

MINUTES OF BISHOPS CAUNDLE PARISH COUNCIL MEETING

HELD ON TUESDAY, NOVEMBER 16th 2021 AT 7.30 P.M.

1. Apologies:

None

Attendees: A. Jones, A. Tuffin, D. Gardner, S. Meads, D. Blair, C. Mitchell, Cllr. R. Legg
J. Walsh-Quantick (Clerk)
10 members of public

2. Previous Meeting Minute Approval

Minutes of the previous meeting Tuesday 21st September were agreed with no amendments.
Proposed DB, Seconded CM.

3. Matters Arising:

a. Village Maintenance

- M. Bennett has cut the playing field hedges, full agreement to pay invoice once received. CLK
- Bin near bus shelter is damaged, quotes discussed and deemed too expensive. D. Gardner understands that there may be a spare shop one we can purchase and will advise. DG/CLK
- The playing field verge is extending onto the pavement opposite the hall. A. Jones to obtain quote for removal of the excess grass / weeds in this area. AJ

b. Speeding Update (Community Team).

- Meeting to be arranged with Highways to discuss white gates, road markings '30' and rumblestrips. CLK
- SID and associated equipment is ordered, approx. 6 week lead time. This SID is from a new council approved supplier and significantly cheaper. Initial unit supplied was not to specification, replacement due 24/11. Council to notify when the unit will be installed.
- Community Speed Watch equipment – SM to provide a list of equipment needed. SM
- Community Speed Watch training due Nov 2021 SM

c. Village Plan

Continued postponement due to Covid constraints. To defer to January 2022 meeting. Needs to include reference to flood details.

d. Woodland Trust (The Queens Green Canopy)

- S. Meads is temporarily looking after the 200 whips from the Woodland Trust with a view to planting later this year. SM
- As previously raised, planting elsewhere in the field needs to be mindful of grass and hedge cutting. Any planned verge planting must have written approval from highways, S. Meads to forward her correspondence. Face to face meeting will be required, to tie in with White Gates meeting. SM
- The Queens Green Canopy is a tree planting initiative for the Queens upcoming jubilee and can be incorporated into the planting. Clerk to forward information to S. Meads. CLK/SM

e. Footpaths – Packhorse Bridge, Maintenance, Dog Bins

- The recent flooding has left a large hole in the footpath entrance adjacent to Church Green (opposite the Church). Footpaths have been contacted for repair by Cllr. Legg. CLK


pg. 491
16/10/22

- Section 53 amendment emails received by the village have received no objections. It will be up to individuals to contact the relevant teams if required.
- D. Gardner has a spare dog waste bin which he is happy to donate and place in the village. Permission has been from Digby Estates for dog signs, unable currently to find a supplier for something suitable and will continue to review. DG / CLK
- Councillors to contact clerk if hedge cutting is required for footpaths ALL

f. **Empty Properties**

12 Curtis Close – Update given by Cllr. Legg. A visit is planned by the empty properties officer, no further information since previous meeting.

g. **Brown Street Weight Limit**

No information received despite chasing for information, to recontact. CLK

h. **Water Leak Main Road**

Work has been completed. CLK

i. **Flooding and Sandbags**

7 Members of public were involved in discussion.

- The recent exceptional rainfall left a number of properties in Church Green flooded along with multiple properties in the surrounding villages, these have been visited by Cllr. Legg. Highways have cleared drains.
- Many present feel that the cause is a combination of poor ditch maintenance directly behind the Church Green development, broken 6" ditch outlet pipes, repeated maize growth in the field behind Church Green loosening the top soil increasing run off and the brook 2 fields behind the development not being cleared. The ditch has not been dug out for at least 17 years. Ownership and maintenance responsibility for the ditch is in question as the properties deeds cover their own proportion of the ditch however the ditch is within land owned by Digby Estates. Digby Estates have viewed the ditch since the flooding.
- Cllr. Legg with be meeting with the Highways and Flood Team manager on 22/11. It is an offence for mud to run off into roads and this affected Church Green and the Main Road through the village.
- FWAG – part of the Environment Agency. Clerk to contact to establish the current policies regarding soil loss from flooding from farmland. CLK
- Drain Adoption – D. Gardner to confirm who has ownership of the drains, have they been adopted by highways? DG
- Sand bags to be ordered, these will be stored at the end of Church Green in the turning/parking space for ALL residents to use and return if needed. CLK

j. **Half Marathon / Defibrillator**

Two members of Lions Club in attendance.

- The half marathon is scheduled for 06/02/22 11am (Covid permitting). They will organise all covid related controls. Agreement from the Parish Council was given for use of the Playing Field car park. D. Gardner will organise for the village shop to be opened and will unlock the gate.
- The Lions Club have offered to donate some funds towards a defibrillator. Costs of a unit have been investigated by the Clerk and vary significantly. Any unit purchased needs to be fit for purpose and be correctly maintained. More detailed quotes are needed. Proposed SM, Seconded DG. CLK

Alan Jones
18/01/22

k. **Community Shop**

1 member of public attended.

There has been a formal request from the shop for a donation towards a laptop as their existing one is no longer fit for purpose. The new laptop will be available for members of the public to use. A donation of £500 was agreed to be provided from the savings account.
Proposed AT, Seconded SM

CLK

l. **Emergency Plan**

The completed plan is to be updated following the recent flooding to include references to points of contact prior to issue.

CLK

m. **Church Update**

A letter has been received from C. Loder MP. A meeting was held to discuss the future of the church and it has been agreed to re-open. The Church committee will be looking for volunteers and to raise funds for the repair of the roof, heating system and decorating.

4. **Planning Applications**

None

5. **Code of Conduct / Register of Interests**

The Code of Conduct was issued on 11/09, all councillors are in agreement to adopt with immediate effect. Proposed D. Blair, seconded D. Gardner.

CLK

Reminder given that the register of interests is now online, it is essential that all councillors complete this, two are outstanding.

All

6. **Election of New Councillor**

Thanks is given to P. Blundell for his assistance with the Parish Council during his term of service as a councillor.

The elections team have been contacted and the formal process for a new councillor election is to be started.

CLK

7. **Play Area:**

a. **Maintenance and Repairs / Work to Date**

- Caloo to be contacted to request details for installation of the unit purchased. CLK
- Ongoing - A Jones and D. Gardner to look at potential contractors. AJ / DG
- Ongoing - S. Meads is investigating other grant bids towards a Trim Track and other play equipment.

SM

b. **Surface**

Ongoing - D. Gardner has suggested setting an area around equipment only for woodchip and the remainder to be grassed. To be discussed next meeting.

DG

c. **H&S Inspection**

To be booked pending work completion.

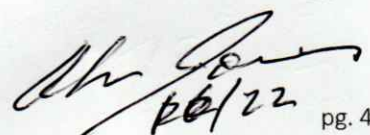
8. **S106\CIL Application**

a. **Update**

Defib – to discuss next meeting.

Bus Shelter – A. Tuffin awaiting new quote

AT



b. SID

Now ordered, for installation 24/11/21

c. Other Purchases to Date.

Planters – need to be waterproofed prior to siting. Village Hall have selected the items they require.

AJ

Compost has been ordered and a S106 claim made, this completes the S106 grant allocation. **CLK**

d. White Gates

Clerk to arrange to meet with Highways (to include with meeting regarding speeding). **CLK**

e. Benches and Siting

A Jones to organise for the planters and benches to be proofed before moving to the relevant village locations. Quote obtained was £360. Proposed C. Mitchell, Seconded S. Meads **AJ**

9. Precept

The draft precept for 2022-23 was presented and agreed for no change for the village element. Proposed D. Gardner, Seconded S. Meads **CLK**

10. Football Social Club and Ground

Ongoing - For update next meeting, no decision yet as to whether or not the club is planning to re-open. **All**

11. Training

All councillors present were reminded that training is available and to send requests to the clerk if required. D. Blair to be forwarded all relevant training directly. **Clk**

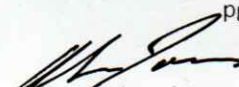
12. Finances

a). State of finances as at 16/11/2021

NATWEST CURRENT ACCOUNT	£11988.75	
NATWEST DEPOSIT ACCOUNT	£11163.67	
NATWEST GRANT ACCOUNT	£16617.45	
BARCLAYS TENNIS MONIES	£0.00	
TOTAL		<u>£39769.87</u>

PAYMENTS IN

04/10/2021	Grants Account – S106 Refund	£1200.13
27/10/2021	CIL Manor Farm Payment 3. Paid to current account, transferred to grants account.	£4919.20
30/09/2021	Savings Account - Savings account interest	£0.09
29/10/2021	Savings account interest	£0.09
	Current Account -	
29/09/2021	Current Account – Precept Payment 2	£3876.00


18/01/22

CHEQUES APPROVED AND SIGNED BY THE CHAIRMAN SINCE THE LAST MEETING

15/10/2021	SID Purchase SG Manufacturing (Grants CIL)	£1339.14
08/10/2021	M Moore Tree Works (Current)	£68.00

OTHER PAYMENTS SINCE PREVIOUS MEETING

23/09/2021	Clerk Salary Jun-Sept	£668.12
23/09/2021	HMRC Cumbernauld – Clerks Salary Jun-Sept	£21.40
24/09/2021	Hall Rent 001432	£18.00
27/09/2021	M Moore Grass Cutting September	£100.00
28/09/2021	DAPTC Training	£39.00
06/10/2021	DAPTC Training	£39.00
15/10/2021	DAPTC Training	£39.00
18/10/2021	Dorset Council Waste	£21.00
26/10/2021	M Moore Grass Cutting October	£100.00
27/10/2021	DAPTC Training	£39.00

CHEQUES/INVOICES/FUTURE PAYMENTS TO APPROVE AT THE MEETING

Online Transfer	M Moore Grass Cutting November	£100.00
Online Transfer	M Moore Grass Cutting December	£100.00
001433	Village Hall Rent November	£18.00
Online Transfer	Mssrs Bennett Hedge Cutting	TBC
Online Transfer	Clerk Salary Oct – Dec – claim December	TBC
Online Transfer	HMRC Clerk Oct – Dec – Claim December	TBC
Online Transfer	Office Home working £6x13 weeks via salary	£78.00

b. Approval of Payments

Proposed D. Gardner, seconded S. Meads.

Clerk not enrolled in pension scheme as salary too low.

13. Routine Correspondence

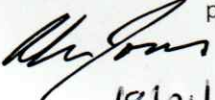
None

14. Matters for Further Discussion / Next Agenda

- Defibrillator
- Councillor election

15. Members of the Public Questions (discussed at 3 i, j, k – see above)

Discussions covered flooding, the community shop and the Lions Club.

pg. 495

18/01/22

16. Time of Closure

9:50pm.

Date of Next Meeting

Tuesday January 18th, 7.30pm. Location tbc depending on Covid-19 restrictions.

Future Planned Meeting Dates:

2022

March 15th 7.30pm

May 17th 7.30pm

July 19th 7.30pm

September 20th 7.30pm

November 15th 7.30pm

 pg. 496

18/01/22