

Birling Parish Council

**All members of Birling Parish Council are summonsed to attend the
BIRLING PARISH COUNCIL MEETING to be held on**

Tuesday 14th November 2023 at 8pm

At All Saints Church, Snodland Road, Birling

www.birlingparishcouncil.gov.uk

Public and Press are welcome.

Public Participation – Item 5 only

- 1. Apologies for absence**
- 2. Declarations of Pecuniary and Non-Pecuniary Interest**
- 3. Approval and signing of minutes of meeting 10th October 2023** *(Appendix A)*
- 4. Reports**
 - (a)** County Councillor Sarah Hohler
 - (b)** Borough Councillors Paul Boxall and Bill Banks
 - (c)** Kent Police – to note change of officer for Birling.

5. Open Forum – Public Participation Session

The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed ten minutes unless directed by the chair of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than three minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.

6. (a) Matters arising and last month's circulation

- i. Ryarsh School**
To receive any update.
- ii. Village Hall access**
To receive any updates on availability of hall.
- iii. Post Office**
To note response from Tom Tugendhat

(b) Matters for Information circulated to councillors.

- 02/10 NALC Newsletter
- 02/10 E Watch 2114
- 02/10 E Watch 2115
- 02/10 E Watch 2116
- 02/10 Rural bulletin
- 02/10 E Watch 2117
- 02/10 Biodiversity net gain
- 02/10 58 & 70 Buses
- 02/10 Chairmanship Conference
- 02/10 KALC events
- 02/10 Rail summit
- 02/10 Draft economic strategy 2023-27 consultation
- 02/10 NALC events
- 11/10 M20 moveable barrier
- 11/10 Climate Change Forum survey
- 16/10 White Ribbon Day
- 16/10 E Watch 2119

16/10 **KALC AGM Notice**
 16/10 Chief executives bulletin
 16/10 NALC Newsletter
 16/10 Rural and Community Housing Free online sessions
 16/10 The Rural Bulletin
 16/10 E Watch 2120
 16/10 E Watch 2121
 16/10 58 & 70 buses
 18/10 E Watch 2122
 18/10 KALC T&M minutes and attachments
 19/10 Updated Highways Information Pack
 30/10 KCC Rail Summit recording
 30/10 Chief executive bulletin
 30/10 Southeastern Stakeholder survey
 30/10 E Watch 2123
 30/10 E Watch 2124
 30/10 The rural bulletin
 30/10 NALC newsletter
 30/10 Severe Weather Emergency Protocol (SWEP)
 30/10 **Heart of Kent Hospice newsletter**
 30/10 **Chief executive bulletin**
 30/10 KALC Climate Action day
 30/10 E Watch 2125
 30/10 **Community Transport Grant Scheme**
 01/11 Preparation for Storm Ciaran
 02/11 KALC News November
 02/11 RSN Rural Funding Digest
 02/11 NALC Newsletter
 02/11 Rural Bulletin
 02/11 E Watch 2126
 02/11 Change of date and location of Parish Partnership Panel
 03/11 **Kent Cycling and Walking Infrastructure Plan Consultation**
 03/11 Ticket office closure plans withdrawn
 03/11 E Watch 2127
 03/11 Southeastern Stakeholder Forum
 03/11 South East Water Storm Ciaran update

7. Meetings

(a) Meetings attended on behalf of the parish council.

i. Parish Partnership Panel 09/11/2023

(b) Future meetings

- i. KALC AGM 18/11/2023
- ii. Snodland Asphalt Meeting 21/11/2023
- i. KALC T&M Area Committee 14/12/2023
- ii. Parish Partnership Panel 08/02/2024
- iii. Parish Partnership Panel 30/05/2024

8. Parish Business for Decisions

(a) Highways

- i. To receive update from Cllr Hirst on Highways Improvement Plan.
- ii. To receive update on bank infringement.

- (b) Local Plan**
 - i. To note update
- (c) Community Transport Grant / Bus Services**
 - i. To receive update on KALC T&M parish council initiatives
- (d) Jubilee and Coronation**
 - i. To receive update on visit to Gallaghers to choose stone.
 - ii. To receive update on Burslem response to sketch.
 - iii. To receive update from Cllr Nevill on tree planting.
- (e) Village Maintenance, Waste and Litter**
 - i. To note letter sent to Costa and MacDonalds.
- (f) Climate Action**
 - i. To review and update the Climate Action Plan.
- (g) Strategic Plan Update**
 - i. To review strategic plan.
- (h) Remembrance Sunday 12th November 2023**
 - i. To note any updates.
 - ii. To note church clock service on 8th November 2023
- (i) Annual Budget and Precept 2024/25**
 - i. To consider first draft of budget and precept.
- (j) Hospice – to agree a donation**

9. Parish Business for Noting

(a) Website/Social Media platforms updates

To note the following added to online platforms:

- Road closures
- Ryarsh PTFA fireworks event
- Storm Ciaran advice

(b) Parochial Church Council

- i. To receive regular update.

(c) Resident Matters

- i. To note any recent local issues raised.

10. Correspondence

- (a)** Request from East Peckham for Climate Action Plan template.
- (b)** Email from resident unable to attend litterpick
- (c)** Email from resident about conservation area requirements

11. Finance & Accounts

(a) To approve Bank Reconciliation October 2023

Net Bank Balances as at 31/10/2023 £20,550.33

(Appendix B)

(b) To note budget position year to date October 2023

(Appendix C)

(c) To approve PAYE record November 2023 and to note NJC salary rise.

(d) BACS and DD to be approved and signed for November 2023:

Payee	Budget	Amount Gross	Amount Net	VAT	Description
Various	Staff Costs	£721.20			November Salary and backdated rise
LASER	Streetlighting	£23.16	£22.06	£1.10	Streetlight energy costs
Waveney IT	IT Costs	£62.73	£52.27	£10.46	Monthly Mailbox Costs
Birling Church	Hire	£300.00			Meeting hire
Poppy Appeal	Donations	£50.00			wreath
Street lighting	Streetlighting	£187.74	£156.45	£31.29	Half yearly maintenance
HugoFox	IT Costs	£11.99	£9.99	£2.00	Monthly website costs

12. Roads

(a) To report any road issues

(b) Road Closures – see website for details.

- i. To note temporary road closures affecting Birling Bull Road, Birling. Castle Way, West Malling. Birling Road, Leybourne.

13. Planning

(a) Applications to be considered – there are none.

(b) Decisions by Tonbridge and Malling Borough Council – there are none.

14. Matters for future meetings

15. Date of next meeting: 12th December 2023

Julie Miller Julie Miller, Parish Clerk clerk@birlingparishcouncil.gov.uk 8th November 2023