

Compton Parish Council

Chairman: Dave Aldis

Clerk: Sarah Marshman

MINUTES of the COUNCIL MEETING

Held on **Monday 1st July, 2013 at 7pm** in the Welstead Room, Compton Village Hall.

Those present: Councillors D. Aldis (Chair), M. Birtwistle, P. Burnett, M. Pinfold, P. Shanks, L. Moss, P. Whitworth, K. Simms and A. Strong.

In attendance: The Parish Clerk and two members of the public.

The meeting started at 7.00pm.

3018 **Apologies for absence** were received from District Councillor Virginia von Celsing.

3019 **Any declarations of pecuniary interest by members or the Clerk**

KS declared an interest in items 3026 and 3027.

AS declared an interest in items 3026, 3027 and 3037: planning application 13/01264/FUL.

PB declared an interest in item 3030.

3020 **To receive: Questions or comments from members of the public**

Representations from any member who has declared a pecuniary interest

There were none.

3021 **To approve the minutes of the Parish Council Meeting held on 3rd June 2013**

Proposed by MB, seconded by LM and carried. They were then signed by the Chairman.

3022 **Matters arising from the minutes of the Council Meeting on 3rd June, 2013**

MB requested further ideas of work for the volunteer day. Siting the benches and helping the primary school clear their allotment were suggested.

3023 **To receive information on the West Berkshire Volunteer Village Agent Scheme**

Gill Comley, the Village Agent Project Coordinator from Volunteer Centre West Berkshire, gave a short talk about the pilot scheme of the Volunteer Village Agent Scheme. The scheme requires two volunteers to aid local residents by referring them onto the relevant agencies and services that are available to them. Each volunteer will be background checked, will receive training and will have access to a database of services for access.

3024 **To receive a report from our District Councillor, Virginia von Celsing**

Apologies were received from VvC.

3025 **Clerk's report**

The Clerk went through her report, which is at Attachment 1.

3026 **To consider if assistance can be given to the proposed toilet refurbishment at the Scout Hut**

The toilets are currently in a poor condition and a quote for the refurbishment has given the cost at £10,000+VAT. In order to help the Scouts obtain funding, often the forms ask if there is 'buy in from the community' and this can be demonstrated in support from the Parish Council. The Scouts have therefore requested the support of the Parish Council.

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Chairman

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DA proposed the Parish Council supports the work and provides a grant of £500 with a commitment to consider a further donation or a loan in the future. Seconded by PS and carried.

3027 To view proposals and consider if assistance can be given to the purchase of a minibus for use by community youth groups and the primary school

Fay Slater spoke on behalf of the youth groups within the parish and Compton Primary School, who propose to purchase a minibus for them all to use, with the possibility of people within the parish being able to hire the bus also. The Parish Council requested further information on the details. The clerk is to research if there are any other similar schemes being run.

3028 To consider the removal and replacement of those street lights requiring replacement

The street lights in Compton have been inspected by SSE Contracting Ltd and quotes for the suggested repairs have been received from them.

Column 2 Burrell Road requires realignment.

Columns 4 & 6 Burrell Road and Column 2 Fairfield are starting to crack. It was suggested that Col 2 Fairfield may be replaced as part of the development work at Fairfield, the Clerk to contact Sovereign to confirm. Therefore only Columns 4&6 Burrell Road should be replaced with new 5m galvanised hockey stick columns complete with Stela Long 24LED lanterns with all night photocells.

Column 7 Burrell Road, Column 5 Manor Crescent and Column 2 Westfield require immediate removal. These should be replaced with the same as the above columns.

MB proposed the above repairs/replacements be carried out by SSE Contracting, seconded by PS and carried.

3029 To review the feedback from our internal auditors on the 2012/13 accounts and consider appropriate actions

The following recommendations were received:

- 1. The Council should review its Standing Orders during the year 2013/14 in the light of the adoption of the 2012 Code of Conduct.*
- 2. The Council should review its Financial Regulations during the year 2013/14 in order to ensure they are up to date and fit for purpose.*
- 3. The Council should formally consider its Internal Control arrangements, including its Risk Management arrangements, and Minute the review accordingly, during the 2013/14 year. The Council should include an item in the Risk Assessment documentation to evidence that the Council undertakes an annual review of the effectiveness of internal audit.*

The Parish Council will review its Standing Orders and Financial Regulations in the Autumn as BALC have advised new Model Standing Orders will be made available at that time.

The internal audit was delayed this year and therefore was not minuted within the 2012/13 year, but in May 2013, minute 2975. The Clerk and DA will carry out the alterations to the Risk Assessment.

3030 To update the agreement and review the rent for the grazing land around Newbury Lane Allotments

All Councillors are to visit the field and review the agreement prior to discussion at the next meeting.

3031 To consider quotes to carry out repairs to the football pitch

It was agreed that, as it is too late in the year to do this work before the football season starts, Scofell should be booked to carry out this work in the first week of May 2014.

3032 To discuss potential s.106 highway improvements and agree priorities

Sovereign have not provided the report.

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3033 To receive an update on the purchase of the shelter for the Recreation Ground

The Clerk is looking at applying for grants.

3034 To receive an update on the Churchyard

DA has discovered there is a well in Church Farm House. Current guidelines state there must not be a well within 100 metres, however Environmental Health would object to the graveyard if it were within 250 metres. The well falls within the 250m boundary, but not the 100m boundary. MB will speak to the house owners.

3035 To receive an update on vandalism and anti-social behaviour (ASB) in the village

A blue fiesta was recently observed doing handbrake turns on the football pitch. This has been reported to the PCSO. The Clerk is to obtain quotes to supply posts to block off access from the far side of the Pavilion to the MUGA.

3036 To receive an update on Superfast Broadband

The Government have supplied match funding to West Berks. There has been a delay in the tendering process; an offer is expected to be made in September.

3037 Planning Applications

a) To consider the following new applications:

App. Ref.	Location	Proposed Work	Recommendation
13/01231/ HOUSE	Church Farm House, Aldworth Road, Compton, RG20 6RD	Provision of 2no. Conservation type rooflights on roof on side elevation.	NO OBJECTIONS
13/01232/ LBC2	Church Farm House, Aldworth Road, Compton, RG20 6RD	Provision of 2no. Conservation type rooflights on roof on side elevation.	NO OBJECTIONS
13/01351/ FUL	Hamilton Cottages, Hockham Road, Compton, RG20 6QL	2 no replacement dwellings and garage/carport to each property - Revision of approved scheme ref: 13/00217/FUL. Properties constructed to satisfy Sustainability Statement in lieu of CSH Level 4.	NO OBJECTIONS
13/01264/ FUL	Baxter Healthcare Ltd, Wallingford Road, Compton, RG20 7QW	Section 73: Application for variation of condition 1 - Approved Plans, of planning permission 09/01868/FUL (Removal of existing extension and erection of replacement extension, new glazed canopy). To allow change to the external material on two sections of the building and additionally an amendment to the layout and design of the outside lighting within the car park of the site.	NO OBJECTIONS

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b) To receive a report on West Berkshire Council recent planning decisions

App. Ref.	Location	Proposed Work	Compton PC Recommendation	WBC Decision
13/00920/ NONMAT	15-20 Fairfield And Land To The Rear Of 14-20 Newbury Lane, Compton	Non material amendment to approved application 11/00586/FULMAJ - Four 3 bedroom houses, six 2 bedroom houses and two 1 bed flats together with external works, car parking and access road. Replacement car spaces on site. Amendments: (1) To the position of plots1-5; (2) To the elevations of plot 1-5, (3) To the handing of plot 12, (4) To the pitch of plot 12, (5) To the approved FFL's, (6) To the wording of condition 15 and (7) To the wording of condition 24.	NOT CONSULTED	Granted
13/00816/ HOUSE	6 Lowbury Gardens, Compton, RG20 6NN	Conservatory.	NO OBJECTIONS	Granted
13/00858/ HOUSE	1 Sidcot Villas, Church Road, Compton, RG20 6PP	Two storey side extension and addition of a front porch.	OBJECT	Granted

3038 To receive reports on the following:

a) Recreation Ground

Recent grass cut was not to a high standard. Unauthorised cutting must be stopped as they will not be insured.

c) Rights of Way

Byway 2 – Materials have been supplied but not yet laid.

d) Village Hall

Fete is this weekend.

e) Allotments

Allotment nearest to the Primary School has weeds growing through the school fence. Need to monitor this.

f) Patient Representation

Next meeting 17th July.

3039 To approve cheques due for payment

Invoice Date	Cheque No.	Payee	Amount	Description
3 Jun	102336	SCASCT	£200.00	S137 donation (minute 2949)
31 May	102337	Scofell Landscapes Ltd	£534.85	Monthly grounds maintenance May
19 Jun	102338	Thames Water	£291.03	School Road Allotments 6 Mar – 16 Jun
17 Jun	102339	West Berkshire District Council	£514.80	Supply and installation of litter bin to Recreation Ground

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27 Jun	102340	S. Marshman	£423.51	Clerk's salary and expenses for 4 weeks to 30 th June
30 Jun	102341	D. Moss	£55.00	Litterpicking June
25 Jun	102342	SSE Contracting Ltd	£964.44	Street lighting maintenance charge Jun quarter 2013
27 Jun	102343	SSE Contracting Ltd	£33.70	Street lighting chargeable repairs Jun quarter 2013

3040 Correspondence

The Correspondence Report was presented and is at Attachment 2.

A petition was received from the residents of Gordon Crescent requesting the PC contact whoever is responsible for cutting the grass. The grass was cut on the Saturday prior to this meeting by a contractor working for IAH. Clerk to respond to the petition and to forward the petition on to those responsible for cutting this area.

3041 Matters for consideration and information

Discussion for the siting of the two benches ensued. One will be placed in the play area at the Recreation Ground, the other where Green Hams track meets Cheseridge Hill.

KS – The West Ilsley Cricket Club are interested in using the pitch in Compton.

Date and time of next scheduled meeting:

➤ **Council Meeting:** Monday 29th July, 2013 at 7pm in the Village Hall

➤ **Council Meeting:** Monday 2nd September, 2013 at 7pm in the Village Hall

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Chairman

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Date