

CARLTON ON TRENT PARISH COUNCIL

Minutes of the Annual Parish Meeting and the Parish Council Meeting held on Thursday 18th March 2004 commencing at 7.30pm in the Village Hall

Present: Mrs C Fitzpatrick (Chair), Mrs A O'Brien, Mr E Holland, Mr C N Hemstock, Lt Col G E Vere-Laurie, Mr B Laughton (County Councillor), Mrs C Rose (District Councillor), Mrs Sarah Beresford (Clerk), Mr D. Bullen and Ms K. Wimble (Guest speakers).

There were no members of the public present

1. Apologies for absence Mr R. Boothroyd

Annual Parish Meeting.

The Clerk read out the Minutes of the previous Annual Village Meeting and these were agreed as a true record.

Agenda:

Carlton-on-Trent Conservation area.

Mrs C Fitzpatrick welcomed Mr D Bullen and Ms K Wimble from Newark and Sherwood District Council to the meeting. Mr Bullen described the extensive Conservation area of Carlton-on-Trent and explained to the meeting that he, accompanied by Mrs Fitzpatrick, walked the area last week. He expressed surprise at some of the boundaries to the Conservation area and suggested that these may be redrawn at some stage. Mr Bullen then gave an excellent presentation regarding what exactly comprises a Conservation area and the measures that are being taken to stem the destruction of areas of Conservation. The work of the Conservation department at Newark and Sherwood is centred primarily in promoting the enhancement of current Conservation and makes recommendation to the planning departments and village enhancement schemes.

Mr Bullen described the legal frameworks to which the Conservation department are bound and explained the powers of legal action, which are available in extreme cases. A brief overview followed regarding the strategies used in Conservation policy and explanations given how future developments tie into the development of Local Plan. Mr Bullen described to those present that in the future, Parish Councils would have a much greater input into Local Plan development. This compliments further initiatives set up by the Countryside Agency who propose to develop village design statements, which cover the core of the village, and will be written and edited by the local community.

The future development in rural villages creates more onus on communities contributing to the social, environmental and economic planning.

Ms K Wimble then gave an enlightening presentation about the landscape of Carlton-on-Trent and outlined the principles of Conservation in that the priority was to enrich the countryside for everyone to enjoy. Ms Wimble explained that the key issues regarding Conservation of Carlton-on-Trent are the importance of the red brick walling, the railings, the magnificent trees and conserving the traditional landscape. The key recommendations are to conserve and restore the hedge fields and replant hedgerow trees, to strengthen tree cover and the Beck tree replanting to enhance the tree line using willow. Ms Wimble advised that there are several Grant schemes available from £500 to £5000 and these funds are available to Parish Councils. Newark and Sherwood District Council do also have small funds for schemes, which benefit the community.

An open discussion followed the presentation with Parish Councillors asking about the Railings in the village. These are unfortunately an exception in some ways as legally the proprietor is allowed to have them removed. The Parish Councillors present also discussed decorative street lighting, which would be more in keeping with the style of the village. Councillor Rose asked about window

replacement with UPVC, again this is still legally within the owner/occupiers rights if they wish to remove traditional frames and replace with modern windows.

Mrs Fitzpatrick asked the representatives from Newark and Sherwood if further enquires may be made regarding removal of the village railings. Both Mr Bullen and Ms Wimble were both formally thanked by Mrs Fitzpatrick for excellent presentations and for attending the meeting.

There being no further business, the Village meeting closed at 8.20pm.

PARISH COUNCIL MEETING

1. Declaration of interest in items on the agenda

Lt Col G E Vere-Laurie declared an interest in item 10b(iii), Walled Garden to North of Carlton Hall, Church Lane- Change of Use to include a nursery including sales to the public.

2. Confirm minutes of the meetings held on Thursday 11th December 2003

The minutes were confirmed as correct records of the meetings and signed by the Vice-chair- Mrs C Fitzpatrick.

3 Information on matters arising from the last meeting.

There were no matters arising.

5. Financial matters:

(a) Statement of accounts

Current a/c at 25 November 2003 = £1518.73

High Interest a/c at 25 November 2003 = £203.29

Total = £1722.02

(b) Budget for 2004/05

The Clerk had prepared a draft budget for 2004/05. After a short discussion it was proposed by R Boothroyd and unanimously agreed that £1100 be precepted.

(c) Grant request – Busy Bees Pre-School

Proposed by R Boothroyd and unanimously agreed that £30 be donated.

(d) Receipts and payments

Receipts: none. Payments: Busy Bees Pre-School £30 (S137 grant), Newark Advertiser £39.10 (Advertisement for Clerk)

6. Co-option of additional council member

No progress.

7. Draft Standing Orders

The clerk had received no comments on the draft standing orders. It was proposed by R Boothroyd, seconded by Mrs Fitzpatrick and unanimously agreed that the standing orders be adopted. They were duly signed and dated.

8. Clerks Contract of Employment

Contract of employment - Clause 13 (Pension) was amended to state that the Council did not operate a pension scheme.

9. Appointment of new Clerk

No applications for the post had been received following advertisement. It was agreed that the Clerk would circulate other local clerks to see if they would be interested in taking on the position, and would continue for the time being.

10. Health and Safety inspections

Mr Boothroyd had inspected the seats and litterbins and had nothing to report.

11. Additional Street Lighting

Suggested that a new light be sited opposite the old butchers shop next to Post Box Cottage on Old North Road. It was suggested that those living nearby should be consulted on the final position. Clerk to write to County, cc to Mr Laughton requesting additional light.

County Councillor Mr Laughton reported that there had been a reorganisation in the Highways Dept. He also reported that North Muskham were applying to have the first slip road off the A1 closed and that the cycle track between Cromwell and North Muskham was due to be included in the budget for the next financial year.

12. Planning matters

(a) Decisions

- (i) Byways, Church Lane – proposed rear two storey extension and single storey utility extension - approved

(b) Applications

- (i) Units 1 and 2, Ossington Road (SoT parish) – change of use from warehousing to manufacturing – unanimously objected (Intensification of use on site – originally used as agricultural warehousing).

(c) Other matters

- (i) Tree works: Pear Tree House, Carlton on Trent - noted
- (ii) Tree works: The Croft, Main Street - noted
- (iii) Withdrawal: The Plantings, Old Bell Lane - noted

13. Correspondence

- (a) Internal Drainage Board – letter re clearing rubbish from dyke – noted.

Other correspondence received requiring no action was available for members to read if they wished.

14. Items for inclusion on next agenda

Surface water drains in village – Clerk to contact County Council report back to next meeting. Specific sites in village Dower House (Church Lane/Ferry Lane junction) plus general inspection

Overnight parking – layby at end of village – Clerk to make enquiries for next meeting.

15. Date of next meeting

The date of the next meeting was set for Thursday 18 March 2004 to begin at 8 pm following the Annual Parish Meeting to begin at 7.30pm. Clerk to invite Conservation Officer from N&SDC to explain how to make the best use of Conservation Area Status.

