

**Minutes of Brook Parish Council Meeting held in
Brook Village Hall Meeting Room on Thursday, 14th April 2016**

Present	John Tomkins (Chair) Alison Finn Janet Medhurst	Simon Betty Janet Jessop Larry Linin
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To be actioned by

The meeting started at 7.00pm	
No apologies for absence had been received.	
Declaration of interest in items on the agenda There were no declarations of interest.	
Minutes of the Meeting on 17 th March 2016 were approved as a true record.	
Matters Arising from the Minutes The Clerk has sent round bullet points detailing the increase in precept. It was noted that the new path has brambles over hanging and Cllr Tomkins is to request these to be cut back. The fly-tipping problem has been reported. Cllr Tomkins has been informed that there are bins free for collection near Tenterden, it was agreed that one would be collected and placed near Albertine once the residents of Albertine have been contacted. HM Queen Elizabeth's birthday celebrations, there is not going to be a celebration at the Honest Miller on 21 st April. The street party on 12 th June is going to be organised by the landlord of the Honest Miller. Cllr Howard has offered £150 towards the party.	JT JT
Finances The Financial Statement was circulated and a budget against expenditure was also circulated. To note/authorise the following: i. To note the Parish Council's financial position: The Parish Council's book and cash balances had been reconciled as at 31 March, showing a cash balance of £1,431.25. ii. To authorise any payments: The following payments were authorised: A cheque was signed for the Caretaker Scheme for £1824, this payment is for a full year of Caretaker services, another cheque was signed for KALC for £161.18. iii. To consider the findings of the Review of Effectiveness of the System of Internal Controls The Parish Councillors considered the system of internal control. The Parish Councillors felt that the controls were effective. iv. To approve the Annual Governance Statement 2015/16 by Resolution The Parish Councillors unanimously approved, by resolution, the Annual Governance Statement 2015/16. It was duly signed and dated by the Chair of the meeting, Cllr Tomkins. v. To consider the Accounting Statements 2015/16 The Parish Councillors considered the Accounting Statements for 2015/16. Having been checked the figures appear to be correct. vi. To approve the Accounting Statements 2015/16 by resolution The Parish Councillors approved, by resolution, the Accounting Statements for 2015/16.	

<p>vii. To ensure the Accounting Statements 2015/16 are signed and dated by the person presiding at the meeting. The Accounting Statements 2015/16 were signed and dated by the Chair of the meeting, Cllr Tomkins.</p>	
<p>Caretaker Scheme The Caretaker is likely to be in Brook on a Monday. He has trimmed the trees on the green at Stonebridge. He will trim back the leaves around the sign as they start to grow. It was noted that the Hinxhill sign needs cleaning, the Clerk is to contact Wye Parish Council regarding this matter.</p>	TB
<p>Planning Applications There were no planning applications to discuss.</p>	
<p>Correspondence The Clerk had circulated all correspondence.</p>	
<p>Public Participation There were no members of the public present.</p>	
<p>Any Other Business Cllr Betty informed the meeting about Dog Control Orders. It was agreed that this would be an item on the agenda for the AGM. Linda Cross has been to India and is happy to show the Parish Council the video made using the Parish Council funds at a later date. The notice board was cleared, Cllr Jessop queried what should be put up in the notice board. Cllr Jessop offered to plant up round the Brook sign as had been done in previous years. The Parish Council is very pleased to accept this offer.</p>	TB JJ JJ
<p>The next meeting was confirmed as Wednesday, 11th May 2016, the Clerk would like any items for the agenda by Monday 2 May, please.</p>	All
<p>There being no further business, the meeting was declared closed at 7.45 PM.</p>	