



NOTICE IS HEREBY GIVEN THAT THE NEXT MEETING OF THE PARISH COUNCIL WILL BE HELD ON:

Monday 9th May at 7.30pm in Ashendon Village Hall

ANNUAL GENERAL MEETING

Councillors are summoned to attend.

A G E N D A

1. Election of Chairman

To elect the Chairman of the Parish Council for 2022/23

2. Apologies

To receive apologies for absence

3. Election of Vice Chairman

To elect the Vice Chairman of the Parish Council for 2022/23

4. Declarations of Acceptance of Office by Chairman

To complete relevant paperwork.

Parishioners Question Time

15 minutes will be set aside to receive representations from members of the public.

5. Minutes

To agree the Minutes of the Parish Council meeting held on Monday 21st March.

6. Matters Arising

To address the Matters Arising from the Minutes and carry forward any further actions.

7. Declarations of Interest

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011, Councillors to declare any personal, prejudicial or pecuniary interests pertaining to the agenda.

8. Representation of Committees/Working Parties

To agree Councillor representations for the Haddenham and Waddesdon Community Boards, the Road Safety Working Party, Footpath Working Party. To nominate a Councillor to review PC Governance including the annual review of the Parish Council Insurance. To nominate a Councillor as the representative for the Calvert & Greatmoor CLGs meetings. To nominate a Councillor for the monitoring of Parish Council Assets.



9. PC Governance

To review and agree Standing Orders, Code of Conduct, Financial Regulations, Risk Assessment and Complaints Procedure.

10. PC Meetings

To agree meeting dates for 2022 and 2023.

11. Contributions from Buckinghamshire Councillor

To receive a report from Buckinghamshire Council.

12. Reports from Councillors attending meetings and outside organisations.

To report on any meetings.

13. Correspondence

To note any correspondence outside the Agenda including contribution towards Ashendon Playing Fields Association annual insurance (premium up by 12.5%) and Ashendon Broadband.

14. Litter Pick

To consider undertaking a litter pick.

15. Queen's Platinum Jubilee

To agree to purchase Elm (disease resistant)

16. Tree on Boughton's Peace

To agree to remove pine tree in line with contractor's quote.

17. Speed Awareness Project

To provide an update on Wotton Road footpath, Speed Indicator Device, Ashendon Community Speed Watch and HS2 Road Safety Fund.

18. Community Allotment

To agree a budget for maintenance and bulbs (£150).

19. Children's Play Activity

To receive a proposal for a Parish Council led play session.



20. Finance

- a. **Balance from Minutes of previous meeting (21st March 2022): £30,898.63**
 - **Receipts: £8,883.04** (£8,000 Precept, £573.48 Devolution grant and £309.56 Wildlife grant)
 - **Debits: £123.48** (Npower Business)
 - **Plus unpresented cheques: £290.00** (Len Holder)
 - **Less standing orders: £499.20** (Clerk Salary)
 - **Balance of Bank Account: £39,448.99** (as at 22nd April 2022)
 - **Available Funds: £39,158.99** (balance of bank account less unpresented cheques)
- b. **Orders for Payment: £1,025.45**
 - **Venetia Davies - £120.00** (Backdated pay – agreed in 2021/22)
 - **Venetia Davies - £9.45** (Clerk travel)
 - **Venetia Davies - £159.98** (Microsoft Office subscription – 2 years)
 - **RTM Landscapes - £432.00** (£360.00 + £72.00 VAT)
 - **BHIB Insurance - £263.83** (Parish Council annual insurance)
 - **BALC - £40.19** (Membership to Bucks and Milton Keynes Association of Local Councils)
 - **BALANCE: £38,133.54** (Available Funds less Orders for Payment)
- c. **Management Report**, May 2022 circular.
- d. **Audit/Annual Governance Statement 2021/22.**

To review the effectiveness of the system of internal control, prepare the annual governance statement and approve. To also consider the Accounting Statement and approve by resolution and sign.

21. Planning – to ratify PC Comments.

- **22/00882/APP22/01127/ALB – Barkham, Main Street, Ashendon, HP18 0HB**

Householder application and Listed Building application for demolition of existing front, side and rear extensions and replacement one storey front extension and two storey side and rear extension and replacement double glazed windows.

22. Items for Information including Diary Dates:

- **Grass Cutting schedules:** Verges: w/c 16th May, 13th June, 22nd August, 3rd October.
Boughton's Peace: July and September.
- **H&W Community Board Community Engagement Event** - Thursday 30th June at 2pm, Waddesdon Cricket Club.
- **The Queen's Platinum Jubilee** – Lighting of Beacon – 2 June 2022.

23. Date and Time of Next Meeting:

Monday 20th June 2022 at 8pm in Ashendon Village Hall