



Hoo Saint Werburgh and Chattenden Parish Council

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To all Members of the Parish Council.

Notice is hereby given, that the next Meeting of the Parish Council is to be held on Thursday 7th September 2023 at 7.00pm at Chattenden Community Centre, Members are hereby summonsed to attend.

1. Apologies.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

2. Declaration of Interest.

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

To consider any Dispensation requests received by the Parish Clerk and not previously considered.

3. Approval of the minutes of the previous meeting.

To consider the minutes of the previous meeting and if in order sign as a true record.

4. Matters arising from the Minutes.

5. Public Participation.

To discuss any questions received by members of the public.

6. Police and PACT Report.

To receive a report regarding police matters and the PACT.

7. Urgent Matters (if any with the Chairman's consent).

To consider any urgent matters raised by members.

8. Parish Council Administration.

a. 2023 Policy Review.

To review the PC Policies for 2023.

Existing Policies for readoption – no changes

- Standing Orders
- Financial Regulations
- Social Media Policy

- *Bullying and Harassment Policy*
- *Complaints Policy*
- *Email Policy*
- *Data Protection and Information Security Policy*
- *Equal Opportunities Policy*
- *Equality and Diversity Policy*
- *Grants Policy*
- *Health and Safety Policy*
- *High Consequence Infectious Disease Policy*
- *Metal Detecting Policy*
- *Public Participation Policy*
- *Reserves Policy*
- *Section 101 Scheme of Delegation Policy*
- *Tree Management Policy*

b. *Civility and Respect Pledge.*

Parish Council to consider signing up to the national Civility and Respect Pledge.

9. **Financial Matters.**

a. *To consider the monthly financial statement.*

Financial Statement will be circulated in paperwork at PC meeting.

b. *Grant Application wHoo Cares.*

c. *PC Website - charges.*

10. **Clerks Report.**

To receive the Clerks Report.

11. **Chairman's Report.**

To receive the Chairman's Report.

12. **Parish Council Committees.**

To receive the reports and recommendations from PC Committees.

a. *Environment Committee.*

b. *Finance, Audit and General Purposes Committee.*

No matters to report.

13. **Planning Matters.**

a. *Planning Applications Received.*

APPLICATIONS RECEIVED SINCE THE LAST MEETING

MC/23/1583 9 Headstock Rise, Hoo St Werburgh, Rochester, Medway

Neighbourhood consultation application for the construction of a single storey extension to rear.

MC/23/1592 59 Main Road, Hoo St Werburgh, Rochester, Medway, ME3 9AA

Construction of a part single-storey/part two-storey extension to the front/side and creation of a covered porch to the front.

*MC/23/1635 The Windmill, Ratcliffe Highway, Hoo St Werburgh, Rochester
Variation of condition 6 (EV chargers) on planning permission MC/21/3311 for reduction in the provision of electric vehicle charging points from 4 to 2.*

*MC/23/1715 231 Knights Road, Hoo St Werburgh, Rochester, Medway, ME3 9JN
Construction of a single storey rear extension.*

*MC/22/3014 Plot 6, Kingsnorth Industrial Estate, Hoo, Rochester, Medway
Construction of a building to provide 334m² of staff offices and welfare facilities to serve the existing commercial plot at Kingsnorth Industrial Estate.*

*MC/23/1651 113 Main Road, Hoo St Werburgh, Rochester, Medway, ME3 9EX
Change of use of amenity land to residential together with engineering works to facilitate the construction of a vehicle crossover to the front*

APPLICATIONS DETERMINED BY MEDWAY COUNCIL

MC/23/0887

*The Hundred of Hoo Primary School Main Road Hoo St Werburgh Rochester Medway ME3 9HH
Details pursuant to Conditions 09: (Landscape management plan), 11 (Refuse storage arrangements) and 19 (Parking arrangements) on planning permission MC/22/0974 for
Construction of a two-storey extension with associated external works incorporating the expansion in the capacity of the staff car park and reconfigured early years play area and playground.*

Discharge of Conditions

MC/23/0632

*The Hundred of Hoo Primary School Main Road Hoo St Werburgh Rochester Medway ME3 9HH
Details pursuant to conditions 4 (Ecological Enhancement and Landscaping), 6 (Lighting) and 7 (Tree pit details) on planning permission MC/22/0974 for Construction of a two-storey extension with associated external works incorporating the expansion in the capacity of the staff car park and reconfigured early years play area and playground.*

Discharge of Conditions

MC/23/0361

*Hoo Library Church Street Hoo St Werburgh Rochester Medway ME3 9AL
Application for a Lawful Development Certificate (Proposed) for installation of roof mounted solar photovoltaic systems*

Approval

MC/22/2800

Land to the South of Stoke Road Adjacent Yew Tree Lodge Hoo St Werburgh Rochester Medway ME3

Application for approval of reserved matters being appearance, landscaping, layout and scale pursuant to outline planning permission MC/19/3129 - Outline planning application with all

matters reserved (other than means of access) for up to 100 dwellings and associated works and infrastructure

Withdrawn by Applicant

MC/23/1797

1 Fourwents Road Hoo St Werburgh Rochester Medway ME3 9JX

Details pursuant to condition 3 (litter bins and strategy) on planning permission MC/23/0439 -

Retrospective application for use of site as a hot food takeaway (sui generis).

Discharge of Conditions

MC/23/1579

32 Trubridge Road Hoo St Werburgh Rochester Medway ME3 9EW

Application for a Lawful Development Certificate (proposed) for formation of a gable end, construction of a dormer window to rear and installation of roof lights to front to provide additional living accommodation within roof space

Approval

MC/23/1579

32 Trubridge Road Hoo St Werburgh Rochester Medway ME3 9EW

Application for a Lawful Development Certificate (proposed) for formation of a gable end, construction of a dormer window to rear and installation of roof lights to front to provide additional living accommodation within roof space

Approval

MC/23/1382

Mobile Home at Roughways Barn Chattenden Farm Lodge Hill Lane Chattenden Rochester Medway

Construction of a single storey detached outbuilding to be used as an annexe

Approval with Conditions

MC/23/0952

Land South of Stoke Road Stoke Road Hoo St Werburgh Rochester ME3 9BH

Details pursuant to conditions 6 (boundary treatment) and 8 (crime prevention) of planning permission MC/21/3379 for the demolition of existing outbuildings and structures and construction of 17 residential units (Use Class C3) with associated parking, access and landscaping

Discharge of Conditions

MC/21/0979

Kingsnorth Power Station Power Station Access Road Hoo St Werburgh Rochester Medway ME3 9NQ

Outline planning application with all matters reserved except access (to be taken from Eschol Road) for the construction of flexible EG (iii)/B2/B8 use class buildings, sui generis uses for energy uses and a lorry park, together with servicing, parking, landscaping, drainage, remediation, demolition and earthworks

Approval with Conditions

b. Other Planning Matters.

To consider other planning matters.

c. Deangate Parkland Consultation.

We're planning to create a new community parkland at Deangate Ridge (the site of the former golf course).

This will transform a site currently not in use into a new parkland that can be enjoyed by local wildlife around the area including nightingales and provide a space for families to enjoy.

Deangate Community Parkland will form an important part of the overall Strategic Environmental Management Strategy. This will provide a network of open spaces designed to protect wildlife and ecology and create new public open spaces for residents.

Despite the decision by the government to withdraw the Housing Infrastructure Funding for the Hoo Peninsula, we're committed to our vision of delivering environmental improvements that benefit local wildlife and residents around the peninsula.

The proposals for Deangate include:

- *creating a substantial public open space of at least 43 hectares*
- *increasing public knowledge on the importance of the nightingale population*
- *celebrating nature through nurturing existing habitats and creating new ones*
- *providing visitor facilities including picnic spaces*
- *creating a network of safe and attractive routes for dog walkers, walkers, and cyclists.*

Public events

Come along to our Deangate Community Parkland events and take a look at our latest proposals for a new community parkland.

This is a chance to meet our project team and ask any questions about the proposals.

The free events are taking place at the following places:

- *High Halstow Village Hall: Tuesday 29 August 2023 from 4pm to 9pm*
- *Hoo Sports Centre: Monday 4 September 2023 from 3pm to 7pm*
- *Deangate Indoor Bowls Club: Thursday 14 September from 4pm to 9pm.*

Have your say

There will also be an online consultation. This is an opportunity for you to have your say on the latest plans before the planning application is submitted.

The consultation will run from Friday 11 August to Friday 22 September 2023.

14. Youth Club.

To discuss the Youth Club – Chairman to lead discussions.

15. Parish Council Defibrillator

To consider a maintenance contract from the PC Defibrillator

Cost £300 per annum includes 4 visits a year to inspect and test equipment to ensure its in good working order.

16. New Community Centre.

Meeting to be arranged.

17. Neighbourhood Plan Report.

To receive an update report from the NHP Group.

18. Ward Councillors Report.

To receive a report from the Ward Councillors Sands, Pearce and Crozer.

19. Date of the next meeting – Thursday 5th October 2023.

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Mrs Sherrie Babington
Parish Clerk