

**AVERHAM KELHAM & STAYTHORPE
PARISH COUNCIL**

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 16 MAY 2017	
	Action
<p><u>Present</u> Cllr. Steve Emeny, (Chairman) Cllr. John Miller, Cllr. Judith Mills Cllr. Andrew Fereday Cllr. John Allan Cllr. Ian Bradey Vac Vac Cllr. Ian Justice</p> <p>Mr. John Burbidge (Clerk/Authorised Officer of the Council) In Attendance Cllr. Sue Saddington</p> <p>MEMBERS OF THE PUBLIC PRESENT: NONE</p>	
<p><u>1. OPENING FORMALITIES</u></p> <p>Cllr. Steve Emeny Opened the meeting.</p>	
<p><u>2. APOLOGIES</u></p> <p>Cllr. John Cobley</p>	
<p><u>3. DECLARATION OF INTEREST</u></p>	
<p><u>4. APPROVAL OF MINUTES (18APRIL 2017)</u> APPROVED</p>	
<p><u>5. MATTERS ARISING AND ACTION POINTS</u></p> <p>12.18 Defibrillator Project: Cllr. Steve Emeny confirmed the budget availability of £1,295.51 for the purchase of a fourth defibrillator to be based at Manor Farm Kelham. He reported that training was being arranged by Mrs Bradey . Cllr Judith Mills said that once dates are available they could be put in the Plough Magazine. Dates should be available for the next meeting.</p> <p>12.19 Road Conditions A617: Cllr. Judith Mills reported that she was behind with this project however Councillors had been identified for ward areas JA IB for Averham JM for Kelham and JC for Staythorpe and once the surveys had been carried out then Judith would coordinate and the report.</p> <p>Cllr John Allan asked about the risk assessment for Councillors to carry out this process. He said that he would look at developing a risk assessment form and report back to the June meeting.</p>	<p>ALL</p> <p>JA</p>

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6. Parishioners Participation

Cllr Steve Emeny asked if our N&SDC web site was up to date. Cllr Ian Bradey said that it was currently being reviewed due to the current Parish Council staff changes and this years public audit information. Cllr Emeny asked if there was any thing officers could do to assist with the information being PDF file only. Cllr Ian Bradey said that the web site should be updated before the next meeting. If there were any problems he would report back at the June meeting.

IB

7. Delegates/District Councillors Reports

Cllr Sue Saddington asked if her NCC annual report had been circulated. The Clerk confirmed that it had.

Minerals Local Plan, Cllr Saddington said that the consultation and the opportunity to present the PC objection to the proposed development of gravel extraction at Flash farm to the planning inspector would take place. Notice dates had been circulated to all interested parties.

8. Correspondence

8.02 N&SDC Parish Council Insurance. The Clerk reported that the PC over the last few years had participated in the N&SDC insurance scheme; however this service was now being withdrawn. The Clerk reported that he had received correspondence from Zurich Insurance. Cllr. John Miller Chair of Finance said that he would make further enquiries with insurance firms.

JM

9. Planning Matters

None

DECISION

10. Late Notice of Planning Matters (Standing Orders)

9.03 Demolition of existing dwelling and other buildings, and Erection of 1 Dwelling The Paddock Staythorpe Road Averham NG23 5RA Ref. No: 17/00555/FUL | Received: Wed 22 Mar 2017 | Validated: Fri 12 May 2017 | Status: Registered. OBJECT

JB

11. ADMINISTRATION / FINANCE

11.08 Clerks Financial Report 16 May 2017

11.09 Code of Conduct.

11.10 Two Councillor Vacancy (Averham Ward) it was agreed that to promote filling the vacancies any resident from the 3 villages would be able to apply subject that they met the formal appointment agreement. This was unanimously agreed.

11.11 PC Clerks Vacancy Discussed in Camera.

11.12 SCC IT Equipment ink VAT £121.00: Cllr Emeny said that this was to upgrade the Microsoft Office for the new laptop. Agreed

11.13 Bulldog soft ware £49.99 Agreed

Cllr. Steve Emeny also requested additional funds to purchase a second hand laptop for use with the PA system. Cllr Ian Bradey asked how often had the PA system been used in the last year.

JB

SE

JB

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Steve said about six times, Cllr. John Miller proposed, seconded by Ian Justice. Votes for 2, against 4, not passed.

12. HIGHWAYS / ENVIRONMENT

Parish Council/ Delegates Reports

12.03 Capital Projects. Village Defibrillator,

12.04 NCC Minerals Local Plan: The Clerk reported that two candidates from the PC had been submitted to NCC to talk to the planning inspector. Cllr Steve Emeny said that himself and Cllr John Allan names had been submitted after the last PC meeting. Cllr Allan said he was not aware his name had been submitted. Steve said that Flash Farm section was being discussed on Friday 30 June 2017. Cllr. John Allan said that has he understood the discussions and representations were broken down into sections? Cllr. Sue Saddington said her understanding was that you could discuss your grievances and objections within your allocated slot. However, she would make further enquires. It was agreed that Councillors would submit their names to the Clerk when they were available to attend the hearing.

Cllr

13. CLOSING FORMALITIES

The Chairman declared the meeting closed at 9.20pm

The next Parish Council Meeting will be on Tuesday 13 June 2017 at 7.00pm at the Robin Hood Theatre Averham.

Chairman:

Date:

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