

1. Attendance

Tony Mantle, Vicky Mantle, Marion Jones, Caroline Bywater, Jill Owen (Parish Council), Michael Powell, Lisa Owen, Janet Giles, Tash Miles, Sara Pearce-Holmes.

2. Apologies

Tony Davies,

3. Authorisation of minutes of meeting of 5th September 2023

Signed as a true copy.

4. Matters Arising

a) Car Park Sign

Jill had not attended the last Parish Council meeting so was unable to update. Carry forward to next meeting.

b) Auditing of Accounts

Accounts had been returned from the auditor all correct, thanks to Mike.

c) Development of land at the rear of the hall

A fence and gate had been fitted separating village hall land from Sir Laurie's land.

d) Village Hall Deeds

Vicky reported advice from Justin which was to pass responsibility for the deeds to the Official Custodian for Charities. Sara suggested there may be significant changes to the content of the deeds before that stage. Decision made to do nothing at this stage.

e) Water Meter.

There is a water meter in place.

f) Repairs to roof

Sara had a quote from JRD Roofline for £2970. Tony asked that another quote be obtained asap.

ACTION Sara

g) Wi Fi

Tony reported that the Wi Fi was now working as Airband had changed the system to move away from EE and was now attached to their own system.

h) Forms for Bank Signatories

Mike had looked into this and it seemed quite straightforward to do online he would do so nearer handover date.

5. Treasurers Report

Business Account Redacted

Community Account Redacted

All payments up to date.

6. Maintenance Issues

The PAT testing was still outstanding due to several no shows from Anthony Lloyd. Sara said that her husband Harv. Was considering doing the PAT course. Tony asked that he take on the village hall if possible.

ACTION Sara

7. Fundraising

Marion reviewed the ongoing bookings.

8. A O B

a) Christmas Tree Festival

Lisa had tabled this item asking if anyone would like to represent the village hall in decorating a tree for the church festival. Tash volunteered, suggesting a tree made up of photos of village events.

ACTION Any Photos to Tash, Tash to contact Sara Noble the organiser.

b) Website

Sara had circulated a version of the website so far which looked excellent. She suggested a small sub group look at the content. Janet stressed that all were welcome to attend that meeting when arranged.

There was discussion around the go live date, Vicky suggested that the matter be raised at the January meeting before Go Live, agreed.

c) External Signage

Vicky asked when signage would be changed to remove Marion's telephone number. It would be good to do all signage changes together.

ACTION Bring forward at next meeting.

10. Next Meeting – Tuesday 9th January 2024 19.00 hours in the Hall.

After the meeting Officer roles and responsibilities were discussed, from that the following actions.

Lisa and Michael to meet when the Charity Commission return is completed.

Tony to compile a list of local arrangements e.g., free bookings for meetings and funerals.

Janet asked that a list of contractor contacts be made **ACTION** Vicky