



DRAFT MINUTES

West Meon Parish Council  
04 Apr 2023; 7.30pm; West Meon Village Hall

PRESENT:

Cllr Trenchard (Chair); Cllr Nicholson; Cllr Waller; Cllr Edwards; & Cllr Gedye (left 8.34pm)

In Attendance:

Mrs Joanna Tester (Clerk); Cllr Bolton (WCC; left at 8.10pm); PSCO Owen Reeves (left 8.10pm); & 2 members of the public.

Meeting started at 7.30pm

Item No.	Item	Discussion & Decision	Action
2299	Acknowledgements	Councillors paused and remembered in silence the contributions of all villagers who have passed away since the last meeting.	
2300	Apologies	Apologies received and accepted from Cllrs Silk and Lumby.	
2301	Disclosable pecuniary interests	None received.	
2302	Requests for dispensations	None received.	
2303	Public questions & comments	<p>Standing orders suspended for maximum 10 mins. Members of the public commented on the following:</p> <ul style="list-style-type: none"> <li>Traffic speed update – brief update on responses received. [WMPC cllr advised that Cheriton has new ‘20’s Plenty’ signs and this may be worth looking into, as well as SIDs. Cllr Bolton is not aware of any updates. WCC has no remit over speed limit but he can represent WM. Clerk to make enquiries re removing current HH speed signs on A32 (not working; only flash ‘30’; do not show actual speed) and PC buying its own SID.</li> </ul>	Clerk
2304	Resume standing orders	Agreed.	
2305	District councillor’s report & questions arising	<p>Report received (Appendix A). Cllr Bolton also gave the following updates:</p> <ul style="list-style-type: none"> <li>Pot holes – extra £6m received from Central Government but won’t go far so report as many pot holes as possible asap.</li> <li>Flooding - Woody Wilcock (EA Flood Resilience Advisor responsible for this area). Meeting booked for 12/04/23. To</li> </ul>	

		<p>look at key issues. Cllr Bolton to forward Darren Lewis WCC e-mail to Woody. Cllr Bolton has also met with Vicki Westall (Flood &amp; Water Management Coordinator, HCC) – clarified that not all under control (as indicated by Darren Lewis’s e-mail). Not significant in the eyes of HCC. Will remain below the radar. No funding. Community will have to work it out itself – pay and engage with Hydrologist to draw up a plan as to what needs to be done. EA will agree what has to happen. HH will not get involved. On-going.</p> <p>WM cllr confirmed that received phone call from SSE contractors putting new electrical supply between Vinnells Lane and Combe. Have had to suspend work and re-open road as water table is too high. Will look to re-do in the summer. Cllrs have also requested that businesses are given advance warning and appropriate signage is put up (i.e. that businesses and GP surgery remain open).</p> <p>The Chair thanked Cllr Bolton for the work that he is doing.</p>	
2306	County councillor’s report & questions arising	No report this month.	
2307	Police/PCSO report	<p>Not received.</p> <p>PCSO Reeves commented as follows:</p> <ul style="list-style-type: none"> <li>• Now covers a huge area.</li> <li>• Still looks at trends.</li> <li>• For WM area during last month – 1 x non-payment at WM Hut. 1 x shop-lifting at WM Hut. 1 x RTC Old Winchester Lane. 1 x theft from motor vehicle (catalytic convertor). 1 x theft of vehicle (Long Priors). 2 x ‘suspicious behaviour’ (turned out to be mental health related).</li> <li>• Beat surgery at WM Shop. Approx. every 4 weeks. Message put on FB page. Calls into school once a term, approx.</li> <li>• Not on duty for Annual Meeting of the Parish this year.</li> <li>• Cllrs asked if report had come through re. suspicious behaviour at Long Priors evening before last. Garage doors appear to have been forced open but nothing taken. PCSO Reeves has not seen report yet.</li> <li>• Fly-tipping at Station Yard. Has been reported but not yet removed. Clerk to e-mail details of location to Cllr Bolton and he will chase. Gary Brown (Fly-tipping Officer at WCC) is main contact.</li> </ul>	Clerk
2308	Mins of previous meetings (07/03/23)	Agreed as a true record.	
2309	Clerk’s progress report	<p><b>Parish Lengthsman Agreement</b> No update available yet regarding timetable for 2023/24.</p> <p><b>Finance &amp; Administration WG - WMPC-WMVH lease</b> Discussions ongoing. To be discussed agenda item 2321.</p> <p><b>Asset Register</b> Agenda item 2312.</p> <p><b>Community, Housing &amp; Recreation WG - Lengthsman</b> Steps between Marlands Lane &amp; Storeys Meadows. Cllr Bolton</p>	

		has raised this with WCC (Doug Ross). Clerk has sent location map etc. and is awaiting update.	
2310	Bank account	<b>Bank balance - £111,117.79 @ 29/03/23</b> (Cllrs have been provided with bank statements 150, 01 Mar 2023 to 04 Mar 2023 & 151, 05 Mar 2023 to 31 Mar 2023.)	Clerk
2311	Q4 Financial Statement & Report	<b>Resolved:</b> that the PC approves the Q4 2022/23 Financial Statement & Report.	Clerk
2312	Asset register	<b>Resolved:</b> that the PC approves the newly created asset register. It was explained to cllrs that the 'total fixed assets' figure would ordinarily be the sum of initial purchase costs but since these have not been recorded it has been necessary to use current costs to replace assets on a new for old basis. This will need to be clarified with the external auditor on submission of the AGAR.  Clerk to send to the PC's insurer for assessment against current levels of cover.	Clerk
2313	Grant application – Home-Start Hampshire	<b>Resolved:</b> that the PC approves a grant of £325.00 to Home-Start Hampshire.	Clerk
2314	Payment of accounts	Mrs J C Tester Clerk's salary & mileage claim (Mar 2023) £704.01 NEST Clerk's pension (Mar 2023) £56.16 Mrs J C Tester Clerk's expenses (meeting in Winchester to deliver cllr nomination papers 30/03/23 @ £15.00; plus purchase of ink cartridges @ £35.59) £50.59 <u>(Nb ink cartridges were purchased after the publication of the agenda therefore this cost is an addition.)</u> West Meon Village Hall Hall hire Mar 2023 £30.00 James Ulph Grant to FireworkFest 2023 £500.00 West Meon Village Hall Grant for projector screen £500.00 HMRC Clerk's tax & NI to y/e Mar 2023 (£74.75 due up to month 11; figures for month 12 not available until after 10/04/23. Q4 total will need to be paid before 22/04/23.) £tbc Wicksteed Leisure Ltd 2 x roundabout seats & fixings (£399.88 less credit note of £132.00) £267.88	Clerk
2315	Planning applications	<ul style="list-style-type: none"> <li>• SDNP/23/01046/TPO – Land adjacent to Disused Railway, East End, West Meon. Hampshire. Fell group of ash trees showing signs of ash die-back. [NO OBJECTION]</li> <li>• SDNP/23/01028/HOUS - Stedman House, 3 Knapps Yard, West Meon, Hampshire, GU32 1LE. Removal of existing flat substandard garage roof and garage door. Proposed pitched roof, garage door and associated internal works. [NO OBJECTION]</li> <li>• SDNP/23/00546/FUL - West Meon House, Station Road, West Meon, Petersfield, Hampshire, GU32 1JG. We propose installing 96 ground mounted solar panels in the field. [NO OBJECTION]</li> </ul>	Clerk

		<ul style="list-style-type: none"> <li>SDNP/23/01062/TCA - Fir Tree Cottage, Court Lane, West Meon, Hampshire, GU32 1JG. T1 silver birch tree to be reduced by 25% overall to maintain the size of the tree. Finished height 3m spread 1m. T2 yew tree to be reduced overall to maintain the size of the canopy, reduction of around 25% finished height 6m spread 4m. [NO OBJECTION.]</li> </ul>	
2316	Planning apps received after 29/03/23	None received.	Clerk
2317	Planning decisions	All decisions were noted.	
2318	Planning WG	No written report & no updates.	
2319	Community, Housing & Recreation WG	<p>No written report. The following updates were noted:</p> <ul style="list-style-type: none"> <li><b>Metis Homes (footpath)</b> – no update from Cllr Silk on whether the path has formally been adopted by HCC but a new surface has been laid.</li> <li><b>Girls' Football Club at WM</b> – some info has been sent to the PC but not enough at the moment. Clerk to acknowledge with Sports Club and ask for detail/concrete plans before the PC can discuss fully and make a decision.</li> <li><b>Recreation Ground playground</b> – Cllrs Edwards &amp; Waller recently met with Playsafe – quotes received today. To be discussed at the May PC meeting.</li> <li><b>Parish News</b> – Items to be included in the next PC report: <ul style="list-style-type: none"> <li>Items mentioned above.</li> <li>Road closure (contractors will be coming back in the summer; Cllr Edwards to find out more detail and let Cllr Nicholson know asap).</li> <li>Break-ins. Some minor crime. Make sure to lock garages and cars etc.</li> <li>Banners – if wanting to put on The Cross, must seek permission from the PC.</li> <li>Play area at the Recreation Ground – now received some ideas for developing play equipment and will be taking this forward.</li> <li>Clerk to advise Cllrs Bolton and Lumby that there is another property that will soon be vacant in Storeys Meadows and that the correct procedure based on the S106 agreement between Hyde Housing, WMPC and WCC should be followed.</li> </ul> </li> </ul>	<p>Cllr Silk</p> <p>Clerk</p> <p>Cllr Nicholson</p> <p>Clerk</p>
2320	Recreation Ground Play/Exercise Equipment	<p>Cllr commented that there was very little public response to the notices on We Are West Meon of the PC's intentions to remove the outdoor gym equipment.</p> <p><b>Resolved:</b> that the PC dismantles and sells the outdoor gym equipment at the Recreation Ground.</p> <p>It was agreed that:</p>	

		<ul style="list-style-type: none"> <li>• The equipment should be sold in its entirety (without the ground fixings which are concreted in);</li> <li>• Clerk to look into legal responsibilities;</li> <li>• PC will need to reinstate ground;</li> <li>• Clanfield PC, which has shown interest in purchasing the equipment, should be invited to view; and</li> <li>• If Clanfield PC not interested, Cllrs to ask Playsafe contacts as they had indicated that they may be able to find a buyer.</li> </ul>	Clerk
2321	Finance & Administration WG	<p>No written report received. The following updates were noted:</p> <ul style="list-style-type: none"> <li>• <b>WMPC draft leases:</b> <ul style="list-style-type: none"> <li>• Rifle Club – Clerk has written to RC to advise better to wait to sign lease until the PC-VH lease is finalized so that terms e.g. carpark maintenance can be made comparable.</li> <li>• VH – PC’s solicitor promised to respond before the PC meeting tonight but has not. On-going.</li> </ul> </li> </ul>	
2322	Community event	<p><b>Resolved:</b> that the idea of the PC organizing a late summer community event will be re-visited in the future, perhaps 2024. Fireworks event this year and not enough cllrs to take on the organization.</p>	
2323	Reports & Issues	<ul style="list-style-type: none"> <li>• The deadline for the return of the SDNPA’s Open Space Assessment has been extended to 20 October 2023. The deadline for the return of the Settlement Facilities Assessment remains as 06 April 2023. [Cllrs agreed that submissions would not be made.]</li> <li>• WCC has informed the PC that it received four objections from local residents to the proposed TRO for Long Priors, when it was advertised adjacent to the proposed yellow lines. Following an email to HCC development control it has been decided not to proceed with the TRO at the present time.</li> </ul>	Clerk
2324	Date/time of next meeting	<ul style="list-style-type: none"> <li>• Annual Meeting of the Parish is 27<sup>th</sup> April 2023. Agenda plus WCC &amp; HCC – 20 copies.</li> <li>• Tues 16<sup>th</sup> May 2023 at West Meon VH (Small Hall); 7.30pm.</li> <li>• To discuss next meeting – VDS; picture for VDS (marketing ideas); WMRC lease; WMVH lease; play equipment; gym equipment; women’s football; Metis footpath.</li> </ul>	Clerk
2325	Confidential matters	No members of the public/press were present.	

**The meeting closed at 9.22pm**

**Signed:**

**Cllr Trenchard (Chair)**

**Dated:**

**Signed:**

**Joanna Tester (Clerk)**

**Dated:**

**Election time table**

Final warning on the voter ID required if you vote in person on the 4th May 2023.  
[www.winchester.gov.uk/elections/voter-id](http://www.winchester.gov.uk/elections/voter-id)

Electors will have to show an approved form of photo identification before voting in a polling station or if you do not have photo ID a Voter Authority Certificate can be applied for. The deadline for this is 5pm 25th April. Voter Authority Certificate application

Many of our residents opt for postal voting and the voter ID changes do not apply to postal votes in the local elections on 4th May.

The following are other important deadlines with links to forms and online registrations. Register to vote deadline is 17th April. [www.gov.uk/register-to-vote](http://www.gov.uk/register-to-vote) Postal vote form applications must be in by 5pm 18th April. Postal vote application Proxy vote form applications must be in by 5pm 25th April. Proxy vote application

**Constituency boundary**

The boundary commission has now closed its public consultation and will report back to the government with its recommendations by 1st July 2023. The proposal for our constituency has not changed from the initial proposal so it is very likely that the Upper Meon Valley ward in its entirety will fall under a revised Winchester constituency represented currently by Steve Brine MP.

Flick Drummond MP will continue to be the Meon Valley MP until the next general election but this week she is up against Suella Braverman in the selection for the new Farnham and Waterlooville seat.

**Pot holes**

It's more important to get those pot holes notified as soon as possible as Hampshire County Council have just received an extra £6m from central government to help with the programme of repairs.

[www.hants.gov.uk/transport/roadmaintenance/roadproblems/potholes](http://www.hants.gov.uk/transport/roadmaintenance/roadproblems/potholes)

Councillor Neil Bolton, Upper Meon Valley ward [Nbolton@winchester.gov.uk](mailto:Nbolton@winchester.gov.uk)

Councillor Hugh Lumby, Upper Meon Valley ward [Hlumby@winchester.gov.uk](mailto:Hlumby@winchester.gov.uk)