

Ashmansworth Parish Council
Minutes of Annual Meeting held on 16 May 2023
Ashmansworth Village Hall, 7:30pm

Chairman: Cllr Andrew Bays

Present: Cllr Andrew Bays, Cllr Angela Harris, Cllr Cox

In attendance: Cllr Falconer, One parishioner

Clerk: Amy White

Cllr Bays opened the meeting. Apologies received from Cllr Hill and Cllr Black.

1. Election of Chair

Cllr Cox was re-elected as Chair of the Parish Council, having formally stood down prior to the meeting. Once elected he chaired the rest of the meeting.

2. Election of Vice Chair

Cllr Black, in his absence, was re-elected as Vice Chair of the Parish Council.

3. Confirmation of councillors

Cllrs Bays, Hill and Harris remain as councillors.

4. Declarations of Interest

None.

5. To agree the Minutes of the meeting held on 09 March 2023

The Minutes of the meeting held on 09 March 2023 and the Annual Meeting of 12 May 2022 were unanimously agreed as a true and accurate record and signed by the Chair, Cllr Cox.

6. Actions from meeting of 09 March 2023

- Clerk to provide grass cutting contract confirmation to AD Clark. **Actioned.**
- The four parishioners attending and the Parish Council to write a collective letter to HCC, Cllr Tom Thacker and Kit Malthouse MP to complain about the unsolved highways issues within the Parish and the lack of action. The Clerk will then send this to the relevant parties. **Actioned.**
- Clerk to request new way markers from Hampshire Rangers or purchase new ones if required. **Actioned.**

7. To confirm response to planning applications received since last meeting:

- 23/00862/VLA at 1 Upper Church Farm (separate ownership)

Response sent: No objection

- 23/00972/LDEO at Three Legged Cross, Crux Easton (swimming pool)

Response sent: No objection

8. Financial Matters:

- **To acknowledge payments and note receipts**

The Clerk presented the current payments:

Payments since March Meeting

Invoice Date	Paid	Category	Explanation		
2-Apr-23	19-Apr-23	Admin/Office/Stationery	Ionos Direct Debit 203035591724	£	7.00
2-Apr-23	19-Apr-23	VAT	Ionos Direct Debit 203035591724	£	1.40
20-Mar-23	5-Apr-23	Admin/Office/Stationery	Ionos Direct Debit 203035409649	£	3.50
20-Mar-23	5-Apr-23	VAT	Ionos Direct Debit 203035409649	£	0.70
31-Mar-23	4-May-23	Payroll	Red76 Payroll Inv 5740	£	7.00
31-Mar-23	4-May-23	VAT	Red76 Payroll Inv 5740	£	1.40
20-Apr-23	9-May-23	Admin/Office/Stationery	Ionos Direct Debit 203035865248	£	3.50
20-Apr-23	9-May-23	VAT	Ionos Direct Debit 203035865248	£	0.70
25-Apr-23	4-May-23	Defibrillator	Andrew Deptford Defib purchase incl locked cabinet	£	1,275.00
25-Apr-23	4-May-23	VAT	Andrew Deptford Defib purchase incl locked cabinet	£	255.00
27-Apr-23	4-May-23	Clerk's salary	April Salary	£	136.56
27-Apr-23	4-May-23	PAYE	HMRC Month 1	£	32.80
3-Apr-23	4-May-23	Member Subscriptions	HALC Affiliation, NALC Affiliation	£	164.58
30-Apr-23	4-May-23	King's Coronation	Woodsiders- Barn Dance balance for King's Coronation event	£	450.00
30-Apr-23	4-May-23	Admin/Office/Stationery	Red76 Payroll Inv 5934	£	8.00
30-Apr-23	4-May-23	VAT	Red76 Payroll Inv 5934	£	1.60
4-May-23		Admin/Office/Stationery	Ionos Direct Debit 203036065393	£	8.00
4-May-23		VAT	Ionos Direct Debit 203036065393	£	1.60
27-May-23		Clerk's salary	May salary	£	136.56
27-May-23		PAYE	HMRC Month 2	£	32.80
15-May-23		Insurance	Zurich Insurance	£	277.00
27-Apr-23		Grass cutting	AD Clark invoice 720	£	102.60
				£	
				Total:	<u>2,907.30</u>

Receipts since 01 April 2023:

25-Apr-23	25-Apr-23	VAT Refund	HMRC VAT refund from 22/23	£	98.57
24-Apr-23	24-Apr-23	Precept	Precept 1st tranche	£	2,295.00

24-Apr-23	24-Apr-23	Grass Cutting Grant		£	293.79
15-May-23	15-May-23	BDBC Borough Councillor Grant	Grant received from BDBC to cover full cost of defibrillator	£	590.00
24-Apr-23	24-Apr-23	Other Grants	King's Coronation Grant from BDBC	£	500.00

- **Parish Insurance Quote from Zurich to consider**

Council agreed to the new quote of £277 for the Parish Council Insurance for 2023/2024. Cover starts on 10 July 2024.

- **Approval of accounting statement and annual governance statement for AGAR Form 2 (claiming exemption).**

Cllr Cox and the Clerk signed the statements in readiness for the internal audit.

9. To agree 2023 Standing Orders, Financial Regulations

The Clerk has amended the Financial Regulations policy to the most recent NALC 2022 model. Council approved these for 2023/24.

Both the SOs and Fin Regs will be on the website.

Cllr Cox will initiate an update of the Emergency Plan, shared by North Hants Parish Councils, to include plans for diversion routes through Ashmansworth should the A343 be closed.

10. Date of next normal council meeting

To be confirmed by the Clerk.

