tollbar Roundabout and at the junctions of the A444 with the A4114/Whitley Roundabout.

**Applicant:** Segro

**Closing date:** 19<sup>th</sup> October 2020

**Planning Officer:** Lucy Hammond

**Application No:** W/20/0020

**Description:** Reserved Matters application pursuant to condition 1 of planning permission W/17/1631 [variation of original outline W/16/0239] for details of appearance, landscaping, layout and scale for a car

showroom and ancillary workshop, repairs and valeting areas with associated external car parking, storage and display areas, and hard and soft landscaping (Zone 2 on the parameters plan). W16/0239, as varied by W/17/1631, was for a comprehensive development comprising offices, research & development facilities

and light industrial uses (Use Class B1), hotel accommodation (Use Class C1), car showroom accommodation and small scale retail and catering establishments (Use Classes A1, A3, A4 and/or A5).

**Address:** Land to the North and South of the A45 (between Festival and Tollbar junctions) and land at the A45/Festival Roundabout, the A46/Tollbar Roundabout and at the junctions of the A444 with the A4114/Whitley Roundabout.

**Applicant:** Sytner Group Limited

**Closing date:** 28<sup>th</sup> February 2020

**Planning Officer:** Lucy Hammond

**Application No:** W/18/1635

**Description:** Demolition of existing farmhouse and agricultural buildings and outline planning permission for residential development of up to 640 dwellings (Use Class C3) and community hall (Use Class D1) including means of access into site (not internal roads), parking and associated works, with all other matters (relating to appearance, landscaping, scale and layout) reserved.

**Address:** Land east of Kenilworth, Glasshouse Lane/ Crewe Lane, Kenilworth

**Applicant:** Catesby Estates Plc

**Closing date:** 12<sup>th</sup> April 2019

**Planning Officer:** Dan Charles

NOTIFICATION OF AMENDED PLANS:

- Amendments Proposed: Reduction in numbers from 640 dwellings to 620 dwellings.
- Addition of proposed primary school.
- Omission of community hall

**Application No:** W/18/0522

**Description:** Outline application including details of access for the comprehensive redevelopment of land South of Coventry Airport, comprising demolition of existing structures and the erection of new buildings to accommodate general industrial uses (Use Class B2) and storage and distribution (Use Class B8), ground modelling works including the construction of landscaped bunds, construction of new roads, footpaths and cycle routes, associated parking, servicing, infrastructure and landscaping and the creation of open space in a Community Park. Provision of new sports ground including the creation of new sports pitches and a club house.

**Address:** Gateway South, Land to the South and West of Coventry Airport and Middlemarch Industrial Estate, Coventry

**Case Officer:** Rob Young

**159. Matters arising:**

- a. Casual vacancy – no update as yet.
  - b. Funded artwork installation – Cllr Bianco confirmed that the Church Council have agreed that a sculpture could be placed in the church yard. Cllr Jack suggested that a suitable sculpture would be a dove with an olive branch. Given the current level of funds held by the PC, it was agreed that providing matched funding to secure a more impressive artwork should be explored. This was all agreed unanimously.
- Clerk to contact Warwickshire Wildlife Trust with idea for artwork and request designs for sculpture based on different levels of funding.

**160. Mowing and verge maintenance**

To be deferred to next month's meeting due to the absence of Cllr Hancox and Cllr P Redford.

**161. Closure of footpath between Stareton Bridge and Stoneleigh Park**

No further updates. Cllr W Redford will follow this up.

**162. Birmingham Road Closure**

Warwickshire County Council, (Adrian Hart) has provided the following update:

“The County Council is aware of the issues associated with rat-running traffic which uses Birmingham Road through Stoneleigh Village as a short-cut between the B4115 and B4113. In response to a request from Stoneleigh and Ashow Parish Council, the Transport Planning Unit have been exploring

options for a potential closure of Birmingham Road to general traffic, whilst maintaining access for buses, pedestrians and cyclists.

Discussions are ongoing with HS2 Ltd and other key partners to identify what measures could be implemented given other considerations in the area. These include HS2 construction movements to/from their Stoneleigh Compound, and the need to maintain access to the Covid-19 mass vaccination centre at Stoneleigh Park.”

#### **163. HS2 update**

Councillors have recently held a meeting with HS2 / LM to discuss a range of issues.

The proposed roundabout development on Stoneleigh Road was discussed. It was agreed that a conditional objection would be submitted on behalf of the PC, listing a number of bullet points that will require further information and action. The wording of the objection has been agreed by Councillors. Cllr Jack wanted to make it clear that the PC are keen for the roundabout to be built as it will remove the need for the one-way system on the B4115. Cllr Bianco agreed, but wanted to make it clear that the proposed roundabout needed to be fit for purpose and that the objections raised reflect those of WCC and are mostly based on a lack of information, including around drainage issues.

- Clerk to put in conditional objection based on the agreed wording

#### **164. Broadband upgrade – Ashow and Crewe Lane area**

To be put on agenda for next meeting. This issue is still on-going to get the allocation of funds to the area. Cllr Wright suggested that the Councillors have a conversation with the Chairman of Leek Wootton Parish Council, as they are further down the road and are discovering a number of issues which have financial implications for the Parish Council.

#### **164. Neighbourhood Plan**

No meeting has taken place as yet. Cllr Hancox will be requested to organise this when he is able to.

#### **165. Updates:**

**Update from Police:** None

**Report from Cllr W Redford:**

- There have been no COVID19 deaths in Warwickshire in the last 24 hours. Infection rates are falling across the county and Warwick district.
- The vaccination centre is operating well and across the county, vaccinations are in excess of 45%.
- The lateral flow test centre in Pound Lane has now carried out over 31,000 tests, the highest number in the county for LFT centres. The government now recommends testing twice a week. The Pound Lane centre offers a home testing kit including 7 tests which are very simple to use.

**Report from Cllr T Wright**

- The Return to Business Grants are now available for a limited time.

- WDC have been allocated in excess of £10m for COVID high street recovery.
- Discussions with Stratford Council regarding shared services are continuing.
- The Gigafactory development process has begun, with documents starting to come through. Cllrs Wallace and Wright are attending scoping meetings. The development will cover all of Coventry airport. This long-term development presents some opportunities including road works. Cllr Bianco requested that the PC are kept up to date about this development, and Cllr Wright gave a robust reassurance that both he and Cllr Redford will keep the PC informed.

#### **166. Correspondence**

Cllr Bianco has been contacted by the Church Council. The Church Council and Meadow Society are considering applying to HS2 for funding for refurbishment of railings around the churchyard and meadow, however, the application form requires a lot of work. There was potential to secure funding from another grant scheme, but it had already closed to applications.

It was asked if the Parish Council would be able to provide grant funding to the Church to help pay towards improved audio equipment, which requires investment of around £8000.

- Clerk to look into the legalities of providing grant funding to the church, and put this onto the agenda for next meeting

#### **167. Questions to Chairman**

None

#### **168. Date of next meeting:**

- May 6th 2021, 7pm (Annual Parish Council at 7pm, followed by Ordinary Parish Council meeting at 7.30), via Zoom
- Stoneleigh Village Meeting will be held online on April 22nd at 7pm.

#### **169. Closure**

The meeting was closed at 20:55.

## Appended Document:

## End of Year 2020/21 Budget Update: Stoneleigh &amp; Ashow Joint Parish Council

<b>Expenditure:</b>	<b>Q1-3</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Total spend in Q4</b>	<b>Total spend year to date</b>	<b>Budget</b>
Salary (including tax)	£6,608.83	£1,026.20	£594.00	£594.20	<b>£2,214.40</b>	£8,823.23	<b>£8,750.00</b>
Stationery	£89.99				<b>£0.00</b>	£89.99	<b>£250.00</b>
Postage & Telephone	£303.24				<b>£0.00</b>	£303.24	<b>£375.00</b>
Clerk Travel expenses	£66.60				<b>£0.00</b>	£66.60	<b>£250.00</b>
Playground equipment	£0.00				<b>£0.00</b>	£0.00	<b>£0.00</b>
Playground maintenance	£82.50	£678.40			<b>£678.40</b>	£760.90	<b>£2,500.00</b>
Office equipment	£0.00				<b>£0.00</b>	£0.00	<b>£0.00</b>
Equipment maintenance	£0.00				<b>£0.00</b>	£0.00	<b>£150.00</b>
Insurance	£388.75				<b>£0.00</b>	£388.75	<b>£450.00</b>
Grants	£750.00				<b>£0.00</b>	£750.00	<b>£2,000.00</b>
Training	£25.00				<b>£0.00</b>	£25.00	<b>£300.00</b>
Audit (External and Internal)	£305.25	£40.00			<b>£40.00</b>	£345.25	<b>£300.00</b>
Village Hall hire/ room hire	£272.62	£14.39	£14.39	£14.39	<b>£43.17</b>	£315.79	<b>£500.00</b>
Subscriptions	£450.00				<b>£0.00</b>	£450.00	<b>£525.00</b>
Chairman's Allowance & grants	£23.10				<b>£0.00</b>	£23.10	<b>£80.00</b>
VAT	£169.63	£135.68			<b>£135.68</b>	£305.31	<b>£250.00</b>
Election expenses	£0.00				<b>£0.00</b>	£0.00	<b>£0.00</b>
Birmingham Rd consultation	£956.66				<b>£0.00</b>	£956.66	<b>£0.00</b>
Misc	£228.00			£18.00	<b>£18.00</b>	£246.00	<b>300.00</b>
<b>TOTAL</b>	<b>£10,720.17</b>	<b>£1,894.67</b>	<b>£608.39</b>	<b>£626.59</b>	<b>3,129.65</b>	<b>13,849.82</b>	<b>16,980.00</b>
<b>Earmarked funds</b>	<b>Q1-3</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Total spend in Q4</b>	<b>Total spend year to date</b>	<b>Budget</b>
Defibrillator*	£0.00				<b>£0.00</b>	£0.00	<b>528.00</b>
Neighbourhood Plan	£0.00				<b>£0.00</b>	£0.00	<b>4,346.76</b>
Elections	£450.00				<b>£0.00</b>	£450.00	<b>7,500.00</b>
Gateway	£0.00				<b>£0.00</b>	£0.00	<b>1,085.00</b>
Grant Speed Gun	£0.00				<b>£0.00</b>	£0.00	<b>1,080.50</b>
Stoneleigh Village Hall	£0.00				<b>£0.00</b>	£0.00	<b>2,400.00</b>
Planning Consultation	£0.00				<b>£0.00</b>	£0.00	<b>100.00</b>
Transparency Fund	£0.00				<b>£0.00</b>	£0.00	<b>400.85</b>
	£450.00	£0.00	£0.00	£0.00	<b>£0.00</b>	£450.00	<b>£17,441.11</b>
<b>Total payments</b>	<b>£11,170.17</b>	<b>£1,894.67</b>	<b>£608.39</b>	<b>£626.59</b>	<b>£3,129.65</b>	<b>£14,299.82</b>	

<b>Income received Quarter 4</b>	<b>Q1-3</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Total income in Q4</b>	<b>Total income year to date</b>
Interest	£0.00		£92.65		<b>£92.65</b>	£92.65
Precept	£16,980.00				<b>£0.00</b>	£16,980.00
VAT refund	£113.39				<b>£0.00</b>	£113.39
WALC CILCA cashback	£0.00				<b>£0.00</b>	£0.00
	<b>£17,093.39</b>	<b>£0.00</b>	<b>£92.65</b>	<b>£0.00</b>	<b>£92.65</b>	<b>£17,186.04</b>

**Quarter 4: 1st January - 31st March 2021**

Balance as at 31st December 2020	<b>£48,014.34</b>
Total income Q4	£92.65
Total expenditure Q4	£3,129.65
Balance as at 31st March 2021	<b>£44,977.34</b>

*Account balances:*

Unity Trust Current Account	£24,977.34
Unity Trust Instant Access Account	£20,000.00
Total:	<b>£44,977.34</b>