



## Minutes of the Full Council Meeting

Held on Monday 5<sup>th</sup> December 2022 in the Wilkins Centre, Compton. Commencing at 7:00 pm.

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**Members Present:** Councillor Dave Aldis, Chair  
Councillor Rebecca Pinfold, Vice-Chair  
Councillor Tracy Brown  
Councillor Jude Cunningham  
Councillor Stephen Dearn  
Councillor Linda Moss  
Councillor Alison Strong  
Councillor Sharon Tiller  
Councillor Ian Tong

**Members Absent:** None

**Officers Present:** Sarah Marshman, Clerk/RFO

**In Attendance:** District Councillor Carlyne Culver  
0 Members of the Public

### Minutes

- 22/23-162 To receive, and consider for acceptance, apologies for absence from Members of the Council**  
All Councillors were present so there were no apologies.
- 22/23-163 To receive any declarations of Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests and to consider any requests for dispensation from Members declaring a Disclosable Pecuniary Interest**  
There were no declarations of interests or requests for dispensation.
- 22/23-164 To receive:**  
**Questions or comments from members of the public regarding items on the agenda**  
**Representations from any member who has declared an Other Registerable Interest or a Non-Registerable Interest**  
There were no questions, comments or representations.

**22/23-165 To approve the Minutes of the Full Council Meeting held on 7<sup>th</sup> November 2022**  
Resolved: Members agreed the minutes of the last meeting be accepted as a true record. The Chair signed the minutes.

**22/23-166 To discuss any matters arising from the previous meeting**  
There were no matters arising.

**22/23-167 To receive a report from the District Councillor**  
The Local plan was approved by full council. A section 19 consultation starts on 6<sup>th</sup> Jan for 6 weeks.

**22/23-168 To review the minutes and recommendations from the following committees:**

Committee	Meeting Date	Minute Numbers	Recommendations
Planning	None		
Personnel	None		

**22/23-169 To receive an update and review recommendations from the following working parties:**  
Street lighting – some of the lights to be upgraded have been done, the rest are due shortly. The new lights dim by 40% for a period of the night.  
Allotments – the council expressed its continued thanks to the volunteers who help to manage our allotments.

**22/23-170 Planning Applications :**

**22/23-170.1 To consider the following new planning applications:**

**22/02881/HOUSE 16 Burrell Road, Compton, RG20 6NS - Two storey side extension and single storey rear extension.**  
Resolved: To submit a response of no objections.

**22/23-170.2 To consider whether to request the District Councillor calls in any planning applications to the Western Area Planning Committee**  
No applications were requested to be referred to the Western Area Planning Committee.

**22/23-170.3 To consider whether to refer any planning applications for further response from the Council’s planning consultants**  
No applications were requested to be referred to the Council’s planning consultants.

**22/23-170.4 To receive a report on recent planning decisions taken by West Berkshire Council**  
The following decisions have been reported by West Berkshire Council since the last Parish Council meeting:

- 22/02198/LBC2 1 Horn Street, Compton, RG20 6QS - Laying of new Limecrete floor to Sitting Room. plus Glasroc and Geotextile membrane. Currently teracotta tiles on compacted earth. Refused.

- 22/02176/HOUSE Raglan Cottage, Newbury Lane, Compton - Proposed single storey front extension after the demolition of existing delapidated front conservatory extension. Withdrawn.

- 22/23-171 Finance:**
- 22/23-171.1 To consider approving the payments listed on the Finance Report**  
Resolved: To approve the payments listed in the Finance Report in Appendix 1.
- 22/23-171.2 To note the most recent bank reconciliations**  
Resolved: To note the bank reconciliation figures as provided in the Finance Report in Appendix 1.
- 22/23-171.3 To note the Quarterly Budget Report**  
None.
- 22/23-171.4 To receive any reports from the Internal Controller**  
**Not yet**
- 22/23-172 To receive the Clerk's report**  
It was noted that no quote was received for further street lighting so no application could be made for CIL funding.
- 22/23-173 To consider quotes for flooring in the Sports Pavilion**  
This item was deferred.
- 22/23-174 To consider the purchase of allotments software**  
Resolved: To purchase Scribe Allotments Software at £348 per year.
- 22/23-175 To consider creating, and setting a budget for, a memorial garden in memory of HM Queen Elizabeth II**  
The council discussed possible designs and will now seek quotes.
- 22/23-176 To consider works to the hedging at Newbury Lane allotments**  
Resolved: To set a budget of £1,000 to remove the maple tree that is intruding on one of the allotment plots.  
The council will plant a replacement tree elsewhere.
- 22/23-177 To consider quotes to bind Parish Council Minute Books**  
Resolved: To set a budget of £500 to bind nine Minute Books from 1992-2018.
- 22/23-178 To review the draft budget for 2023/2024**  
The draft budget was reviewed and no changes were suggested. The budget and precept will be agreed at the next meeting.
- 22/23-179 To receive an update on vandalism and anti-social behaviour (ASB) in the village**  
There were no reports.

**22/23-180**      **To receive reports on the following**  
Recreation Ground - the council requested an extra cut of the whole Rec.

**22/23-181**      **To discuss matters for future consideration and for information**  
The ownership of the hedging at School Road allotments was discussed.

**22/23-182**      **To resolve under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the Confidential nature of the business about to be transacted, it is advisable that the Public and Press be temporarily excluded from this meeting, and they are herewith instructed to withdraw**

Resolved: That under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the Confidential nature of the business about to be transacted, the Public and Press be temporarily excluded for Minute 22/23-183.

Councillor Aldis left the meeting. The Vice-Chairman, Councillor Pinfold, chaired Minute 22/23-183.

**22/23-183**      **To consider actions relating to plot 2 at Newbury Lane Allotments**  
Resolved: To allow the solicitor to lead the communication regarding Plot 2.

There being no further business, the meeting was closed at 8:18 pm.

Date and time of next scheduled Full Council Meeting: Monday 9<sup>th</sup> January 2023 at 7 pm.

Chairman: \_\_\_\_\_

Date: \_\_\_\_\_

## Appendix 1: Finance Report

### Status at last bank reconciliation 31st October 2022

Account	Amount
Unity Trust Current Account	£35,471.48
Unity Trust Deposit Account	£123,000.30
Lloyds Multipay Corporate Card	-£223.56
<b>Total</b>	<b>£158,248.22</b>

### Income received until 27th November 2022

Account	Income Detail	Amount
Current	Compilations advertising	£30.00
Current	HMRC VAT refund 21/22	£6,050.29
Current	HMRC VAT refund Apr-Sep 22	£3,341.50
<b>Total</b>		<b>£9,421.79</b>

### Payments made on Lloyds Corporate Card to be approved

Method	Date	Payee	Payment Detail	Amount
CC	04-Nov-22	Lloyds	Monthly card fee	£3.00
CC	11-Nov-22	Amazon	Ringbinders	£12.06
CC	17-Nov-22	Leuchtturm	Springback binder	£29.45
CC	26-Nov-22	Microsoft	Software	£11.28
CC	28-Nov-22	Amazon	Sweets for Christmas events	£46.04
CC	28-Oct-22	Trophy Store	Trophies for Christmas events	£24.99
<b>Total</b>				<b>£126.82</b>

### Payments from Unity Trust Current Account to be approved

Method	Date	Payee	Payment Detail	Amount
BACS	10-Nov-22	Almond Arborists	Tree Works	£1,650.00
BACS	10-Nov-22	Almond Arborists	Tree Works	£600.00
DD	15-Nov-22	Castle Water	Water at Newbury Lane Allotments	£137.71
DD	15-Nov-22	Castle Water	Water at School Road Allotments	£83.53
DD	18-Nov-22	Vodafone	Mobile phone	£23.03
BACS	05-Dec-22	AD Clark	Grounds Maintenance Jul	£642.06
BACS	05-Dec-22	AD Clark	Grounds Maintenance Aug	£642.06
BACS	05-Dec-22	Spires Legal	Legal Advice	£1,308.00
BACS	05-Dec-22	AD Clark	Grounds Maintenance Oct	£772.06
BACS	05-Dec-22	Spires Legal	Legal Advice	£340.08
BACS	06-Dec-22	Staff Costs	Staff costs Nov	£2,342.25
<b>Total</b>				<b>£8,540.78</b>

**Transfers**

<b>Method</b>	<b>Date</b>	<b>From Account</b>	<b>To Account</b>	<b>Amount</b>
DD	16-Nov-22	Unity Current	Lloyds	£226.56
			<b>Total</b>	<b>£226.56</b>