

**BOUGHTON MONCHELSEA PARISH COUNCIL**  
**Minutes of the extraordinary Parish Council Meeting held on 4<sup>th</sup> June 2013 in the**  
**parish office of Boughton Monchelsea Village Hall pursuant to notice,**  
**commencing at 7.30pm**

**Present:**

Cllrs        I. Ellis  
              S. Evans  
              J. Gershon  
              A. Whybrow  
              M. Bray  
              B. Brown  
              L. Date

Parish Clerk

**1. Apologies:**

Cllrs Herrin, Clarke, Smith, Williams, Lewis, Bracking and Munford

**2. Notification of late items for inclusion on the agenda :**

No late items

**3. Standing Order 61: To decide whether the public and press should be excluded from the meeting for any item.**

No excluded items

**4. Declarations of Interest in Items on the Agenda / Declaration of Changes to the Register of Interests / Requests for Dispensations :**

None

**5. Approval of 2012/13 accounts :**

5.1 Parish Council accounts for 2012/13 were approved by all members (proposed by Cllr Ellis, seconded by Cllr Evans).

5.2 The annual governance statement on the Audit Commission annual return was approved by all members (proposed by Cllr Ellis, seconded by Cllr Evans). The clerk confirmed that the internal audit was yet to be completed but that the Annual return would be submitted to the Audit Commission by the required deadline.        **CLERK**

**6. Any other Business:**

None

Meeting closed at 7.45pm