

**MINUTES OF THE MEETING OF PENTEWAN VALLEY PARISH COUNCIL
HELD AT ST AUSTELL ARTS CENTRE 87, TRURO RD, SAINT AUSTELL
PL25 5HJ AT 7PM ON WEDNESDAY 17 JANUARY 2024.**

Present: Cllrs Vicky Cartwright, Andy Cleverdon, Janice Williams, George Muskett, Toni Dowrick and Richard Strawford.

In attendance: Cllrs James Mustoe and Anne Cruickshank (Clerk).

(23/183) Apologies for Absence

Apologies were received from Cllrs. Steve Street, Mike Ward, Miles Avery, and Michael Bunney.

(23/184) Minutes of a Meeting of Pentewan Valley Parish Council held on 20 December 2023.

It was **RESOLVED** that the minutes of the Parish Council held on 20 December 2023, be signed as an accurate record of the meeting.

(23/185) Declarations of Interest on Items on the Agenda

Cllr Strawford declared an interest in agenda item 13e, Pentewan Car Park. Cllrs Strawford had been granted a dispensation by the parish council to speak and vote on matters relating to the car park until May 2025.

(23/186) Chairman's Announcements

There were no announcements.

(23/187) Public Participation

Mr Tate Richardson addressed the council and requested support for plans to apply to Council Planning department for a change of use for a plot of land at Mulvra Farm, London Apprentice, from agricultural use to open a secure dog walking field and expanding his current family dog walking business. Access to the site would be from the B3273 and would include limited on-site parking.

(23/188) Cornwall Councillors Report

Cllr Mustoe's report had been circulated. There were no questions from councillors. Cllr Bunney's report had been circulated.

(23/189) Crime and Disorder

There were no instances of crime or disorder to report.

Chair

(23/190) Planning and Related Matters.

There were no planning applications that required a response.

(23/191) Climate, Ecology & Environment Advisory Committee.

Meeting note from the CEEAC meeting had been circulated, there were no Councillor questions, The clerk advised that the LA trees had now been ordered, paid for ahead of the planting schedule.

(23/192) Neighbourhood Development Plan

The clerk gave an update and advised that an onsite visit had been arranged with AECOM for the Design Codes policy to be produced on 22 January 2024.

(23/193) Community Levelling Up Programme

The clerk advised that she was still working with the Village Hall Trust to prepare the bid Cllr Strawford now had the design plans for the project, and he would check the quote for the works was still valid. He had met with a builder for a quote for the enabling works.

(23/194) D Day 6 June 2024

Cllr Strawford offered to speak to Pentewan Sands about the event and Cllr Dowrick said she would be available to help out on the day.

(23/195) Pentewan Flood Defences

Cllr Mustoe had addressed the update in his report.

(23/196) Riverbanks

A few trees had come down along the trail which had been reported.

(23/197) Menagwins Car Park

No concerns were raised.

(23/198) Highways Matters

No concerns were raised.

(23/199) Pentewan Car Park

No Concerns were raised.

(23/200) Pentewan Toilets

No concerns were raised.

(23/201) Pentewan Square Devolution.

An update had been received from the council that the draft licence was with their legal department for review.

The Clerk advised that a new noticeboard for the village was due to be installed in the next few weeks.

Chair

(23/202) Financial Matters

(i) Current balances were noted, and the following payments, accounting transactions were authorised:

PENTEWAN VALLEY PARISH COUNCIL								
Schedule of Payments January 2024								
Date	Transaction Cheque No.	Payee	Reference Number	Supply/ Service	Code/ Centre	Total Payment	VAT Paid	Net Paid
01/01/2024	DD	Cornwall Council	802529493/4	Business Rates- Menagwins Car Park	4400/210	52.00	-	52.00
21/12/2023	DD	BT Group	MO592B	Pentewan Car Park Broadband	4510/300	47.94	7.99	39.95
09/01/2024	DD	Pay 360 (Capita)	119357	Parking Transactions	4500/300	239.04	39.84	199.20
09/01/2024	DD	Pay 360 (Capita)	121054	Parking Transactions (VAT Exempt)	4500/300	5.99	-	5.99
07/01/2024	DD	Corona Energy	2068411	Pentewan Car Park Electricity	4405/300	33.24	1.59	31.65
07/01/2024	DD	Corona Energy	2068410	Toilets Electricity	4405/250	40.09	1.91	38.18
22/01/2024	DD	HMRC PAYE	Month 8	staff costs	4000/200	97.14	-	97.14
31/01/2024	BACS	Staff	Period 10	Salaries	4000/200	692.82	-	692.82
12/12/2023	BACS	Noticeboard Company	6208	Noticeboard	4120/220	1,117.90	186.32	931.58
02/01/2024	BACS	Duchy Defibrillators	Jn1287	Defibrillator Pentewan Village	4310/240	1,584.00	264.00	1,320.00
04/01/2024	BACS	Cornwall Council	8100441664	CEO Dec23	4505/300	135.33	-	135.33
12/12/2024	BACS	Corseiv	CINV-047861	Toilet Cleaning Dec 23	4415/250	483.77	80.63	403.14
21/12/2023	BACS	Metric Group	01*35471	Maintenance Contract Dec23-Mar24	4525/300	144.00	24.00	120.00
02/01/2024	BACS	Amenity Choice	PF.7159224	LA Funded Tree Project	4310/240	1,325.64	220.94	1,104.70
02/01/2024	BACS	Ashridge Trees	676550	LA Funded Tree Project	4310/240	93.43	15.57	77.86
15/01/2024	BACS	Hugo fox	INV-3112	PVPC Website	4140/220	122.28	20.38	101.90
						6,214.61	863.17	5,351.44
Accounting Transactions								
Date	Transaction	Account From	Account to	Supply/ Service	Centre	Amount	Opening Balance	Closing balance
09/01/2024	Journal Entry	4525/300	4200/220	Poppy Wreaths	220	£ 40.00	100.00	60.00
09/01/2024	Journal Entry	1100/240	1105/240	SWCP & LMP Income	240	1,300.00	-	1,300.00

Month end accounts had been sent to the Chairman and Cllr Willaims for checking.

(23/203) Meetings and Training Attended

The following meeting were attended.

09/01/2024 White River Project - Cllr Muskett

10/01/2024 Introduction to planning – Cllr Dowrick

11/01/2024 Flood defence meeting Cllr Ward.

(23/204) Correspondence Received

A complaint had been received regarding lack of lighting at the bus shelter (south bound) Pentewan Road, Pentewan Village. Cllr Mustoe will find out who has responsibility for the shelter any enquiries re lighting should be sent to Cornwall Council. Action the clerk will send details to Cornwall Council report it.

An enquiry had been received regarding Loveday Hambly and the quaker burial site and plans to place a memorial.

(23/205) Dates for the Diary

22 January 24 NDP design codes meeting

14 February 24 – Flood defence stakeholder meeting

(23/206) Dates of Meetings

To note dates of forthcoming meetings which will be held from 7pm at the St Austell Arts Centre 87 Truro Rd, Saint Austell PL25 5HJ unless stated 21

Chair

February 2024 at Pentewan Village Hall, 20 March 2024, 17 April 2024.

(23/207) Exclusion of Public and Press

Under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, it was **RESOLVED that because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for agenda item 20.**

(23/208) Cleaning and Maintenance Contract for The Public Toilets

Quotations from 4 contractors were received and reviewed.
See Confidential Minute.

The Meeting Closed at 19.58pm

Chair