



## Shalden Parish Council

**Minutes** of the meeting of Shalden Parish Council held in the Village Hall on Wednesday 30<sup>th</sup> May 2018 at 8.00 pm.

**Present:** Andrew Shirvell (Chairman), Rosemary Hartgill and Tony Jenkins

**Also in attendance:** Rob Wood (Clerk)

**1. Election of Parish Council Chairman:** Andrew Shirvell was nominated as Chairman by Tony Jenkins, this nomination was seconded by Rosemary Hartgill. Andrew Shirvell was duly elected as Parish Council Chairman for the forthcoming year.

**2. Apologies:** Martin Nonhebel and David Orme

**3. Public Session:** Michael Jackson was in attendance. Mr Jackson informed that the issue of a horse rider using the Row Wood footpath (#9) seems to have been resolved by Hampshire County Council placing posts limiting access to walkers at key points.

**4. Minutes:** The minutes of the meeting held on Wednesday 18<sup>th</sup> April 2018 were reviewed and agreed as a true record and were signed by the Chairman.

### **5. Matters arising:**

#### a. Actions from last meeting:

- i. Clerk wrote a piece in the June Villager regarding the correct way of reporting issues with roads such as potholes.
- ii. Clerk contacted County Councillor Mark Kemp-Gee (MKG) regarding the general state of local roads. MKG responded reminding that the correct route to do this was via the HCC website and that he would be happy to assist in resolving any problems that had not been responded to by the website within two weeks.
- iii. Clerk returned the Parish Council's response to the Southampton to London Pipeline Project (SLPP) team.

#### b. Correspondence

- i. The Clerk received a letter from Fowler-Fortescue suggesting encroachment of the Village Hall onto land owned by Shalden Lodge (see point 8.).
- ii. Notice of Surrey Gran Fondo bike race, which will be held on Saturday 4<sup>th</sup> August with 400 riders. Action: Clerk to put notice to make residents aware of the race into the August Villager.
- iii. BHIB Local Councils Insurance renewal. Cheque for £249-62 raised at meeting.
- iv. A. Shirvell had received correspondence from SLPP to say that their chosen pipeline corridor was 'G', which closely follows the existing route.

#### c. Planning: Three applications had been submitted and were discussed.

- i. 29952/014 (Manor Farm, Shalden Lane); Demolition and new build of swimming pool and swimming pool building. D. Orme had submitted comments regarding this application to the Clerk which were shared with the Councillors. After discussion, it was decided that the Clerk should submit summarising comments to the Planning

Officer: 'It was felt that the general works planned would be an improvement to the current pool building. However, the planned swimming pool building was felt to be rather bulky, in particular, the central tower section too high.'

- ii. 29952/015 (Manor Farm, Shalden Lane); Listed building consent for alterations to a listed barn and demolition of later addition. D. Orme had submitted comments to the Clerk before the meeting which were read to the Councillors. After discussion, it was decided that the Clerk should submit comments regarding this application to the Planning Officer: 'The Parish Council were concerned that the works planned might cause the barn to lose its character and that the look of the planned work was heading towards that of a barn conversion. There were concerns about future change of use of the barn into accommodation.'
- iii. 24188/006 (Uplands, Upper Anstey Lane); Use of outbuilding as a gym for mixed C3 and D2 use. This application was discussed and the Parish Council had no comment.

#### **6. Inspect Finances and Annual Governance and Accountability Return (AGAR) before audit:**

The completed accounts and AGAR part 2 were inspected by the Councillors and were agreed to be correct. The AGAR part 2 was signed off at the meeting by the Chairman. Bernard Dunk has kindly agreed to complete an internal audit and the documents will now be passed on to him.

**7. Village Hall boundary issue:** Closed discussion. Response sent to Fowler-Fortescue on Parish Council's behalf

**6. Approve Parish Council Standing Orders:** The Clerk presented a set of model Standing Orders (guidelines for operating a local council) which are provided by the NALC. It was decided that the Clerk should carefully check these and amend as necessary and to share the amended versions with the Parish Council to read before discussion at the next council meeting.

#### **7. AOB:**

a. Bank accounts: The Clerk reported that the current bank balances were; Current account £5,909.64 (including first precept payment of £3,500) and Business reserve account £2061.42. A cheque for £100 was requested for petty cash.

b. M. Nonhebel asked the Clerk to again raise the state of the local roads and lack of cutting of verges locally, which is becoming quite a problem. Action: Clerk to contact HCC to find out what their current policy is with regards to verge cutting.

c. R. Hartgill asked the Clerk to report the potholes and gravel at the bottom of Southwood Hill, the gravel is quite dangerous when pulling out at the junction. Action: Clerk to report using HCC website.

d. The Parish Council website was raised by the Clerk, who hopes to start preparing the written part in preparation for its build in July.