



# ASTON CLINTON PARISH COUNCIL

Parish Council Office, Aston Clinton Park, London Road HP22 5HL

Tel: 01296 631269

Email: [clerk@astonclinton.org](mailto:clerk@astonclinton.org)

You are hereby summoned to attend a Meeting of the  
**Finance and Staffing Committee** of the Parish Council  
on **Wednesday 12<sup>th</sup> April 2023 at 6.30pm** in the  
Parish Council Office, Aston Clinton Park, London Road, Aston Clinton HP22 5HL

*Mrs S Payne* Clerk/RFO 04/04/2023

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND

## AGENDA

**FS22.36 Public Participation (limited to 15 minutes)**

For members of the public to ask questions and raise any issues on items included on the agenda. Public Participation should be for a period of no longer than 15 minutes, each person shall not speak for more than 5 minutes. Points raised but not on the agenda will not be addressed at this meeting, nor start a debate on the question. The Chair may direct that a written or oral response is given, or that the item is added to a future agenda as appropriate.

**FS22.37 To Receive Apologies for Non-Attendance**

**FS22.38 To Receive Declarations of Interest or Requests for Dispensation:**

To Receive Declarations of Interest or Dispensations Relating to this Meeting. In accordance with Sections 30-33 of the Localism Act 2011 and ACPC's Code of Conduct, councillors are requested to disclose personal and prejudicial interests on matters to be considered at the meeting.

**FS22.39 To Approve the Minutes of the Committee Meeting held on 19<sup>th</sup> December 2022**

**FS22.40 To Review the Risk Management Register**

**FS22.41 To Review the Financial Regulations**

**FS22.42 To Review the Asset Register at 31<sup>st</sup> March 2023**

**FS22.43 To Review the Financial Reports for the Year Ending 31<sup>st</sup> March 2023**

**FS22.44 To Note the Change in VAT Status for Sporting Fees and Agree a Course of Action**

**FS22.45 To Consider for Adoption the Draft Staff Appraisal Procedure**