



Allhallows Parish Council

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TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to attend a MEETING OF ALLHALLOWS PARISH COUNCIL at the Cross Park Pavilion, Avery Way, Allhallows, on Wednesday 14th February 2018 at 6:30pm.

Councillors and members of the public are reminded that discussion of confidential information (i.e. personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).

AGENDA

1. **To note apologies for absence**
2. **Declarations of Interest of any item on the agenda**
Notification of Audio recording or filming
3. **To receive and sign the minutes of the Parish Council meeting 10th January 2018**
4. **Matters arising from minutes (not on Agenda or in Action Points)**
5. **To note the updates on the action points from previous meetings**
SUSPENSION OF MEETING FOR PUBLIC SESSION
15 minute session: To receive questions and comments from the public.
Matters raised may be placed on the agenda for the next or subsequent meeting(s).
6. **Councillor Vacancy**
The notice of vacancy has been posted. The parish council can now co-opt.
7. **Clerk's Report (not elsewhere on the agenda)**
Update on issues and actions since Council meeting 10th January 2018.
 - Tree inspection complete and report circulated (Cllr Bowley update)
 - GDPR Implication (Guiding Principles for Processing Personal Data) Legislation implications
 - Cross Park Association – Charity Incorporated Organisation is now registered,
 - Any other items to report that do not appear elsewhere on the Agenda
 - Community Award 2018 – a nomination has been made.
 - Coastal Path (Woolwich to Grain) – Indicative maps published.
9. **Grant Requests**
 - a) Friends of Allsaint's Church. Request for grant £1,500 towards cost of £2,400 for portable stage equipment (that can be moved between various buildings in the parish)
 - b) The Guide/Brownies/Rainbows have been chased regarding the grant made for mobile storage at the Village Hall.
 - c) The Allotment Society have returned the grant for the provision of a path and water supply at the allotment site (£1,005.62). The work to be carried out by the parish council (and VAT reclaimed).
10. **Planning**
 - a) **Medway Local Plan – to be monitored. Site allocations expected late February as part of the next stage consultation.**
 - b) **Allhallows Plans for comment –**
MC/17/4210 1 QUEENSWAY, ALLHALLOWS, ROCHESTER, ME3 9QB (Approved)
MC/17/4031 3 BINNEY ROAD, ALLHALLOWS, ROCHESTER, ME3 9QR (Refused)
The proposed development would result in the enlarged part of the dwellinghouse to extend beyond a rear wall by more than 6m and be attached to an existing outbuilding/structure which when combined would result in a width that is greater than half the width of the original dwellinghouse. As such, planning permission is required.
11. **Highways and Footpaths**
 - Potential Parking Restrictions (Medway Council are now working on it)
 - Footpath Officers Report
 - Verbal contributions from Councillors
13. **Cross Park Issues**
 - a) **Governance**
Now that the Cross Park Association has been registered as a Charity an license/lease to operate facilities at Cross Park can be drawn up for agreement with the parish council (and terms for an annual grant agreed).
 - b) **Building/Land Issues**
The monthly report from Trevor Bowley has been circulated.
 - i) **Cross Park Woodland Proposal (Land Logical)**
Land Logical ran a Drop-in session at the Cross Park Pavilion on Thursday 8th February. The event was published on the parish council web site and a leaflet delivered to households in the parish (also covered the Turners Group s106 outline. An online questionnaire and online information went live on Friday 9th February.
The council will be informed of progress of this consultation.
Recommended that the council review and decide next steps for each of the Cross Park Projects

ii) **Turner's Proposed s106 Agreement (Permissive Footpath/Sport/Community Facilities)**

The Clerk has raised questions from the December meeting and an informal meeting with them was held 4/1/18.

- A planning application has now been submitted including the s106 proposals for Cross Park facilities (they have suggested Tennis facilities OR Bowling green as an option. The plan has not been registered yet so does not have a planning reference (it will be notified when it does)
- Online information and questionnaire will be online from Friday 9th February on the parish council web site.
- *The Planning Application details are a separate issue and will need to be addressed separately when submitted (although some pre-application information may become available during discussions).*
- The parish council is requested to agree the next steps.

iii) **Temporary Changing Rooms**

(a Cross Park Association Project/Cross Park FC). There appears to be no progress on the connection of services.

v) **Pavilion**

The December meeting approved the engagement of our electrician to test the power and re-wire the shutters to overcome the problems of the main circuit tripping after external power cuts – action plan agreed with electrician and a date for this is will be soon.

A report of a blocked gutter has been received and volunteer or paid labour is still required.

14. **Youth Club/Brimp Report**

Following a meeting of the Youth Committee on the 9th January and the attendance/support of Medway Youth additional volunteers have been identified.

The volunteers have re-organised the Youth Centre.

Medway Youth will be supporting the youth club with two/three staff and a youth from Allhallows (until he goes to University).

a) **Football Arena**

ITSAGOAL repairs and lighting have been fixed. In consultation with the Chair, the arena has remained locked to public use and only available for supervised youth – TO BE KEPT UNDER REVIEW BY THE COUNCIL

ITSAGOAL did suggest that an 'astroturf' flooring and paving blocks around the arena should be considered as the flooring has aged and there are holes in the surface and can be slippery when wet.

b) **Road and Lighting**

Two road lights (Glass broken) one replaced and glass repaired on another. A further replacement light has been purchased and will be installed. The plans to surface the road have been postponed by Bourne Leisure due to vandalism, but the Chair is identifying costs for road material and the Youth Offending Team and volunteers will lay it.

c) **Heating/Air Conditioning**

This has now been installed and has proved effective. The electricity bill will increase (being monitored by the smart meter)

d) **Hot Water Supply in Kitchen/Toilets**

The Chair has identified a water heater for the kitchen and the electrician will put a socket for the power (and then one for the toilets), the Chair will organise a plumber.

e) **Internal Decoration**

Quotes have been received for internal painting of the centre and the Youth Offending Team have also indicated that they can do the work (for material costs only and highly supervised as a skills learning exercise).

Recommended that the Youth Offending Team option be accepted.

15. **Recreation Ground –**

a) No issues raised

b) Play Equipment – The cable/zip wire supplier (Produlic) have been contacted about the 'play' in the base of one of the platforms. Colin Davis has reviewed the information they have supplied. It does look like an expensive repair – options being investigated as time permits (Clerk)

16. **Contributions from Representatives (2017/2018) on external bodies**

- PACT (Cllrs Forrest/C Cook)
- KALC Medway Area (Cllrs Forrest and Huntley-Chipper (Vice Chair))
- Rural Liaison (Cllr. K. Draper) – next meeting March 2018 – open to ALL parish councillors.
- Police Liaison (tba)
- Village Hall (Cllr. Forrest)
- Cross Park Association (Cllr Huntley-Chipper)
- Friends of All Saints Church (Cllr C Cook)

17. **Reports from other member responsibilities (subject to changes at the Annual Meeting)**

- Allotments (Cllr. Forrest)
- Recreation ground and playpark (Cllrs. Forrest and Huntley-Chipper (Vice Chair)).

- Bourne Leisure Liaison (Cllr. C Draper (Chair))
- Allhallows Primary School Liaison (Cllr C Cook)

18. **Financial**

- Finance Monitoring Reports circulated
- Receipts and Payments schedule circulated for approval

Nb. **If** personal payments **need** to be discussed the Press and Public will need to be excluded

19. **Staffing Issues**

nb. If personal issues need to be discussed the Press and Public will need to be excluded.

- The Chair/Cllr K Draper and the Clerk met with the Street Cleaners (J Price/K Colyer) on an individual basis to discuss individual issues and then jointly to discuss employment contract issues. **A draft will be drawn up by the Clerk for approval by the parish council (before this meeting) as a model for further consultation with the street cleaners (including Mick Smith)**

20. **Date of next meetings –**

Parish Council Meeting, Wednesday 14th March 2018 (2nd Wednesday) @ Cross Park Pavilion, 6:30pm

21. **Future agenda items**

Chris Fribbins, Clerk to the Council 7th February 2018