## LITTLE MARLOW PARISH COUNCIL

Notice of the Meeting of Parish Council

## Dear Sir/Madam,

I hereby give notice that the MEETING of the Parish Council of the above named Parish will be held at THE PAVILION on TUESDAY the  $10^{\rm th}$  SEPTEMBER 2013 at 8 o' clock of the evening. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Dated the  $5^{\rm th}$  September 2013 .

## G.J. Barclay

Clerk of the Council, Community Office, The Pavilion, Church Road, Little Marlow, Bucks. SL7 3RS 01628 890301

To Cllr.

## **BUSINESS TO BE TRANSACTED**

- 1. To receive and accept any apologies for absence
- 2. Declarations of Interest personal or prejudicial
- 3. To approve the Minutes of the Meeting of the Parish Council held on Tuesday 13<sup>th</sup> August 2013.
- 4. To take Reports from those Minutes
- 5. Finance
  - (i) To Receive and approve the Income and Expenditure Account for August 2013.
  - (ii) Conclusion of Audit
  - (iii) Date of Pre-Budget meeting to be agreed
  - (iv) Financial Risk Management and Risk Assessment
    - (v) Request for a donation of £200 from Marlow Museum Centre
- 6. Planning
  - (i) Planning Report
  - (ii) Other Planning
  - (iii) Neighbourhood Plan/Wycombe District Local Plan
- 7. Sub-Committee Reports
  - a. Abbotsbrook Hall
    - (i) Car Park fees non-payment
  - b. Burial Ground
  - c. Pavilion/Recreation Ground
    - (i) Repairs and repainting of outside of Pavilion
- 8. Spade Oak Car Park.
- 9. Bus extension to service
- 10. Next Newsletter
- 11. Dates of Future Meetings 22<sup>nd</sup> October, 3<sup>rd</sup> December 2013 and 14<sup>th</sup> January 2014. All meetings commence at 8pm and are held at The Pavilion.
- 13 Reports and Correspondence

Closure of meeting for

14 Public Participation - 15 minutes.