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ELTHAM

BOWLING CLUB

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RULES & BYE LAWS

(Revised 2014)

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Ground: Halons Road Eltham

London SE9 5BS

020 8850 8051

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1. NAME AND OBJECTS

- (a) The name of the club shall be: ELTHAM BOWLING CLUB**
- (b) The object of the club shall be to provide bowling and social amenities for all members.**

2. OFFICERS

The officers of the Club must be full fee paying members

The President, Honorary Secretary, Honorary Assistant Secretary, Honorary Treasurer, Honorary Assistant Treasurer, Green Ranger, Men's Captain, Men's Vice Captain, Ladies Captain, Ladies Vice Captain, Ladies Section Secretary, Men's Section Match Secretary, Ladies Section Match Secretary, Men's Section Competition Secretary, Ladies Section Competition Secretary, Men's Representative, Ladies representative.

3. MANAGEMENT

The overall management of the club shall be vested in an Executive Committee. The Committee shall consist of the President, Honorary Secretary, Honorary Assistant Secretary, Honorary Treasurer, Honorary Assistant Treasurer, Green Ranger, Men's Captain, Ladies Captain, Ladies Section Secretary, two nominees of whom one shall be nominated by the men as the Men's representative, and one shall be nominated by the ladies as the Ladies representative.

Seven shall form a quorum. A quorum shall not be deemed to have been formed unless at least one member is present from each of the Section Committee.

4. POWERS OF EXECUTIVE COMMITTEE

The Executive Committee shall have powers, *inter alia*, to act as follows:

- (a) To conduct the general business of the club;
- (b) To fill any vacancy in the Executive Committee;
- (c) To elect members;
- (d) To make and/or alter bye-laws in the interest of the club. Any new bye-laws or alterations shall be posted on the Notice Board of the Club for a period of not less than twelve months;
- (e) To arrange for and conduct entertainment of various kinds;
- (f) To co-opt, if it thinks fit, non-committee members to act on Executive Committee. Such members shall throughout the co-option, form part of the Executive Committee, but shall be non voting members.
- (g) By vote of the majority of the Executive Committee, to take action against any member who persists in violating the rules of the Club, or who by his/her general conduct behaves in a manner detrimental to the Club. In the event of expulsion, the member shall have the right, subject to the terms below, of placing his/her case before a Extraordinary General Meeting, when a majority of two-thirds of those present and voting shall be required to confirm the expulsion.
- (h) In the event of the member making an appeal, against the decision made by the Executive Committee, he/she will have the right to submit in writing and appear before the next Executive Meeting to present their case.

5. SECTION COMMITTEE

The Men's and Ladies Section Committee shall in each case compromise of the Section Secretary, Section Match Secretary, Section Captain , Section Vice Captain, Section Competition Secretary and two Section members.

The Section Committee shall have the power to appoint one of its members as Chair Person and to co-opt such other members from the respective Section and to appoint Sub Committee as they may deem necessary.

Each Section Committee shall be responsible for all matters relating to the playing of the game of bowls by its sections, conduct of players recommendations to the Executive Committee concerning applications for membership and such other matters as it deems appropriate.

Each Section may make such regulations as may be necessary for the governing of its own Section, provided that they do not conflict with the Club Rules and Bye-laws and Regulations of the other section.

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6. ELECTION OF EXECUTIVE AND LADIES COMMITTEE

(a) Nominations for selections as Officers or Members of the Executive or Section Committee shall be made by individual playing members of the Club and Section, as appropriate. Such nominations shall be in writing, signed by one other of the Club and Section, as appropriate and by the nominee, and shall be on the special nominations lists posted on the 31st August each year. The lists shall be closed at 6 p.m. on the 30th September.

All Officers and Committee members shall hold office for one year and be eligible for re-election.

All playing members are eligible for nomination, but nominations for President shall be limited to those who have been members for five or more years.

(b) Each section shall hold a Section General Meeting during October each year to receive reports from its Officers and to elect its Officers, Committee Members and Executive Nominee for the following year.

A copy of the Section Annual Statement of Account, together with funds surplus to Section requirements shall be sent to the Honorary Treasurer immediately after the Section General Meeting.

(c) Officers and Members of the Executive Committee shall be elected at the Annual General Meeting held in November each year. Any post vacant can be filled from the floor.

(d) If a ballot is necessary, a voting paper shall be sent to each member with the notice convening a General Meeting. Voting papers may be either returned to Honorary or Section Secretary before the General Meeting or placed in a ballot box before the meeting moves to business. Votes shall be counted by two scrutineers who must be full members appointed at the meeting. In the event of a tie for any vacancy, a supplementary ballot of playing members present at the meeting shall be taken.

7. VICE PRESIDENTS

Nominations for Vice-Presidency shall be made by the Executive Committee.

Vice- Presidents shall be elected by members at the Annual General Meeting, but shall not thereby become members of the Executive Committee, except in the case of the President not being available. Vice-President are eligible for election to fill other vacancies to the Executive Committee.

8. GENERAL MEETING

(a) Ten days notice of every General Meeting shall be given. In writing, to each member, such notice shall specify the business to be transacted. No business shall be considered unless it is specified in the notice convening the meeting. Not less than 28 days written notice must be given to the Honorary Secretary of any motion to be put to a General Meeting.

(b) The annual General Meeting shall be held in the month of November each year to receive the Executive Committee's Report and the Audited Statement of Accounts and to Officers and Members of the Executive Committee for the following year.

(c) No business shall be transacted at a #general Meeting unless a quorum of playing members is present at the time when the meeting proceeds to business. Save as otherwise provided 16 playing members shall constitute a quorum.

(d) All playing members shall be eligible to vote to electing of all Officers as RULE 2 in RULE BOOK.

(e) Only members of the appropriate gender shall be eligible to vote in electing the Officers and Members of the respective Committee.

(f) The Club President shall preside at every General Meeting. In the absence of the Club President an Honorary Vice-President shall be asked to preside

9. MEMBERSHIP

- (a) Playing membership shall be open to persons of either gender who shall have attained the age of 14 years, unless otherwise approved by the Executive Committee.**
- (b) Persons of either gender who have attained 14 years of age may be elected Honorary Members but shall not be entitled to vote at any General Meeting.**
- (c) An applicant for membership shall be proposed by one member and seconded by another, both of whom shall vouch fitness for membership of the applicant.**
- (d) Applications for membership shall, in the first instance, be referred to the Executive Committee. The full name and address and previous club(s) if any, of an applicant to be recommended for membership shall be posted up in the Club House for not less than 14 days.**
- (e) Any objection by a member to a recommended applicant shall be delivered in writing to the Honorary Secretary prior to the expiry of the 14 days notice period. The application shall then be reviewed by the Executive Committee whose decision shall be final.**
- (f) In the absence of any objections, applications shall then be transmitted to the Executive Committee for confirmation in writing by the Secretary.**

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10. PLAYING MEMBER'S ANNUAL SUBSCRIPTIONS AND CLUB COMPETITION ENTRIES AND FEES

- (a) The annual subscriptions members shall be determined for the club as agreed by the Executive Committee .**
- (b) Subscriptions are due and payable on the 1st April of each year, or on the election of the member. Membership is not effective until the Annual Subscription has been paid.**
- (c) Members whose subscriptions are unpaid after the opening day of the season are liable to be debarred from use of the ground and, if still unpaid one month thereafter, their membership may be terminated at the discretion of the Executive Committee.**
- (d) Club competitions entries and fees must be made and paid to the respective Section Competition Secretary.**

11. HONORARY MEMBERS

- (a) Honorary Members shall have the right of entry to the ground and the privilege of using the Club House but shall not have the to participate in games, vote or nominate officers and members of committee.**
- (b) The subscription for honorary membership shall be agreed a general meeting.**

12. ALTERATIONS TO THE RULES

Alterations to those rules shall be made only by the Club in General Meeting. Except when an alteration is recommended by the Executive Committee written notice shall be given to the Honorary Secretary at least 28 days prior to the General Meeting, so that proper notice can be given to the members.

13. WINDING UP THE CLUB

In the event of the Club being dissolved , the assets at that time shall be applied, in the first place in indemnifying the Trustees from all liabilities in respect of the ground and when that has been done, in discharging all other debts and liabilities of the Club. The surplus, if any the then members of the Club, based proportionately on length of membership, there being a minimum terms of 3 years paying membership.

Honorary members who had previously been playing members for a minimum of 3 years shall be included.

14. BYE LAWS

1. The games shall be played under the rules of Bowls England, a current of which shall be kept in the Club House.
2. The ground and the Club House shall generally be open each day from 2 p.m, until one hour after sunset, from the 1st May until the first Saturday in October inclusive. The Executive Committee may authorise opening on other days and at different hours on Bank Holidays and other occasions.

3. The hours for selling intoxicating liquor shall be as follows:

On Monday to Saturday from 11 a.m to 11 p.m.

On Sunday from 12.30 p.m to 9 p.m.

4. While on the green all players shall wear suitable shoes with a continuous sole and heel of rubber or similar approved material, and must not be worn outside the club.

4. (a) Walking stick/aids must have an approved base for use on the green,

5. Persons representing the club at Home and Away games must be correctly dressed when arriving at the green i.e shirt, tie and blazer for men, club shirts to be worn at all games as shown on the fixture cards, white shirts should be worn in mixed games.

SHORTS Tailored shorts only to be worn on the green, but not allowed in the PCL GAMES.

After any match members should not change into casual wear.

6. Every Visitor's name is to be entered in the Visitors Book together with the name of the member introducing him/her. Any member may introduce a friend for play, for whom he/she shall be responsible, subject to accommodation being available. The charge for each visitor's play shall be £1.50 per session. No person may play as a visitor on more than three occasions in any one season except by permission of the Executive Committee.

7. Each rink should take responsibility for setting up and clearing their rinks. In the absence of the Green Ranger or other official, the last members to leave the Club are to be responsible for replacing the Club's property in the proper place and for leaving the premises secure.

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14. BYE LAWS (CONT'D)

8. The Green Ranger or, in his/her absence, any other member of the Executive Committee present shall have the power to prohibit the use of the green if he considers it unfit to play.

9. VISITOR'S GREEN FEES

Members shall be responsible for ensuring that Visitor and Guest Green Fees are paid. The amount of these fees shall be determined by the Executive Committee.

10. All Competitions are to be played under the laws as adopted by the KENT COUNTY BOWING ASSOCIATION as far as applicable and shall be subject also to the following:

By entering any competition, the entrant agrees to accept these Competition Rules.

- 1) All ties are to be completed by the limit date as stated for each round. In all competitions, the first named in each tie will be the challenger, to whom the respective Committee Secretary will address any instructions which may be necessary:
- 2) The challenger will, within a reasonable time and not later than one week before the limit date for that round, offer his/her opponent three dates within the limit date for that round. One of these dates must be accepted, subject to rinks being available for play.
- 3) Club Competitions, may be played at any time that rinks are available.
- 4) If any competitor fails to appear within half an hour of the agreed time, without a reasonable excuse, his/her opponent may claim a walkover, subject to confirmation by the respective Section Competition Secretary.
- 5) The respective Section Competition Secretary shall have power to strike out any defaulting player or players in any tie not arranged for any round.
- 6) No entrance fee shall be returnable except in the event of a competition not being completed and then only if so decided by the Section Committee.

15) DECISIONS

(a) One rink shall be available for casual play at all times.

(b) Subject to prior arrangements to have the premises opened, the green may be used on Sunday mornings from 10 a.m. All names to be entered in the diary to secure a rink.

(c) When drawing for rinks for competitions, this is the order in which games should have first choice of rinks:-

1. COUNTY GAMES

2. PCL and NWK LEAGUE

3. NATIONALS

4. CLUB COMPETITIONS

5. CASUAL PLAY

DOGS

Dogs may not be allowed on the Club premises unless on a lead.

SELECTION REGULATIONS

As made be the respective sections.

All members are to be given a copy of the club rules, and it is their responsibility to comply with.