

## AWBRIDGE PARISH COUNCIL

### Minutes of the meeting held in Awbridge Village Hall, Romsey Road SO51 0HG on Thursday, 19<sup>th</sup> July 2018

**Present:** Cllrs Allen (**PA**) (Chair), Jackson (**GJ**), Legon (**PL**) Seymour (**KS**),  
Wheeler (**SW**).

**In attendance:** TVBC Cllr Gordon Bailey (**GB**), 5 Members of the public

**Apologies:** Cllrs Daley (**CD**), Hawthorne (**AH**), TVBC Cllr Nick Adams-King (**NAK**)

**Clerk:** Ian Milsom

1. **85/18 Apologies for absence**  
Apologies were received and accepted for Cllrs Daley and Hawthorne.
  
2. **86/18 Declarations of interest**  
No declarations of interest were made.
  
3. **87/18 Reports and presentations**  
TVBC Cllr Gordon Bailey (**GB**) advised that TVBC is preparing the next Local Plan for the Borough for the period to 2036. Recommended that the Parish Council responds as a corporate body and takes the views of as many parishioners as possible. Suggested Parish Council make parishioners aware of the opportunity they have, as individuals, to respond online to the new plan at [www.testvalley.gov.uk](http://www.testvalley.gov.uk) **Clerk/ All**  
  
In response to a question about ownership of the piece of land behind the war memorial, where the parish council is proposing to site a flag pole, **GB** asked that the parish clerk send details to him and he will investigate. **Clerk**  
  
**SW** asked about meetings of Test Valley Association of Town and Parish Councils. Parish clerk to investigate. **Clerk**
  
4. **88/18 Public observations/questions on agenda items**  
A parishioner requested further information on discussions with Southern Water regarding compensation for disruption caused by their protracted works to renew the water main. **GB** advised that Cllr Nick Adams-King (**NAK**) had attended a meeting with various people about obtaining a realistic level of compensation. Local MP, Caroline Noakes, also attended and offered to intervene with Southern Water, who subsequently came back with an offer increased from £750 to £1,000. When **NAK** returns from annual leave issue will be reconvened. Likely that the claim for compensation will have to be further escalated within Southern Water's management hierarchy in order to secure a more appropriate amount of compensation. **NAK**

Signed:

Date:

Designation: Chair

The issue of repairs to grass verges following Southern Water's renewal of the water main was raised and discussed. **PA** advised that it is the responsibility of Hampshire County Council, as the highways authority, to pursue this with Southern Water. **PA** advised that the Highways Engineer has inspected the damage and taken photographic evidence. No feedback yet from this exercise, **PA** will chase.

**PA**

Parishioner advised of receipt of letter from Southern Water saying that they would repair grass verges. Will try and dig out and pass to the Parish Council.

In response to a question from a parishioner as to whether case law existed on parish councils getting compensation from water companies, **PA** advised that he had no knowledge of any.

**PL** raised an issue of water bubbling through the road surface. Asked to pass details of location to **PA**, who will raise at the reconvened meeting with Southern Water.

**PL/PA**

A parishioner advised that there is still a problem of overhanging tree branches on Danes Road. Clerk to write to landowner.

**Clerk**

## 5. 89/18 Minutes

- i.* To confirm the minutes of the Annual Parish Council meeting held on 7<sup>th</sup> June 2018

It was proposed that the minutes be accepted as an accurate record of the business conducted. **Resolved.**

- ii.* Information update on items from the meeting on 7<sup>th</sup> June not on the agenda.
- Bank account  
Covered in clerk's report, attached as Appendix 3 to these minutes
  - Contribution to Village Hall car park resurfacing  
PA circulated invoices establishing that work up to £10k had been done, as required at the June 2018 meeting of the Parish Council. (Item 64/18 iii refers)
  - Flag Pole  
Covered in clerk's report, attached as Appendix 3 to these minutes

Signed:

Date:

Designation: Chair

## 6. 90/18 Neighbourhood Development Plan (NDP)

Feedback from the survey has highlighted 5 areas of focus: -

- Community Hub / Local Amenities
- Traffic, Parking, Roads, and Transport
- Affordable housing requirements
- Footpaths and wildlife
- Communications

Further research is required to develop these themes and Cllr Daley and his wife, Kerry, have prepared a piece for Adva News calling for volunteers to assist with this. In addition, Cllr Daley has supplied to the clerk a list of those who attended the Neighbourhood Development Plan meeting on 18 June 2018 and who expressed an interest in supporting its creation. The clerk has subsequently contacted these individuals to determine their level of availability, what tasks they would be interested in, and the skills and knowledge they would bring to their area(s) of interest.

## 7. 91/18 Planning

- i. To consider planning applications notified to the Council. See Appendix 2
- ii. To check parish boundary changes  
Nothing to add to previous submission.

## 8. 92/18 Financial and Administrative

- i. To receive financial report for period April – June 2018  
The Financial report was received and noted and forms **Appendix 4** to these minutes.
- ii. To authorise cheque payments:  
It was proposed that the cheque payments detailed at Appendix 2 of these minutes be approved. **Resolved.**
- iii. To decide whether to purchase a noticeboard to replace the existing outside Awbridge School.

Example costings were contained in the clerk's report, attached as Appendix 3 to these minutes.

Wood is the preferred material, **PA** will bring further details to the September 2018 meeting.

It was proposed that in principle the noticeboard at the school will be replaced, subject to agreement on materials and design.

**Resolved.**

Signed:

Date:

Designation: Chair

**9. 93/18 Parish Lengthsman Scheme**

To identify tasks for August 2018.

**KS** advised that confirmation of completion of July's work is awaited. August worksheet - will instruct lengthsman to check road signs in the village and clear from foliage overgrowth. Members to email **KS** direct with any further work requests for August. **GJ** asked that nettles be cleared from the site of the old duck pond near Cowleas Cottages.

**10. 94/18 Parish Council Profile**

To discuss the date, time, location and format of a 'Meet and Greet' evening to provide an opportunity for parishioners to meet councillors and find out about the work of the parish council.

During discussion, it was suggested that this be held in September or November. Difficult to find time slot to arrange. May be problems with weather.

It was decided that the clerk will work up ideas and circulate to Members.

**11. 95/18 Frequency of Full Parish Council meetings**

To decide whether to retain the current six-weekly cycle of meetings or to reduce the time span between meetings

Following discussion, it was proposed that the existing cycle of meetings be retained. **Resolved.**

**12. 96/18 TVBC Local Plan to 2036 – Consultation on issues & options**

To decide whether the Parish Council will respond as a corporate body, or if Members should respond as individual parishioners.

Following discussion, it was proposed that this item be carried forward to the August planning meeting. **Resolved.**

**13. 97/18 To confirm the date of the next ordinary meeting of Council and items for the agenda**

The next scheduled ordinary meeting of the full Parish Council is 20<sup>th</sup> September 2018.

- Agenda items – Flag pole

Planning Committee meeting scheduled for 30<sup>th</sup> August 2018 will proceed only if there are applications to consider.

The meeting closed at 9.25p.m.

Signed:

Date:

Designation: Chair

**Appendix 1****Planning Applications**

18/01668/FULLS

Domus Barret, Church Lane

Erection of a garden room outbuilding, together with consequential amendments to landscaping details approved under permissions 15/02017/FULLS and 17/02882/VARS.

It was proposed that Council's response to this application be 'No objection', with the additional comment: -

'The Parish council suggests that it be made a condition of permission that the garden room remains part of Domus Barrett and is used only by the applicants in the normal enjoyment of their property.'

**Resolved.**

18/01691/FULLS

Ivanhoe Danes Road Awbridge SO51 0HL

Erection of oak framed garage and store

It was proposed that Council's response to this application be 'Object' for the following reason(s):

'The proposed structure is forward of the building line and close to the boundary with the footpath on Danes Road. Granting permission may create a precedent.'

**Resolved****Appendix 2****Payments for authorisation**

The pre-notified payments listed below were authorised.

Payee	Amount	Reason
HALC	£180	HR Consultancy Fee
HMRC	£234.80	PAYE April-June 2018
Ian Milsom	<del>£940.91</del> £940.01	Salary Apr-Jun 2018

The following payments put forward at the meeting were authorised:

Payee	Amount	Reason
Awbridge Village Hall Trust	£1000	Grant towards resurfacing of the village hall car park
Hansard Pet Centre	£60.00	Supply of dog waste bags
Kerry Daley	£5.28	Neighbourhood Development Plan photocopying costs

Signed:

Date:

Designation: Chair

## AWBRIDGE PARISH COUNCIL

### Clerk's Report July 2018

#### **Bank Account**

I have written to Barclay's enclosing the paper work which Councillor Wheeler and me previously completed and had verified at the Barclay's branch in Romsey. I have also challenged the requirement – allegedly due to Barclay's not recognising his signature on recent documents - for Councillor Allen to complete a personal details form in order to remain on the mandate. I await Barclay's response.

#### **Flag Pole**

I have contacted Came and Company about the implications for the Council's insurance cover should it proceed with the purchase of a flag pole and await their response. Notwithstanding the possible effect of siting the flag pole on land owned by Test Valley borough council, it is unlikely that the premium will increase due to the 'slack' in the value of existing cover for 'street' furniture.

#### **Replacement Notice Board**

I have researched the cost via the internet and a direct approach to one supplier. The cost will, obviously, be dependent on the size of noticeboard chosen and the material from which it is constructed. In the context of the latter, Council will wish to consider the ongoing maintenance implications of the construction material chosen. Details of costings will be circulated when the appropriate agenda item is under discussion tonight.

Signed:

Date:

Designation: Chair