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**SHEPTON MALLET BOWLS AND TENNIS CLUB**

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**Constitution 2014 as amended 2017 to update Officers**

1. The Title of the Club is the Shepton Mallet Bowls and Tennis Club.
2. The Club shall be affiliated to Bowls England, Somerset Bowls Association.
3. The object the Club is to provide a green and other facilities for the game of bowls and tennis.
4. Membership
  - 4-1. Shall be open to the general public.
  - 4-2. Upon receipt of the annual subscription a person shall be deemed a member.
  - 4-3. Membership subscriptions shall be agreed upon at the AGM or EGM.
    - 4-3a. Subscriptions will be due on opening day.
    - 4-3b. Subscriptions for new members will be calculated pro-rata at the time of joining.
    - 4-3c. New bowlers will be offered special subscription rate to encourage membership.
    - 4-3d. Disabled bowlers will be offered special subscription rate to reflect limits to their participation of events.
    - 4-3e. All applications for membership will be posted on the Club notice board for 14 days.
  - 4-4. The Executive Committee shall have the absolute power to suspend or revoke membership as it may consider appropriate.
    - 4-4a. The Club can refuse or revoke membership on non-discriminatory grounds where the membership, or continued membership of the person concerned would be likely to be contrary to the best interests of the sport or the good conduct and interests of the Club.
  - 4-5. The Club shall have power to elect Honorary life members who have rendered special services to the benefit of the Club. The names of those recommended shall be submitted to the AGM by the Executive Committee.
5. Administration.
  - 5-1. The affairs of the Club shall be conducted by an Executive Committee comprising of: -

Chairperson,	Hon. Secretary,	Hon Treasurer.	President,	Vice President,
Captain,	Vice-Captain (Ladies' and Men's) and	Match Secretary.		
  - 5-1a. The Chairperson, Hon Secretary, one member (appointed by Executive committee) and the Club Solicitors shall be appointed trustees.
  - 5-2. The Executive Committee shall be empowered to co-opt other members as they feel necessary.
  - 5-3. Five of the members ref 5-1 above shall be a quorum.
  - 5-4. The Committee comprising ref 5-1 above shall be elected at the AGM.
6. The AGM of the Club shall be held no later than the 30<sup>th</sup> November each year. All members shall be entitled to attend. Responsible person shall be appointed to check the accounts. Honorary members may join in discussions but not vote.
7. EGM shall be called at the request of the majority of the Executive Committee or on written petition of at least 20 members, Notice of such EGM shall be posted on the Club notice board giving at least 14 days' notice.



8. Any additions or amendments to the Club rules shall be affected only by resolutions passed by at least two-thirds of the votes cast by members at the AGM's or EGM's.
9. The Hon. Secretary shall record the business of Executive Committee and AGM.
10. The Hon. Treasurer shall make a financial statement to each meeting of the Executive Committee.
11. The Hon. Treasurer shall submit a statement of accounts made up to 30<sup>th</sup> September to the AGM, copies of which shall be available to every member attending. Accounts must be checked and approved prior to the AGM.
12. All profits and surpluses shall be used for the improvement and development of Club facilities.
13. The Club shall be opened and closed for the season as may be decided by the Executive Committee.
14. The Bar shall be licensed for the sale of intoxicating liquors to members of the Club and guests of members only and for the sale of intoxicating liquors to non-members as referred below.
- 14-1 All members may personally introduce friends as their guests but no person who is eligible for membership shall be introduced more than once in any calendar month and no member may introduce more than two friends at any one time. The member introducing them shall sign their names in a book kept for that purpose. The foregoing provisions of this rule shall not apply to the introduction by any member of his wife or other lady, admission of whom shall be subject to such regulations as may from time to time be made by the Committee. The following shall not be admitted as visitors.
  - (a) Former members who have been expelled.
  - (b) Persons who have been candidates for membership, but have been refused membership.Members shall be responsible for the good behaviour of guests introduced by them during the period of their stay in the Club and in the event that a guest is removed from the Club premises for misconduct or other cause the member introducing such guest may be dealt with by the Committee at its discretion.
- 14-2. There may be admitted to the Clubs registered premises persons other than members or their guests belonging to any of the classes specified in this rule and intoxicating liquor may be sold to such persons by or on behalf of the Club for consumption on the premises and not elsewhere. The classes of non-members who may be so admitted are as follows.
  - a) any member/ supporter/ official of any visiting sporting team at a bona fide fixture.
  - b) Any person belonging or elected to an organisation attending a bona fide meeting at the Clubs registered premises with the Committees prior approval.
  - c) Any relative of a member who is on holiday/visiting temporarily staying with a member or a member's family for a period not exceeding 21 days and nights.
  - d) Persons attending special functions in the Clubs registered premises each function taking place with the Committee's prior approval and are directly connected to a member, or member's family.On no more than 12 special occasions during the twelve month period in addition to (a)- (d) above, the Club may sell intoxicating liquor for such special occasions as:-
  1. Open days, whereby the Club is open to the local community.
  2. Senior Citizens parties and any other special function not covered above.
- 14-3. Intoxicating liquor may also be sold to employees for consumption on premises only.
- 14-4 Club Licence hours are as follows.
- 14-5. Monday to Friday 10-00 am to 22-30 pm.
- 14-6. Saturday and Sunday 10-00 am to 22-30 pm.
15. Protection of Children and Vulnerable Persons.
  - 15.1. Shepton Mallet Bowls and Tennis Club is committed to promoting a safe environment in which children and vulnerable persons can enjoy taking part in the game of bowls. It will seek to underpin and ensure this commitment by following the joint Child Protection Policy and Procedures of the National Governing Bodies.
16. Property and Funds
  - 16.1. The property and funds of the Club cannot be used for the direct or indirect private benefit of members other than as reasonably allowed by the Rules and all surplus income or profits are reinvested in the Club.

- 16.2.** The Club may provide sporting and related social facilities, sporting equipment, coaching, courses, insurance cover, medical treatment, travel expenses and other ordinary benefits of Community Amateur Sports Clubs as provided for in the Finance Act 2002.
- 16.3.** The Club may also in connection with the sports purposes of the Club:
- i Sell and supply food, drink and related sports clothing and equipment.
  - ii Employ members and remunerate them for providing goods and services, on fair terms set by the Committee without the person concerned being present.
  - iii Pay for reasonable hospitality for visiting guests;
- 16.4.** Indemnify the Committee and members acting properly in the course of the running of the Club against any liability incurred in the proper running of the Club (but only to the extent of its assets).
- 16.5.** The Committee will have due regard to the law on disability discrimination and child protection.
- 17.** Winding Up
- 17.1.** The members may vote to wind up the Club if not less than three quarters of those present and voting support that proposal at a properly convened general meeting.
- 17.2.** The Committee will then be responsible for the orderly winding up of the Club's affairs.
- 17.3.** After settling all liabilities of the Club, the Committee shall dispose of the net assets remaining to one or more of the following:
- i To another Club with similar sports purposes which is a registered charity and/or
  - ii To another Club with similar sports purposes which is a registered CASC and/or
  - iii To the Club's national governing bodies for use by them for related community sports.
- 18.** Alterations to the Constitution
- The Constitution may be altered but only by a resolution passed by two-thirds of those present and voting at an AGM or an EGM called for that purpose.
- 18.1.** Interpretation of all the above rules must be consistent with the statutory requirements for CASCs (which means Community Amateur Sports Clubs as first provided for by the Finance Act 2002).
- 19.** Revision History
- a)** This Constitution was formerly adopted at the AGM held on 8<sup>th</sup> November 2014 and replaces all previous Club constitutions.