



## Allhallows Parish Council

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### TO ALL MEMBERS OF THE COUNCIL,

You are hereby summoned to attend a MEETING OF ALLHALLOWS PARISH COUNCIL in the Cross Park Pavilion at 6:30pm Wednesday 8<sup>th</sup> June 2022.

Councillors and members of the public are reminded that discussion of confidential information (i.e., personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).

### AGENDA

1. **To note apologies for absence**
2. **Declarations of Interest of any item on the agenda and notification of audio recording or filming**
3. **To receive the minutes of the Annual Parish Council meeting 11<sup>th</sup> May 2022**
4. **To receive and sign the minutes of the Parish Council meeting 11<sup>th</sup> May 2022**
5. **Matters arising from minutes (not on Agenda)**  
***SUSPENSION OF MEETING FOR PUBLIC SESSION***  
***15 minute session: To receive questions and comments from the public.***  
***Matters raised may be placed on the agenda for the next or subsequent meeting(s)***
6. **Clerk's Report (not elsewhere on the agenda)** Update on issues and actions since previous meeting.
  - a) **Any other items** to report that do not appear elsewhere on the agenda.
7. **Annual Governance and Accountability Return 2021/22** (circulated)
  - a) To note report of Internal Auditor (external)
  - b) To approve the Annual Governance Statement
  - c) To approve the Accounting Statement 2021/22
  - d) To note period for the exercise of public rights (13/6/22- 22/7/22)
8. **Grant Requests** for consideration – After informal discussion with councillors, £750 was agreed by the Chair has agreed for the Jubilee under delegated powers.
9. **Planning**
  - a) **Allhallows Planning Applications:** No further applications reported
  - b) **Medway Local Plan/HIF** General Report.
10. **Highways and Footpaths**
  - a) **Footpath Officers Report** – Cllr Bowley's report Public Rights of Way will be circulated.
  - b) **Verbal highways & footpath Issues** reports from Councillors.
11. **Local Report/Issues**
  - a) **Countryside Contract** (hedgerows/amenity land/Closed Churchyard/Recreation Ground/Shellduck Woods) Report/Issues
  - b) **Street Cleaning** Report/Issues
  - c) **Active Cemetery** Report/Issues
  - d) **General Issues** Report/Issues
12. **Telephone Box Defibrillator** -To receive report from the Chair regarding its acquisition, siting and funding at junction of Avery Way and Stoke Road and seek approval to proceed.
13. **Cross Park Improvements (s106 from Turners Parks Group Additional Chalets)**
  - Permissive footpath from Cross Park to Recreation Ground
  - Provision of utilities to Cross Park Pavilion (electricity, water, phone/broadband, foul water drainage)
  - Access Road
  - Separate plans to extend the current pavilion and removal of football portacabin
14. **Youth Club Report** (Including Brimp Youth Centre)
  - a) **Youth Club Issues**
  - b) **Slough Fort** – Issues reported with access into their site via the Youth Centre – they propose to install spikes on the wall between their site and the Youth Centre.
  - c) **Brick Store Expansion** – Report – Awaiting update and schedule from chosen builder.
15. **Contributions from Representatives on external bodies**
  - a) **PACT** (Cllr Forrest/Cllr Morrice)
  - b) **KALC Medway Area** (Cllr. Morrice/Cllr Forrest)
  - c) **Rural Liaison** (Cllr. K. Draper, sub Cllr Forrest)
  - d) **Village Hall** (Cllr Lovatt/sub. Cllr Forrest)
  - e) **Cross Park Association** (Cllr Freeguard)
  - f) **Allhallows Fete Committee** (Cllr Forrest)

- g) **Friends of All Saints Church** (Cllr Forrest)
  - 16. **Reports from other member responsibilities**
    - a) **Allotments** (Cllr. Forrest)
    - b) **Recreation ground and playpark** (Cllr. Forrest)
    - c) **Bourne Leisure Liaison** (Chair)
    - d) **Allhallows Primary School Liaison** (Cllr Freeguard)
    - e) **Turners Group (Allhallows Park (Kingsmead))** (Clerk)
  - 17. **Financial**
    - a) **Finance Monitoring Reports** to 31/05/22 (Circulated for comment/note).
    - b) **Receipts and Payments schedule** for note/approval as required (circulated)  
Any additional payments will be circulated (there may be further changes before the meeting where an updated version will be circulated).
- Nb. **If** personal details or contract quotes **need to be discussed** the Press and Public will need to be excluded  
***Exclusion of Press and Public - To discuss confidential matters.***
- 18. **Staffing Issues** Any Staff issues.
  - 19. **Date of next meetings** - July Parish Meeting, Wednesday, 13<sup>th</sup> July 2022 (Cross Park Pavilion 6:30pm).
  - 20. **Future agenda items**

*Chris Fribbins*, Clerk to the Council 1<sup>st</sup> June 2022